



Australian Government

CPPSEC3123 Implement close protection services

Release: 1

CPPSEC3123 Implement close protection services

Modification History

Release 1.

New unit.

This version first released with CPP Property Services Training Package Version 7.0.

Application

This unit specifies the skills and knowledge required to implement close protection services to protect the safety and security of a principal who may be a celebrity, political figure, very important person (VIP) or other person requiring close protection services.

It includes:

- searching and securing premises to be used by the principal, and providing close protection escort services using approved foot formations and procedures for debus and embus
- maintaining communication with the principal and members of the close protection team to ensure ongoing safety and security, maintain situational awareness and identify and respond decisively to threats which may come from multiple sources
- using reasonable defensive techniques that minimise use of force and maximise the safety and security of the principal, self and others.

It applies to people working independently or under limited supervision as members of a security team.

This unit may form part of the licensing requirements for people engaged in security operations in those states and territories where these are regulated activities.

Pre-requisite Unit

Nil

Unit Sector

Security operations

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe what needs to be done to demonstrate achievement of the element.
1. Prepare for close protection operation.	1.1 Review operational information and instructions to ensure compliance with legal rights and responsibilities and workplace policies and procedures when performing close protection tasks.

	1.2 Assess planning information to clarify protective arrangements including known threats, vulnerabilities and risks and contingency measures. 1.3 Select and organise resources and equipment to meet work instructions and check to ensure correct operation. 1.4 Liaise with members of close protection team to exchange and report operational information in accordance with chain of command.
2. Search and secure premises.	2.1 Confirm authority to search premises to be used by principal in consultation with persons on site. 2.2 Use search methods and procedures to identify potential threats, vulnerabilities and risks, and implement necessary controls to ensure premises are secure. 2.3 Report problems and request specialist assistance as required to maintain security of premises.
3. Provide close protection escort.	3.1 Monitor the environment to maintain situational awareness and avoid hazards while implementing protective arrangements. 3.2 Exchange information with principal to ensure safety and security, and balance principal's needs with operational needs. 3.3 Use communication equipment and non-verbal methods to convey information and to receive instructions from members of close protection team. 3.4 Perform safe debus and embus of principal following workplace procedures. 3.5 Carry out foot escort formations that avoid or minimise risks and threats to principal following standard procedures.
4. Respond to threat and protect principal.	4.1 Identify source of threat and assess risk to safety and security of principal. 4.2 Use immediate and decisive response actions that extract principal from threat and minimise use of force. 4.3 Give clear and concise instructions to the principal and close protection team members within limits of own role and responsibilities. 4.4 Use defensive techniques that are reasonable in the circumstances to defend principal, self and others. 4.5 Remain alert to multiple threats and identify and respond to secondary or subsequent incidents to maintain safety and security of principal, self and others.
5. Finalise and	5.1 Fulfil close protection services in accordance with work

review close protection operation.	instructions. 5.2 Record operational outcomes and incident observations using workplace documentation. 5.3 Participate in review and debrief of close protection outcomes to identify procedural improvements.
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Foundation Skills

This section describes the language, literacy, numeracy and employment skills essential to performance in this unit but not explicit in the performance criteria:

- language skills to:
 - use security industry approved communication terminology, codes and signals
 - observe and follow accepted protocols and methods for communicating with people from different social, professional and cultural contexts, such as foreign diplomats, celebrities and other very important persons (VIPs)
 - use positive non-verbal skills to develop rapport with others when working as part of a team
- writing skills to use a variety of expressions and sentence structures to provide factual information and express opinions when recording operational outcomes and incident observations
- reading skills to interpret:
 - procedures and policies that clarify legal rights and responsibilities
 - different directional signs and information when escorting principal
- speaking and listening skills to:
 - use questions and active listening to clarify and verify spoken information when exchanging information with principal and team members, and confirming authority to search premises
 - convey and receive clear and succinct information and instructions using communication equipment
- numeracy skills to estimate time required to meet principal's needs relating to schedule and itinerary
- problem solving skills to:
 - recognise source of threat
 - modify actions to balance operational requirements with needs of principal
 - select response options that meet changing risk circumstances and multiple threats
- teamwork skills to:
 - adjust personal communication styles in response to the opinions, values and needs of others
 - work effectively with others and comply with chain of command reporting

- maintain professional working relationships with principal and members of close protection team.

Unit Mapping Information

New unit.

This version first released with CPP Property Services Training Package Version 7.0.

Links

Companion volumes to this training package are available at the VETNet website -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

Assessment Requirements for CPPSEC3123 Implement close protection services

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Performance Evidence

To demonstrate competency in this unit, a person must implement close protection services in separate operations to meet the protection needs of each of two different principals. In doing this, the person must demonstrate correct application of two different types of foot formations from the list below:

- wedge
- box
- diamond
- one-on-one.

In doing this, the person must meet the performance criteria for this unit.

Knowledge Evidence

To be competent in this unit, a person must demonstrate knowledge of:

- standard operating procedures and workplace policies that ensure compliance with legislative and regulatory requirements when implementing close protection services:
 - anti-discrimination and diversity
 - confidentiality and privacy
 - counter terrorism
 - duty of care
 - information privacy and legal use of gathered intelligence
 - licensing requirements and limits of own authority
 - search of premises
 - surveillance
 - use of force
 - use of restraints and weapons including batons, firearms, handcuffs and spray
 - workplace health and safety (WHS)
- access and exit points and layout of work environment and premises to be accessed by principal
- approved communication terminology, call signs and radio channels used in the security industry
- chain of command relevant to protection services

- code of conduct and professional standards for providing close protection services
- crowd behaviour, dynamics and movement patterns that can threaten security
- current national terrorism threat level and context
- difference between static, mobile and direct protection and the tactics used for each
- empty hand techniques
- factors that may indicate escalation of conflict or risk and situations requiring specialist assistance
- methods for performing debus and embus procedures
- negotiation techniques and how they can be used to defuse and resolve conflict
- procedures for communicating and collaborating with close protection team
- process of dynamic risk assessment and how it is applied
- protocols and signals used to communicate with principal and team in a close protection operation
- purpose and types of foot formations used in close protection:
 - wedge
 - box
 - diamond
 - one-on-one
- role and legal rights and responsibilities of a close protection operative
- the phonetic alphabet and how it is used
- types of equipment and resources used when providing close protection services
- types of potential threats, vulnerabilities and risks that can be encountered during close protection operations
- understanding of the force model
- ways that social and cultural differences may be expressed.

Assessment Conditions

Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations (RTOs). All individuals engaged by a licensed RTO for security licensing purposes must hold both a security trainer's licence (where such a licence exists within the relevant jurisdiction) and a security operative licence that authorises the security activities about which the individual is training/assessing. Regulators may impose other assessor conditions to meet jurisdictional assessment requirements.

Assessment of performance must be undertaken in a simulated workplace environment. Tasks are to be performed to the level of proficiency and within the time limits that would be expected in a workplace.

The assessment of performance evidence must be done by direct observation of the learner by an assessor, either by an assessor observing the learner physically or by an assessor observing the learner via audio and visual media.

Assessment of performance evidence is only valid where the learner has been assessed performing the role of a security officer.

Assessors are responsible for ensuring that the person demonstrating competency has access to:

- specifications of assessment tasks to implement close protection services
- appropriate documents, materials, equipment and personal protective equipment (PPE) currently used in industry
- standard operating procedures and workplace policies related to the security work role and which specify requirements for complying with industry legislation and regulations
- access to two different principals to enable achievement of the performance evidence.

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