



Australian Government

CSCOFM008 Supervise offenders

Release: 2

CSCOFM008 Supervise offenders

Modification History

Release 2. Modifications have been made to:

- Assessment Conditions

Release 1. This unit was released in CSC Correctional Services Training Package release 1.0 and meets the Standards for Training Packages.

This unit supersedes and is equivalent to CSCOFM305A Supervise offenders.

- PC 3.2 removed
- PC 3.3 and 3.4 wording revised

Application

This unit describes the skills required to monitor the security, behaviour, needs and concerns of offenders. It also outlines the skills required to supervise offenders with special needs.

This unit applies to those monitoring the behaviour of offenders in a custodial or community environment. Working as part of a coordinated team is integral to this role.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to interaction with offenders and liaison with support personnel.

Those undertaking this unit work with moderate support in roles involving routine tasks with a number of familiar steps.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Pre-requisite Unit

Not applicable

Competency Field

Offender management

Unit Sector

Not applicable

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.

1 Monitor security and behaviour

- 1.1** Maintain contact with offenders to observe and monitor their behaviour, responses and environment.
- 1.2** Identify potential problems, conflict or stress present in offender behaviour, responses and environment.
- 1.3** Act on breaches or risks to security, safety, health and hygiene promptly.
- 1.4** Respond to potential risks and implement intervention strategies according to guidelines, priorities and degree of urgency.
- 1.5** Report changes to requirements and routine promptly and give information about the changes to relevant people according to the degree of risk.

2 Monitor needs and concerns

- 2.1** Use active communication on an ongoing basis to gain information that will assist in identifying offender's needs, problems and concerns.
- 2.2** Respond to expressions of needs and concerns to promote confidence and trust and a positive approach to addressing concerns.
- 2.3** Identify and assess changes in the mood and behaviour of offender for their impact on the welfare, safety and security of the offender and the environment.
- 2.4** Analyse offender information for security, safety and welfare implications.
- 2.5** Assess security, safety and welfare information, report promptly to the authorised people and take appropriate action.
- 2.6** Create ongoing opportunities for the offender to express concerns and problems while providing appropriate support.

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| | 2.7 | Report information about offender's needs, concerns and behaviour to appropriate specialists and seek support or make referrals according to protocol and agreed practice. |
| 3 | Supervise offenders with special needs | |
| | 3.1 | Adapt communication with offender to reflect and respect different cultural values, practices and communication levels. |
| | 3.2 | Monitor personal values and beliefs for potential conflict or difficulties in being objective and professional. |
| | 3.3 | Encourage colleagues and offenders to respect diversity. |
| | 3.4 | Demonstrate actions consistent with organisation's anti-discrimination policies and procedures. |
| | 3.5 | Seek support from suitable advisers and agencies when required and requested. |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

Supersedes and is equivalent to CSCOFM305A Supervise offenders.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>

Assessment Requirements for CSCOFM008 Supervise offenders

Modification History

Release 2. Modifications have been made to:

- Assessment Conditions

Release 1. These Assessment Requirements were released in CSC Correctional Services Training Package release 1.0 and meets the Standards for Training Packages.

- Assessment Requirements revised
- Please refer to the advice in the CSC Assessment Guide.

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least two occasions.

- adapting communication techniques in recognition of special needs
- seeking advice from specialists
- prioritising actions in response to risk

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- organisation's policies and procedures related to supervision of offenders
- code of conduct
- duty of care
- range of services and programs provided by the justice system and the organisation
- communication techniques
- support advisors, specialists and agencies
- dynamic security techniques

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate,

assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

Links

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<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>