



Australian Government

CPPSEC2113 Escort and protect persons and valuables

Release: 1

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Modification History

Release 1.

Supersedes and is non-equivalent to CPPSEC2013A Protect valuables in transit.

Significant changes made to the unit to reflect current industry needs. This version first released with CPP Property Services Training Package Version 7.0.

Application

This unit specifies the skills and knowledge required to escort and protect persons and valuables.

It includes:

- clarifying and applying standard operating procedures and workplace policies including workplace health and safety (WHS) to comply with legal rights and responsibilities
- escorting persons and valuables to ensure their safety and security while maintaining constant and active observation and monitoring to assess, identify and respond to security risks
- participating in reviews of escort procedures to identify improvements
- knowledge of basic defensive techniques.

It applies to people working independently or under limited supervision as members of a security team.

This unit may form part of the licensing requirements for people engaged in security operations in those states and territories where these are regulated activities.

Pre-requisite Unit

Nil

Unit Sector

Security operations

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe what needs to be done to demonstrate achievement of the element.
1. Confirm and comply with work procedures and legal requirements for	1.1 Read work instructions and standard operating procedures for escorting and protecting persons and valuables, and clarify work tasks with relevant persons. 1.2 Read workplace policies including WHS and apply to work

escorting and protecting persons and valuables.	tasks to ensure compliance with legal rights and responsibilities when escorting and protecting persons and valuables.
2. Prepare to escort person and valuables.	2.1 Select, organise and use equipment, personal protection equipment (PPE) and resources required to meet work tasks. 2.2 Check equipment to ensure operational effectiveness and report faulty or damaged equipment. 2.3 Check personal presentation to ensure it complies with workplace standards for appearance. 2.4 Clarify communication processes with relevant persons. 2.5 Assess risk and plan primary and secondary routes and schedule to maximise security and to meet work instructions.
3. Protect person and valuables during escort.	3.1 Collect and escort person and valuables following planned route and to meet work instructions. 3.2 Conduct regular personal safety checks and monitor security of person and valuables during escort. 3.3 Maintain constant and active observation of the environment to identify and assess potential security risks. 3.4 Select and use appropriate security response to minimise risk and maximise protection of person and valuables within the scope of own competence and authority. 3.5 Use communication equipment to report risk to relevant persons and request assistance.
4. Finalise and review escort procedures, and maintain equipment and documentation.	4.1 Escort person and valuables safely to destination point according to work instructions. 4.2 Check, clean and store equipment and report faults or damage following workplace procedures. 4.3 Provide accurate and constructive observations to assist in the review of escort procedures and improve future practices. 4.4 Complete and maintain security documentation in accordance with workplace requirements.

Foundation Skills

This section describes the language, literacy, numeracy and employment skills essential to performance in this unit but not explicit in the performance criteria:

- language skills to provide information or advice using structure and language to suit the audience

- writing skills to maintain escort documentation
- reading skills to understand and follow:
 - standard operating procedures and policies that clarify legal rights and responsibilities and WHS requirements
 - maps when planning and following escort routes
 - road signs and directions when following escort routes
- speaking and listening skills to:
 - ask questions and listen to answers to gain information or confirm understanding when clarifying work tasks
 - orally report security risk information using a radio or telephone
 - communicate with emergency services
- problem solving skills to assess risk and change routes when responding to security risks
- teamwork skills to adjust personal communication styles in response to the opinions, values and needs of others
- technology skills to operate global positioning systems (GPS) to find safe and alternate escort routes.

Unit Mapping Information

Supersedes and is non-equivalent to CPPSEC2013A Protect valuables in transit.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

Assessment Requirements for CPPSEC2113 Escort and protect persons and valuables

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Performance Evidence

To demonstrate competency in this unit, a person must escort and protect persons and valuables involving two different scenarios:

- one person requiring security escort
- one person carrying valuables.

In doing this, the person must meet the performance criteria for this unit.

Knowledge Evidence

To be competent in this unit, a person must demonstrate knowledge of:

- standard operating procedures and workplace policies that ensure compliance with legislative and regulatory requirements when escorting and protecting persons and valuables:
 - counter terrorism
 - duty of care
 - licensing requirements and limits of own authority
 - workplace health and safety (WHS)
- approved communication terminology, call signs and radio channels used in the security industry
- basic contingency planning
- basic defensive techniques
- basic escort techniques
- basic understanding of the force model and what constitutes reasonable force
- operational functions of communications equipment
- options for security response within the limits of own competence and authority
- process of dynamic risk assessment and how it is applied
- types of threats that may exist and situations requiring assistance when:
 - escorting persons to safety
 - escorting persons carrying valuables.

Assessment Conditions

Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations (RTOs). All individuals engaged by a licensed RTO for security licensing purposes must hold both a security trainer's licence (where such a licence exists within the relevant jurisdiction) and a security operative licence that authorises the security activities about which the individual is training/assessing. Regulators may impose other assessor conditions to meet jurisdictional assessment requirements.

Assessment of performance must be undertaken in a simulated workplace environment. Tasks are to be performed to the level of proficiency and within the time limits that would be expected in a workplace.

The assessment of performance evidence must be done by direct observation of the learner by an assessor, either by an assessor observing the learner physically or by an assessor observing the learner via audio and visual media.

Assessment of performance evidence is only valid where the learner has been assessed performing the role of a security officer.

Assessors are responsible for ensuring that the person demonstrating competency has access to:

- specifications of assessment tasks to escort and protect persons and valuables
- appropriate documents, materials, equipment and personal protective equipment (PPE) currently used in industry
- standard operating procedures and workplace policies related to the security work role and which specify requirements for complying with legal rights and responsibilities.

Links

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