



Australian Government

CSCOFM009 Supervise offenders in the community

Release: 1

CSCOFM009 Supervise offenders in the community

Modification History

Release	Comments
1	This unit was released in CSC Correctional Services Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to CSCOFM306A Supervise offenders in the community.

Application

This unit describes the skills required to liaise with and negotiate the services of community agencies for offenders in the community, and maintain the safety and security of offenders and the public.

This unit applies to those working in a role supervising offenders in the community.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to offender interaction, offender supervision in the community and liaison with community agencies.

Those undertaking this unit work with moderate support in roles involving routine tasks with a number of familiar steps.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Offender management

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Negotiate the services of community agencies	1.1 Consult offender information and check identification and the requirements and conditions of offenders' contact with community agencies. 1.2 Provide information to offenders about the requirements and conditions of their contact with community agencies. 1.3 Use a range of communication strategies to determine any special needs of offenders. 1.4 Use a range of strategies to identify and respond to risks or concerns. 1.5 Check and confirm offenders' property according to procedures. 1.6 Record service and agency information and complete all forms according to procedures.
2. Maintain safety and security of offenders and the public	2.1 Allocate offenders' supervision, support and resources according to needs and risks and the resources available. 2.2 Supervise the movement of offenders according to regulations and community agency protocol. 2.3 Ensure that offenders understand the requirements, conditions and consequences of their behaviour. 2.4 Apply search and restraint according to regulations and agency protocol and authorisations. 2.5 Use observation techniques, technology or communication to monitor the behaviour and reactions of offenders. 2.6 Respond to disruptive or risk behaviour promptly to minimise adverse or harmful consequences and according to the degree of risk and agency protocol.
3. Liaise with community agencies	3.1 Confirm agency protocol, layout, special needs and conditions. 3.2 Liaise with agency officials and key people in the agency system. 3.3 Provide information to agency representatives and coordinate the contact between the offender and agency support services. 3.4 Complete reports according to the requirements of the offender information system and agency procedures.

	3.5 Provide clear, accurate and relevant information to agency officials when required. 3.6 Organise and provide documentation and evidence required by the agency. 3.7 Check all information and report all actions, outcomes, problems and inconsistencies.
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Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning					Reading					Writing					Oral communication					Numeracy				
																				N/A				

Performance variables

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the [Foundation Skills Guide](http://www.govskills.com.au/guides/correctional-services/foundation-skills-guide) <http://www.govskills.com.au/guides/correctional-services/foundation-skills-guide> on the GSA website.

Unit Mapping Information

Supersedes and is equivalent to CSCOFM306A Supervise offenders in the community.

Links

GSA website - <http://www.govskills.com.au>

CSC Foundations Skills Guide -

<http://www.govskills.com.au/guides/correctional-services/foundation-skills-guide>

CSC Knowledge Guide -

<http://www.govskills.com.au/guides/correctional-services/knowledge-guide>

CSC Implementation Guide -

<http://www.govskills.com.au/guides/correctional-services/implementation-guide>