



Australian Government

CSCOFM019 Manage complex supervision

Release: 1

CSCOFM019 Manage complex supervision

Modification History

Release	Comments
1	This unit was released in CSC Correctional Services Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to CSCOFM405 Manage high risk offenders. Unit name changed to better reflect unit outcomes

Application

This unit describes the skills required to prepare for complex offender supervision, maintain personal safety while supervising offenders and report on high risk offenders.

This unit applies to those working in correctional services roles supervising high risk offenders.

High risk offenders can be defined as:

- sex offenders
- violent offenders
- offenders against children
- offenders with complex supervision requirements
- offenders subject to media attention and/or who are high profile
- offenders likely to cause harm to individuals and the community, such as:
 - arsonists
 - terrorists, etc.

Customisation will be required to accommodate the different work sites and defined work role contexts in which this unit will be applied.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to management of high risk offenders and liaising with external organisations and the community.

Those undertaking this unit work autonomously, accessing and evaluating support from a broad range of sources. The role is complex involving task organisation and analysis with an extensive number of steps.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Offender management

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Prepare for complex supervision	1.1 Identify the key stakeholders in high risk offenders' supervision. 1.2 Select appropriate strategies in the management of key stakeholder relationships.
2. Maintain personal safety whilst supervising high risk offenders	2.1 Identify and apply relevant procedures to the case management of high risk offenders. 2.2 Identify risks to self associated with contact with high risk offenders. 2.3 Identify and incorporate a range of preventative strategies in the management of high risk offenders. 2.4 Recognise potential causes of personal stress so that immediate action can be taken to reduce or eliminate the stress. 2.5 Adopt strategies to manage personal stress.
3 Report on high risk offenders	3.1 Prepare reports on high risk offenders. 3.2 Submit reports to approved stakeholders. 3.3 Maintain privacy and confidentiality according to legislative requirements. 3.4 Provide information as required to stakeholders.

Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning					Reading					Writing					Oral communication					Numeracy N/A				

Performance variables

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the [Foundation Skills Guide](#)

<http://www.govskills.com.au/guides/correctional-services/foundation-skills-guide> on the GSA website.

Unit Mapping Information

Supersedes and is equivalent to CSCOFM405 Manage high risk offenders.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>

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Assessment Requirements for CSCOFM019 Manage complex supervision

Modification History

Release	Comments
1	These Assessment Requirements were released in CSC Correctional Services Training Package release 1.0 and meet the Standards for Training Packages. • Assessment Requirements revised

Please refer to the advice in the CSC Assessment Guide.

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least two occasions.

- using offender intervention, treatment planning and monitoring strategies
- compiling written reports of a complex nature
- making recommendations and risk assessments based on offender reports
- using effective communication skills to enable management of high risk offenders
- maintaining continuous collaborative working relationships with stakeholders to ensure management of high risk offenders

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- organisation's policies and procedures related to management of high risk offenders
- legislation and statutory requirements related to the area of work
- communication techniques
- stress management techniques
- organisation's support programs and other available resources
- stakeholders
- offender assessment intervention, treatment planning and monitoring strategies
- current research and practices specific to effective management of high risk and sex offenders
- political nature of high risk offenders

Assessment Conditions

Evidence for assessment must be gathered over time in a range of contexts to ensure the person can achieve the unit outcome and apply the competency in different situations or environments.

Valid assessment of this unit requires a workplace environment or one that closely resembles normal work practice and replicates the range of conditions likely to be encountered by an individual coordinating offender management processes effectively as part of a coordinated team including coping with difficulties, irregularities and changes to routine.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

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