



Australian Government

CPPSEC4007 Identify security threats and assess impact on client operations

Release: 1

CPPSEC4007 Identify security threats and assess impact on client operations

Modification History

Release 1 This version first released with CPP Property Services Training Package Release 9.0.

Supersedes and is equivalent to CPPSEC4007A Assess threat. Updated to meet the Standards for Training Packages.

Application

This unit specifies the skills and knowledge required to identify security threats and assess their impact on client operations. It includes analysing client operations and existing security arrangements, assessing assets and activities to determine their criticality to client operations, and conducting a consequence analysis to measure the impact of identified threats.

This unit is suitable for those using specialised knowledge to complete routine and non-routine tasks and using their own judgement to deal with predictable and sometimes unpredictable problems.

Legislative, regulatory or certification requirements apply in some states and territories to the provision of advice on security solutions, strategies, protocols and procedures. For further information, check with the relevant regulatory authority.

Pre-requisite Unit

None.

Unit Sector

Security/Risk management

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe what needs to be done to demonstrate achievement of the element.

1 Analyse client operations and security arrangements.

1.1 Access and interpret key requirements of legislation, regulations and workplace policies and procedures and apply to work instructions to ensure compliance.

1.2 Consult with relevant persons to confirm threat assessment terms of reference, costs and timeframes.

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| | 1.3 | Consult with client to confirm their core business, operating environment, goals and objectives. |
| | 1.4 | Source valid and reliable information to clarify client assets and analyse existing security arrangements. |
| | 1.5 | Recognise own limitations in assessing security threats and access specialist resources or advice to meet client requirements. |
| 2 Identify, assess and monitor security threats. | 2.1 | Develop threat assessment criteria comprising qualitative and quantitative measures. |
| | 2.2 | Evaluate gathered information and source additional required intelligence or information to ensure all relevant information is included in threat assessment. |
| | 2.3 | Apply threat assessment criteria to identify possible causes and sources of potential and existing security threats to client operations. |
| | 2.4 | Assess likelihood and realisation of identified threats to client operations. |
| | 2.5 | Systematically monitor identified threats and modify threat assessment to respond to changing roles, locations and operational stability. |
| 3 Undertake threat consequence analysis. | 3.1 | Assess assets and activities to determine criticality to client operations. |
| | 3.2 | Assess reliability, availability and capacity of operational back-up systems for assets and activities. |
| | 3.3 | Assess threat impact on client operations to measure and analyse consequences. |
| | 3.4 | Confirm potential consequences of security threats in consultation with relevant persons. |
| 4 Finalise threat assessment and present findings. | 4.1 | Identify contingency arrangements to protect client operations and incorporate recommended strategies into final threat assessment. |

- 4.2 Finalise security threat assessment and check to ensure findings and recommendations are supported by verifiable information.
- 4.3 Use information technologies to document and present security threat assessment in a format and style to meet workplace requirements.
- 4.4 Present final security threat assessment to relevant persons for feedback within agreed timeframes.
- 4.5 Use questioning and active listening to explain identified security threats and consequences and recommended contingency arrangements.
- 4.6 Complete and secure threat assessment documentation in a manner that facilitates future retrieval and maintains confidentiality.

Foundation Skills

As well as the foundation skills explicit in the performance criteria of this unit, candidates require:

- oral communication skills to use clear explanations, active listening and questioning skills to convey and clarify information when assessing client operations
- writing skills to document succinct and logically structured security threat assessments.

Unit Mapping Information

Supersedes and equivalent to CPPSEC4007A Assess threat.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

Assessment Requirements for CPPSEC4007 Identify security threats and assess impact on client operations

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Performance Evidence

To demonstrate competency, a candidate must meet the performance criteria of this unit by documenting and presenting comprehensive threat assessments of client operations for three different clients.

Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- workplace policies and procedures that ensure compliance with legislative and regulatory requirements when conducting security threat assessments of client operations:
 - client service standards
 - licensing requirements in the security industry
 - regulatory requirements in the jurisdiction of operation
- application of *ISO 31000:2018 Risk management – Guidelines* when conducting security threat assessments of client operations
- changing operational contexts for client operations
- difference between information and intelligence in the context of security threat assessments
- methods for developing threat assessment criteria comprising qualitative and quantitative measures
- methods for determining the criticality of assets and activities to client operations
- process of dynamic risk assessment and application of risk management when identifying and assessing security threats
- purpose of *Australia's Strategy for Protecting Crowded Places from Terrorism* and understanding of:
 - definition of crowded places
 - key security issues for crowded places
 - objectives, characteristics and identification of active armed offenders
 - definition of hostile vehicles and methods of attack
 - signs of chemical weapons attack and recommend response

- general features of improvised explosive devices and recommended incident response
- threat assessment and consequence analysis techniques and processes
- type and nature of a range of security threats and countermeasures associated with workplace operations
- ways that social and cultural differences may be expressed during client consultations.

Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

All individuals engaged by a licensed RTO for security licensing purposes must hold both a security trainers licence (where such a licence exists within the relevant jurisdiction) and the licence for performing the security activities for which the individual is providing training or assessment. Regulators may impose other assessor conditions to meet jurisdictional assessment requirements.

Assessment must be conducted in the workplace or in a simulated workplace environment. Candidates must have access to:

- legislation, regulations, policies and procedures that apply to security threat assessments in the jurisdiction of operation
- client specifications, information and intelligence, information technologies and resources required to achieve the performance evidence
- *ISO 31000:2018 Risk management – Guidelines*
- *Australia's Strategy for Protecting Crowded Places from Terrorism.*

Links

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