



Australian Government

# **CPPSEC3116 Carry, operate and maintain semi-automatic pistols for security purposes**

Release: 2

# CPPSEC3116 Carry, operate and maintain semi-automatic pistols for security purposes

## Modification History

- Release 1 This version first released with CPP Property Services Training Package Version 7.0  
New unit
- Release 2 This version first released with CPP Property Services Training Package Release 7.1.  
Minor change to Knowledge Evidence for loading and unloading techniques.

## Application

This unit specifies the skills and knowledge required to safely and legally carry, operate and maintain semi-automatic pistols for security purposes.

It includes:

- reviewing and complying with range rules and procedures, workplace policies and legal rights and responsibilities including firearms and weapons Acts and workplace health and safety (WHS)
- selecting and checking the pistol, ammunition, duty gear and required personal protective equipment (PPE), and following manufacturers' specifications to ensure correct and safe operation
- operating a semi-automatic pistol demonstrating correct techniques for loading and unloading, draw and recovery, retention, shooting and discharging multiple shots at the same target and multiple targets to the required standard of accuracy
- discharging a semi-automatic pistol at an approved range following local range rules and instructions from range personnel
- cleaning and maintaining semi-automatic pistols following point, remove, observe, verify and examine (PROVE) safety procedures.

It applies to people working independently or under limited supervision as members of a security team.

This unit may form part of the licensing requirements for people engaged in security operations in those states and territories where these are regulated activities.

### **Note:**

This unit requires appropriate permits to be obtained to conduct firearms training in some states and territories.

This unit does not result in a firearms licence or permit. Refer to the regulatory

## Pre-requisite Unit

Nil

## Unit Sector

Security operations

## Elements and Performance Criteria

| Elements describe the essential outcomes.              | Performance criteria describe what needs to be done to demonstrate achievement of the element.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Prepare to carry and operate semi-automatic pistol. | <p>1.1 Review workplace policies and procedures including WHS to ensure compliance with legal rights and responsibilities when carrying and operating semi-automatic pistols for security purposes.</p> <p>1.2 Select semi-automatic pistol and correct ammunition and duty gear for semi-automatic pistol type, and use required personal protective equipment (PPE) and clothing.</p> <p>1.3 Check that equipment is operational following manufacturers' instructions and rectify or report faults or malfunctions.</p>                                                                                                                                                                                                                                                                |
| 2. Draw, use and recover semi-automatic pistol.        | <p>2.1 Check and load ammunition following manufacturers' instructions and safely recover semi-automatic pistol.</p> <p>2.2 Draw semi-automatic pistol safely to ready position.</p> <p>2.3 Operate semi-automatic pistol demonstrating compliance with fundamentals of shooting principles.</p> <p>2.4 Control semi-automatic pistol to demonstrate correct retention techniques.</p> <p>2.5 Use available cover and concealment, and demonstrate correct techniques for low light shooting.</p> <p>2.6 Discharge multiple shots at the same target and multiple targets to meet the required standard of accuracy.</p> <p>2.7 Perform immediate and remedial actions in the event of semi-automatic pistol malfunction.</p> <p>2.8 Safely unload and recover semi-automatic pistol.</p> |

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|--------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>3. Discharge semi-automatic pistol at approved range.</p> | <p>3.1 Interpret and comply with local range rules at approved shooting range.</p> <p>3.2 Select and fit PPE including hearing and eye protection, and baseball cap to comply with range rules.</p> <p>3.3 Handle semi-automatic pistol according to fundamentals of shooting principles.</p> <p>3.4 Follow commands from range personnel or firearms instructors.</p> <p>3.5 Select correct ammunition for semi-automatic pistol and load as instructed by range personnel or firearms instructor.</p> <p>3.6 Discharge semi-automatic pistol to meet approved course of fire and achieve required standards.</p> <p>3.7 Complete range register and incident report as required.</p> |
| <p>4. Clean and maintain semi-automatic pistol.</p>          | <p>4.1 Apply PROVE procedures to physically check semi-automatic pistol, remove magazine and confirm the chamber is empty prior to cleaning.</p> <p>4.2 Select and use correct tools and cleaning kit for semi-automatic pistol following manufacturers' instructions.</p> <p>4.3 Access a suitable venue to clean semi-automatic pistol following WHS procedures.</p> <p>4.4 Disassemble and clean semi-automatic pistol following manufacturers' instructions.</p> <p>4.5 Reassemble semi-automatic pistol and inspect to confirm safety and correct operation.</p>                                                                                                                  |

## Foundation Skills

This section describes the language, literacy, numeracy and employment skills essential to performance in this unit but not explicit in the performance criteria:

- writing skills to complete range registers and incident reports
- reading skills to interpret:
  - standard operating procedures and policies that clarify legal rights and responsibilities
  - manufacturers' instructions and technical information when checking, operating and cleaning semi-automatic pistols
  - signs that detail range rules that may be in written and diagrammatic formats
- speaking and listening skills to:
  - understand spoken commands from range personnel and firearms instructors
  - use questions to clarify instructions

- numeracy skills to apply basic mathematical techniques to:
  - select and use correct amount of ammunition
  - discharge correct number of shots
- problem solving skills to:
  - recognise faults and malfunctions in semi-automatic pistols and equipment
  - correctly disassemble and reassemble semi-automatic pistols
- teamwork skills to adjust personal communication styles in response to the opinions, values and needs of others.

