



Australian Government

CSCINT003 Assist offenders to change drug and alcohol use

Release: 1

CSCINT003 Assist offenders to change drug and alcohol use

Modification History

Release	Comments
1	This unit was released in CSC Correctional Services Training Package release 1.0 and meets the Standards for Training Packages. This unit supersedes and is equivalent to CSCINT403A Assist offenders to change drug and alcohol use. • PC 2.1, 2.2, 2.3 and 2.6 wording revised • Element 2 wording revised for consistency

Application

This unit of competency describes the skills required to assist offenders to identify their need to change drug and alcohol behaviour and support offenders to reach their goals.

Assistance may take the form of:

- counselling
- building trust and rapport
- personal planning
- referral to program
- referral to specialist support
- advocacy with other services and with family and community support
- responding to emergencies
- giving constructive and supportive feedback
- maintaining professional confidentiality

Candidates may work in generic offender management programs with offenders with a range of behaviour profiles and in the context of different levels and nature of risks, or candidates may work in specialist programs with offenders with only one form of offending behaviour or risk management requirement.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to interactions with offenders and duty of care.

A person undertaking this role would normally work autonomously with support from a range of established sources. The role is complex, drawing upon the candidate's extracting, extrapolating and inferencing processes.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Intervention

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Assist offenders to identify their need to change	1.1 Gather information on offenders' behaviour and drug-taking or drinking history from a range of different sources. 1.2 Encourage offender to review their behaviour and experiences with drugs or drinking honestly, realistically and critically. 1.3 Confirm and acknowledge offenders' past attempts to control use. 1.4 Respond promptly to signs of distress or crisis according to the context and emergency response guidelines. 1.5 Encourage offender to assess and explore their level of commitment, the effect and benefits of incentives and the options for change that exist. 1.6 Assist offenders to identify realistic and achievable goals for change. 1.7 Check strategies for intervention with drug and alcohol behaviour for consistency with the organisation's policies and objectives. 1.8 Assist offenders to develop a plan and timetable for action to achieve their goals.
2. Support offenders to meet their goals	2.1 Identify and provide information and resources required by offenders to assist them meet their goals according to availability and priorities. 2.2 Encourage and develop opportunities for the offender to develop their own resources. 2.3 Respond promptly to significant departures from goals and report them. 2.4 Allocate or provide individual counselling and group support according to offenders' needs, goals and the suitability of available programs. 2.5 Gather information on offenders' progress from a range of

	different sources and match it against the goals and action plan. 2.6 Negotiate changes or adjustments needed with the offender and other interested parties. 2.7 Acknowledge offenders' progress and respond suitably. 2.8 Document and report outcomes against goals.
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Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF Levels essential to performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning NA					Reading					Writing					Oral communication					Numeracy				

Performance variables:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

Unit Mapping Information

Supersedes and is equivalent to CSCINT403A Assist offenders to change drug and alcohol use.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=114e25cd-3a2c-4490-baae-47d68dcd2fde>

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Assessment Requirements for CSCINT003 Assist offenders to change drug and alcohol use

Modification History

Release	Comments
1	These Assessment Requirements were released in CSC Correctional Services Training Package release 1.0 and meet the Standards for Training Packages.

Please refer to the advice in the CSC Assessment Guide on the GSA website.

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least two occasions.

- adapting to the values, needs and circumstances of people from different cultures
- using formal and informal communication methods with an awareness of offenders' background
- using personal, manual and electronic information to inform interactions with offenders
- creating formal and informal opportunities to recognise the achievement of goals
- using service networks inside and outside the organisation to optimise support and choices
- giving supportive feedback and counselling
- writing basic reports documenting offenders' progress against goals

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- organisation's policies and procedures related to prohibited substances and case management
- code of conduct
- duty of care
- principles of specialised communication in:
 - interviewing
 - negotiation
 - mediation
 - counselling
- report presentation

- offender information management system
- available specialist services

Assessment Conditions

Evidence for assessment must be gathered over time in a range of contexts to ensure the person can achieve the unit outcome and apply the competency in different situations or environments.

Assessment of this unit may be partially undertaken in a simulated work environment but must also be undertaken in a real workplace environment where observation of performance working with vulnerable offenders is possible.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

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