



Australian Government

CPPSEC3103 Determine and implement response to security risk situation

Release: 1

CPPSEC3103 Determine and implement response to security risk situation

Modification History

Release 1.

Supersedes and is equivalent to CPPSEC3003A Determine response to security risk situation.

Updated to meet the Standards for Training Packages.

This version first released with CPP Property Services Training Package Version 7.0.

Application

This unit specifies the skills and knowledge required to determine and implement responses to security risk situations.

It includes:

- reviewing and complying with workplace procedures, policies and legal rights and responsibilities to implement security risk responses within specified legal and strategic limits and the scope of own competence and authority
- identifying and verifying security risk situations and exchanging information with others to clarify risk factors, assess risk and formulate response options appropriate to the degree of risk
- evaluating, selecting and implementing a preferred security response that maximise the safety and security of people, property and premises
- reporting, securing and preserving the incident scene.

It applies to people working independently or under limited supervision as members of a security team.

This unit may form part of the licensing requirements for people engaged in security operations in those states and territories where these are regulated activities.

Pre-requisite Unit

Nil

Unit Sector

Security operations

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe what needs to be done to demonstrate achievement of the element.
1. Confirm, verify	1.1 Review workplace procedures and policies including

and communicate security risk situations.	workplace health and safety (WHS) to ensure compliance with legal rights and responsibilities and own role and authority for responding to security risk situations. 1.2 Receive and verify information on security risk situation and confirm risk authenticity, in consultation with relevant persons. 1.3 Monitor the work environment to promptly identify changing circumstances and factors that may impact security risk. 1.4 Maintain accurate and up-to-date information exchange to clarify risk situation with relevant persons.
2. Assess security risk situations and formulate response options.	2.1 Assess security risk situation to establish nature and degree of risk to people, property and premises. 2.2 Formulate security risk response options that are appropriate to the nature and degree of risk and comply with workplace policies and procedures.
3. Evaluate and implement security response.	3.1 Evaluate security response options and select preferred control measure to address known and potential risk factors. 3.2 Ensure that security response is within scope of own competence and authority and maximises the safety and security of people, property and premises. 3.3 Select and use equipment and resources to implement security response. 3.4 Review and adjust security response to adapt to changing risk circumstances in consultation with relevant persons. 3.5 Report security situation and response details using workplace documentation. 3.6 Secure and preserve incident scene and maintain security following response procedures.

Foundation Skills

This section describes the language, literacy, numeracy and employment skills essential to performance in this unit but not explicit in the performance criteria:

- language skills to use security industry approved communication terminology, codes and signals
- writing skills to record and describe security situations and responses
- reading skills to interpret:
 - workplace procedures and policies that clarify legal rights and responsibilities
 - signs written in English

- speaking and listening skills to:
 - use questions to clarify and verify spoken security risk information
 - give clear, sequenced instructions and reports
- numeracy skills to calculate time when recording incident details
- problem solving skills to:
 - formulate response options to match security risk situation
 - evaluate and adjust security response measures to meet changing risk circumstances
 - recognise security risk situations requiring specialist assistance
- teamwork skills to adjust personal communication styles in response to the opinions, values and needs of others.

Unit Mapping Information

Supersedes and is equivalent to CPPSEC3003A Determine response to security risk situation.

Links

Companion volumes to this training package are available at the VETNet website -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

Assessment Requirements for CPPSEC3103 Determine and implement response to security risk situation

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Performance Evidence

To demonstrate competency in this unit, a person must determine and implement responses to three different security risk situations.

In doing this, the person must meet the performance criteria for this unit.

Knowledge Evidence

To be competent in this unit, a person must demonstrate knowledge of:

- standard operating procedures and workplace policies that ensure compliance with legislative and regulatory requirements when determining and implementing responses to security risk situations:
 - anti-discrimination and diversity
 - apprehension, arrest and restraint of persons
 - counter terrorism
 - crowd control and control of persons under the influence of intoxicating substances
 - duty of care
 - licensing requirements and limits of own authority
 - trespass and the removal of persons
 - use of force
- workplace health and safety (WHS)
- approved communication terminology, call signs and radio channels used in the security industry
- crowd behaviour, dynamics and movement patterns that can threaten security
- current national terrorism threat level and context
- empty hand techniques
- factors that may indicate escalation of conflict or risk and situations requiring specialist assistance
- methods and reasons for securing and preserving an incident or crime scene
- methods for preserving, maintaining, storing and transporting evidence and exhibits that may be used in court
- negotiation techniques and how they can be used to defuse and resolve conflict

- procedures for communicating and collaborating with emergency services
- process of dynamic risk assessment and how it is applied
- purpose of Australia's *Strategy for Protecting Crowded Places from Terrorism* and understanding of:
 - definition of crowded places
 - key security issues for crowded places
 - objectives, characteristics and identification of active armed offenders
 - definition of hostile vehicles and methods of attack
 - signs of chemical weapons attack and recommended response
 - general features of improvised explosive devices and recommended incident response
- signs of possible harassment or assault
- site emergency and evacuation plans and procedures
- the phonetic alphabet and how it is used
- types of behavioural anomalies and suspect behaviours that can indicate criminal activity, hostile reconnaissance or the potential for terrorist activity
- types of behaviours and non-verbal language that can escalate conflict or incite aggressive or hostile responses from others
- types of security risk situations and response options for each including:
 - persons acting suspiciously
 - persons carrying weapons
 - persons suffering from emotional or physical distress
 - persons under the influence of intoxicating substances
 - persons, vehicles or equipment in unsuitable locations
 - presence of biological hazards or chemical spills
 - potential terrorist activity including the suspected presence of explosives, suspicious packages, bags or substances
- ways that social and cultural differences may be expressed.

Assessment Conditions

Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations (RTOs). All individuals engaged by a licensed RTO for security licensing purposes must hold both a security trainer's licence (where such a licence exists within the relevant jurisdiction) and a security operative licence that authorises the security activities about which the individual is training/assessing. Regulators may impose other assessor conditions to meet jurisdictional assessment requirements.

Assessment of performance must be undertaken in a simulated workplace environment. Tasks are to be performed to the level of proficiency and within the time limits that would be expected in a workplace.

The assessment of performance evidence must be done by direct observation of the learner by an assessor, either by an assessor observing the learner physically or by an assessor observing the learner via audio and visual media.

Assessment of performance evidence is only valid where the learner has been assessed performing the role of a security officer.

Assessors are responsible for ensuring that the person demonstrating competency has access to:

- specifications of assessment tasks to determine and implement responses to security risk situations
- appropriate documents, materials, equipment and personal protective equipment (PPE) currently used in industry
- standard operating procedures and workplace policies related to the security work role and which specify requirements for complying with industry legislation and regulations.

Links

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