## Unit Mapping Information

New unit.

This version first released with CPP Property Services Training Package Version 7.0.

## Links

Companion volumes to this training package are available at the VETNet website -  
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

# Assessment Requirements for CPPSEC3116 Carry, operate and maintain semi-automatic pistols for security purposes

## Modification History

Release 1 This version first released with CPP Property Services Training Package Version 7.0

New unit

Release 2 This version first released with CPP Property Services Training Package Release 7.1.

Minor change to Knowledge Evidence for loading and unloading techniques.

## Performance Evidence

To demonstrate competency in this unit, a person must carry, operate and maintain semi-automatic pistols for security purposes in:

- one dry fire environment
- one live fire shooting range.

On each occasion, the person must:

- draw and recover the semi-automatic pistol safely keeping fingers off the trigger until target is acquired and ensuring the muzzle does not cross body parts
- demonstrate each of the following loading and unloading techniques:
  - administrative loading
  - tactical loading using magazines
  - using pouches to store magazines
- demonstrate compliance with fundamentals of shooting principles while handling a semi-automatic pistol:
  - grip
  - stance
  - trigger control
  - sight alignment and picture
  - breathing
  - follow through.

In doing this, the person must meet the performance criteria for this unit.

## Knowledge Evidence

To be competent in this unit, a person must demonstrate knowledge of:

- standard operating procedures and workplace policies that ensure compliance with legislative and regulatory requirements when carrying, operating and maintaining semi-automatic pistols for security purposes:
  - carriage and use of firearms and weapons
  - duty of care
  - licensing requirements and limits of own authority
  - range rules at approved shooting range
  - selection and use of ammunition
  - selection and use of duty gear
  - use of force
  - workplace health and safety (WHS)
- approved communication terminology, call signs and radio channels used in the security industry
- approved course of fire
- different procedures for operating various semi-automatic pistol types and models
- duty gear required for carrying and using semi-automatic pistols
- effective range of law-enforcement ammunition
- firearms retention techniques
- fundamentals of shooting including grip, stance, trigger control, sight alignment and picture, breathing and follow through
- legal consequences of pointing and firing a semi-automatic pistol outside of an approved range
- demonstrate each of the following loading and unloading techniques, including administrative loading, tactical loading using magazines and using pouches to store magazines
- low light shooting techniques
- methods for discharging multiple shots at same target and multiple targets
- nomenclature of modern law-enforcement ammunition
- nomenclature of modern law-enforcement semi-automatic pistols
- operating sequence and principles of semi-automatic pistols
- personal protective equipment (PPE) required when carrying and using semi-automatic pistols and using an approved range
- procedures for attending an approved shooting range
- procedures for responding to multiple threats
- process for dynamic risk assessment and how it is applied
- reasons finger must remain off trigger until target is sighted
- reasons muzzle must not cross body parts when drawing and recovering semi-automatic pistols from or to holsters
- rules of approved shooting range
- situations where it is appropriate to draw or use a semi-automatic pistol to manage a perceived threat according to the use of force model
- techniques for proving a semi-automatic pistol: point in a safe direction, remove ammunition, observe chamber, verify feeding path, and examine bore for obstructions

- techniques for safely drawing and recovering a semi-automatic pistol and moving to ready position
- the phonetic alphabet and how it is used
- types of security risk situations that may be encountered during armed assignments and appropriate responses.

## Assessment Conditions

Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations (RTOs). All individuals engaged by a licensed RTO for security licensing purposes must hold both a security trainer's licence (where such a licence exists within the relevant jurisdiction) and a security operative licence that authorises the security activities about which the individual is training/assessing. Regulators may impose other assessor conditions to meet jurisdictional assessment requirements.

Assessment of performance must be undertaken in a simulated workplace environment. Tasks are to be performed to the level of proficiency and within the time limits that would be expected in a workplace.

The assessment of performance evidence must be done by direct observation of the learner by an assessor, either by an assessor observing the learner physically or by an assessor observing the learner via audio and visual media.

Assessment of performance evidence is only valid where the learner has been assessed performing the role of a security officer.

Assessment of performance must comply with jurisdictional regulatory requirements for conducting firearms training and assessment.

Assessors are responsible for ensuring that the person demonstrating competency has access to:

- specifications of assessment tasks to safely and legally carry, operate and maintain semi-automatic pistols for security purposes
- appropriate documents, materials, and equipment currently used in industry
- semi-automatic pistol, ammunition, duty gear and PPE to meet work instructions
- standard operating procedures and workplace policies related to the security work role and which specify requirements for complying with industry legislation and regulations.

## Links

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