



Australian Government

CPPSPS4011A Comply with regulatory requirements for swimming pool and spa servicing

Release: 1

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Modification History

Version	Comments
1	This version first released with CPP07 Property Services Training Package Version 13.

Unit Descriptor

This unit of competency specifies the outcomes required to meet the regulatory requirements associated with swimming pool and spa servicing. It involves identifying relevant regulatory requirements, complying with regulatory requirements when servicing swimming pools and spas, and dealing with incidents of non-compliance.

Application of the Unit

This unit of competency supports the work of swimming pool and spa technicians engaged in servicing domestic, commercial and public swimming pools and spas.

Licensing/Regulatory Information

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of endorsement.

Pre-Requisites

Nil

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the required skills and knowledge and/or the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

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|---|---|---|
| 1 | Identify regulatory requirements. | <p>1.1 Current, comprehensive information on <i>legislative and regulatory requirements</i> applicable to swimming pool and spa servicing is accessed.</p> <p>1.2 Legislative and regulatory requirements are clarified and confirmed with <i>relevant personnel</i> to ensure accuracy and consistency of interpretation and application.</p> |
| 2 | Monitor personal awareness of regulatory requirements. | <p>2.1 <i>Work duties and responsibilities</i> are performed in line with legislative, regulatory and enterprise requirements.</p> <p>2.2 Personal performance is evaluated and feedback is sought from others to ensure compliance with legislative, regulatory and enterprise requirements.</p> <p>2.3 Process for monitoring changes to legislative and regulatory requirements that impact on own job role and workplace is identified and maintained in line with enterprise policy and procedures.</p> |
| 3 | Respond to incidents of non-compliance with regulatory requirements. | <p>3.1 <i>Breaches of regulatory framework</i> are handled in line with enterprise policy and procedures.</p> <p>3.2 <i>Inadequacies in workplace procedures</i> that may contribute to non-compliance with regulatory framework are handled in line with enterprise policy and procedures.</p> |

Required Skills and Knowledge

This section describes the skills and knowledge required for this unit.

Required skills

- communication skills to interact with others about complex information, such as legislation and regulatory requirements impacting on swimming pool and spa servicing
- data analysis skills to interpret and extract data from codes of practice, legislation and regulations relevant to swimming pool and spa servicing
- decision-making and problem-solving skills to check compliance with key aspects of the regulatory framework impacting on swimming pool and spa servicing
- literacy skills to:
 - read and interpret a variety of texts, including legislation, regulations and codes of practice
 - generate business correspondence and prepare reports
 - complete standard forms
- research skills to identify and locate information relevant to the regulatory requirements impacting on swimming pool and spa servicing
- technology skills to access online sources of information relevant to the legislative and regulatory requirements impacting on swimming pool and spa servicing

Required knowledge

- Australian Competition and Consumer Commission product safety guidelines
- building codes, including National Construction Code information on:
 - swimming pool and spa features and accessories
 - swimming pool and spa safety
- commonwealth, state or territory, and local government legislation and regulations, and Australian standards impacting on swimming pool and spa servicing related to:
 - anti-discrimination and equal opportunity
 - consumer protection, fair trading and trade practices
 - employment and industrial relations
 - environment protection
 - environmental health
 - work health and safety (WHS)
 - privacy
 - swimming pools and spas
 - swimming pool and spa safety barriers
- organisational policies and procedures for ensuring compliance with legislation and regulatory framework

- organisational process for maintaining up-to-date knowledge of legislation and regulatory framework
- relevant bodies with carriage and enforcement responsibilities for legislation and regulatory framework
- variance in legislation and regulatory frameworks across jurisdictions

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment	This unit of competency could be assessed by identifying and complying with the regulatory, legislative and organisational requirements that apply to swimming pool and spa servicing.
Critical aspects for assessment and evidence required to demonstrate competency in this unit	A person should demonstrate the ability to: • identify the legislative and regulatory requirements applicable to swimming pool and spa servicing • demonstrate compliance with relevant legislative, regulatory and organisational requirements when undertaking swimming pool and spa servicing • implement procedures for monitoring changes to legislative and regulatory requirements applicable to swimming pool and spa technicians • implement procedures for responding to incidents of non-compliance with regulatory requirements applicable to swimming pool and spa technicians.
Context of and specific resources for assessment	Assessment of essential underpinning knowledge may be conducted in an off-site context and is to comply with relevant regulatory and Australian Standards' requirements. Resource implications for assessment include: • relevant codes, standards and government regulations • computer equipment suitable for accessing information on the regulatory framework applicable to swimming pool and spa servicing • a technical reference library with current versions of: • Australian Competition and Consumer Commission product safety guidelines • Australian standards • National Construction Code • relevant commonwealth, state or territory, and local government legislation and regulations.
Method of assessment	Assessment methods must: • satisfy the endorsed Assessment Guidelines of the CPP07 Property Services Training Package • include direct observation of tasks in real or simulated work conditions, with questioning to confirm the ability to consistently

	identify and correctly interpret the essential underpinning knowledge required for practical application - reinforce the integration of employability skills with workplace tasks and job roles - confirm that competency is verified and able to be transferred to other circumstances and environments. This unit could be assessed on its own or in combination with other units relevant to the job function.
Guidance information for assessment	Reasonable adjustments for people with disabilities must be made to assessment processes where required. This could include access to modified equipment and other physical resources, and the provision of appropriate assessment support. Assessment processes and techniques should, as far as is practical, take into account the language, literacy and numeracy capacity of the candidate in relation to the competency being assessed.

Range Statement

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

<i>Legislative and regulatory requirements</i> may include:	- Australian Competition and Consumer Commission product safety guidelines - Australian standards - building codes, including National Construction Code - commonwealth, state or territory, and local government legislation and regulations impacting on swimming pool and spa servicing related to: - anti-discrimination and equal opportunity - chemicals - consumer protection, fair trading and trade practices - contracts - dangerous goods - employment and industrial relations - environment protection - environmental health - WHS
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	• privacy • swimming pools and spas • swimming pool and spa barriers.
Relevant personnel may include:	• business owner • professional associations • regulatory bodies • supervisors • work colleagues.
Work duties and responsibilities may include:	• cash handling • chemicals: • handling • use • safety • transport • completion of documentation requirements • customer service • duty of care • environmental health • WHS • provision of swimming pool and spa servicing and repair • risk mitigation • sustainability • transport • waste disposal.
Breaches of regulatory framework may include:	• intentional or unintentional breaches by staff or supervisor • negligence.
Inadequacies in workplace procedures may include:	• inadequate resources available • invalid policies and procedures due to changes in regulations, work environment or legislation • lack of training to support understanding and compliance with procedures • unrealistic procedures that reduce capacity to comply with regulations • unsuitable timeframes for completion of tasks.

Unit Sector(s)

Competency field

Unit sector Swimming pools and spas service

Custom Content Section

Not applicable.