



Australian Government

CSCOFM003 Maintain the health, safety and welfare of offenders

Release: 2

CSCOFM003 Maintain the health, safety and welfare of offenders

Modification History

Release 2. Modifications have been made to:

- Assessment Conditions

Release 1. This unit was released in CSC Correctional Services Training Package release 1.0 and meets the Standards for Training Packages.

This unit supersedes and is equivalent to CSCOFM203A Maintain the health, safety and welfare of offenders.

- PC 2.8 wording revised.

Application

This unit describes the skills required to maintain the health and safety of offenders and promote a safe environment.

This unit applies to correctional services staff working with offenders in prisons, secure custodial centres and in the community. Working as part of a coordinated team is integral to the role.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to health and safety of offenders and interaction with offenders.

Those undertaking this unit work with moderate support. The role involves explicit tasks involving a limited number of familiar steps.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Pre-requisite Unit

Not applicable

Competency Field

Offender management

Unit Sector

Not applicable

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.

1 Maintain the health of offenders

- 1.1** Check the special needs of offenders and how they relate to the correctional environment.
- 1.2** Interact with offenders to identify and check on any problems.
- 1.3** Give offenders the information they need to protect their health, and avoid stress and risk to their welfare.
- 1.4** Help offenders to cope with and resolve problems that may affect their health and welfare.
- 1.5** Give accurate and relevant information on health issues.
- 1.6** Report health and safety concerns to authorised people.
- 1.7** Refer offenders to specialists according to policies and guidelines.

2 Promote safety

- 2.1** Assess risks to safety and respond, giving priority to the protection of people involved.
- 2.2** Access organisational resources to maintain current knowledge and skills in relation to emergency responses.
- 2.3** Assess incidents and call for extra support according to emergency procedures.
- 2.4** Respond immediately to requests for support from colleagues.
- 2.5** Record all incidents in the form and detail required.
- 2.6** Provide information about the incident and participate in review of the incident and response.
- 2.7** Ensure that the environment is maintained to prevent and remove hazards.
- 2.8** Promote safe practices in all activities.

- 2.9** Supervise the use of personal protective clothing and footwear by offenders for all activities requiring it.
- 2.10** Ensure conduct and contact with offenders minimise intrusion on personal privacy and provocation of aggressive behaviour.

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

Supersedes and is equivalent to CSCOFM203A Maintain the health, safety and welfare of offenders.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>

Assessment Requirements for CSCOFM003 Maintain the health, safety and welfare of offenders

Modification History

Release 2. Modifications have been made to:

- Assessment Conditions

Release 1. These Assessment Requirements were released in CSC Correctional Services Training Package release 1.0 and meet the Standards for Training Packages.

- Assessment Requirements revised
- Please refer to the advice in the CSC Assessment Guide.

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least two occasions.

- checking health, safety and hygiene practice of offenders
- reporting verbally and in writing on concerns about the safety and welfare of offenders
- consulting offender information systems
- supporting the routine safety and protection of offenders classified at risk
- advising offenders on correct use of personal protective clothing and footwear
- reporting risks and incidents

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- organisation policies and procedures related to the health and safety of offenders
- code of conduct
- duty of care infection control procedures
- health and safety reporting procedures

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory

requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

Links

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