



Australian Government

CPPSEC3119 Implement cash-in-transit security procedures

Release: 1

CPPSEC3119 Implement cash-in-transit security procedures

Modification History

Release 1.

Supersedes and is equivalent to CPPSEC3051A Implement cash-in-transit security procedures.

Updated to meet the Standards for Training Packages.

This version first released with CPP Property Services Training Package Version 7.0.

Application

This unit specifies the skills and knowledge required to implement cash-in-transit security procedures to protect consignments and secure the work area.

It includes:

- reviewing and complying with work instructions, workplace procedures and policies and legal rights and responsibilities including workplace health and safety (WHS) to identify and control hazards and risks
- constant surveillance of people, vehicles and goods in the work area, operating security systems to prevent unauthorised access, and coordinating a response to security incidents to maintain safety and security of the consignment, self, people and property
- problem-solving to predict consequences and apply contingencies where incidents can escalate to emergency situations.

It applies to people working independently or under limited supervision as members of a security team.

This unit may form part of the licensing requirements for people engaged in security operations in those states and territories where these are regulated activities.

Pre-requisite Unit

Nil

Unit Sector

Security operations

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe what needs to be done to demonstrate achievement of the element.
1. Prepare for cash-in-transit	1.1 Review work instructions, procedures and workplace policies to ensure compliance with legal rights and responsibilities

operation.	when implementing cash-in-transit security procedures. 1.2 Operate and check security and communications equipment to verify operational effectiveness. 1.3 Conduct systematic safety checks and confirm correct strategic positioning and tactics to ensure security of consignment. 1.4 Monitor people, goods and vehicles in the work area to identify hazards, assess risks to consignment, and implement necessary security controls. 1.5 Record receipt and delivery of consignment in accordance with workplace requirements. 1.6 Check consignment content to verify security, and report discrepancies to relevant persons.
2. Maintain surveillance and security of work area.	2.1 Monitor security equipment to maintain situational awareness and identify changing circumstances in the work area. 2.2 Operate security systems to secure work area and prevent unauthorised access. 2.3 Regularly check security equipment to ensure operational effectiveness and take immediate corrective actions where faults are identified.
3. Coordinate response to security incident.	3.1 Observe the work area to identify security incident and assess risk of escalation and emergencies. 3.2 Direct immediate security response, following WHS procedures, to protect consignment and safety of self, people and property. 3.3 Use communication equipment to receive and transmit accurate and concise incident information to relevant persons.
4. Finalise cash-in-transit operation and report incident.	4.1 Finalise cash-in-transit security procedures and record details using documentation in accordance with workplace requirements. 4.2 Report account of security incident details to relevant persons.

Foundation Skills

This section describes the language, literacy, numeracy and employment skills essential to performance in this unit but not explicit in the performance criteria:

- language skills to use security industry approved communication terminology, codes and signals

- writing skills to:
 - record consignment receipt and delivery information
 - complete routine reports and forms
- reading skills to interpret:
 - workplace procedures and policies that clarify legal rights and responsibilities and WHS requirements
 - information and instructions written in English, such as consignment documents and labels and safety data sheets (SDS)
- speaking and listening skills to:
 - use questions to clarify and verify spoken security risk information
 - use communication equipment to give clear, sequenced instructions and reports, for example when reporting discrepancies with consignment content
- numeracy skills to estimate time when receiving and delivering consignments
- problem solving skills to:
 - recognise suspicious movements of people, vehicles or goods in the work area
 - assess incidents and potential emergency situations and apply contingency measures
 - identify malfunctioning security equipment
- teamwork skills to adjust personal communication styles in response to the opinions, values and needs of others.

Unit Mapping Information

Supersedes and is equivalent to CPPSEC3051A Implement cash-in-transit security procedures.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

Assessment Requirements for CPPSEC3119 Implement cash-in-transit security procedures

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Performance Evidence

To demonstrate competency in this unit, a person must implement cash-in transit security procedures for two separate operations involving different security risk situations.

In doing this, the person must meet the performance criteria for this unit.

Knowledge Evidence

To be competent in this unit, a person must demonstrate knowledge of:

- standard operating procedures and workplace policies that ensure compliance with legislative and regulatory requirements when implementing cash-in-transit security procedures:
 - anti-discrimination and diversity
 - apprehension, arrest and restraint of persons
 - counter terrorism
 - duty of care
 - licensing requirements and permits for firearms, and handling and carrying dangerous goods
 - limits of own responsibility and authority
 - trespass and the removal of persons
 - use of force
 - workplace health and safety (WHS) including manual handling
- approved communication terminology, call signs and radio channels used in the security industry
- cash-in-transit surveillance and monitoring techniques
- chain of command relevant to cash-in-transit operation
- correct strategic positioning and tactics when conducting cash-in-transit operations
- factors that may indicate escalation of conflict or risk and situations requiring specialist assistance
- principles of effective teamwork

- procedures for activating and de-activating a range of common security systems and devices
- procedures for communicating and collaborating with emergency services
- procedures for handling non-conforming consignments
- procedures for responding to a violent encounter including armed robbery
- process of dynamic risk assessment and how it is applied
- the phonetic alphabet and how it is used
- types of security incidents and emergencies that may be encountered during cash-in-transit operations and appropriate responses for each
- understanding of the force model.

Assessment Conditions

Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations (RTOs). All individuals engaged by a licensed RTO for security licensing purposes must hold both a security trainer's licence (where such a licence exists within the relevant jurisdiction) and a security operative licence that authorises the security activities about which the individual is training/assessing. Regulators may impose other assessor conditions to meet jurisdictional assessment requirements.

Assessment of performance must be undertaken in an operational workplace environment or environment that reflects workplace conditions. Tasks are to be performed to the level of proficiency and within the time limits that would be expected in a workplace.

The assessment of performance evidence must be done by direct observation of the learner by an assessor, either by an assessor observing the learner physically or by an assessor observing the learner via audio and visual media.

Assessment of performance evidence is only valid where the learner has been assessed performing the role of a security officer.

Assessors are responsible for ensuring that the person demonstrating competency has access to:

- specifications of assessment tasks to implement cash-in-transit security procedures
- appropriate documents, materials, cash-in-transit equipment and personal protective equipment (PPE) currently used in industry
- standard operating procedures and workplace policies related to the security work role and which specify requirements for complying with industry legislation and regulations.

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