



Australian Government

CPPSEC2104 Apply risk assessment to select and carry out response to security risk situations

Release: 2

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Modification History

Release 1 This version first released with CPP Property Services Training Package Release 7.0.

Supersedes and is equivalent to CPPSEC2004B Respond to security risk situation.

Updated to meet the Standards for Training Packages.

Release 2 This version first released with CPP Property Services Training Package Release 7.1.

Supersedes and is equivalent to CPPSEC1001A Identify and report security risk situations.

Application

This unit specifies the skills and knowledge required to apply risk assessment to select and carry out responses to identified security risk situations.

It includes:

- clarifying and applying standard operating procedures and workplace policies including workplace health and safety (WHS) to comply with legal rights and responsibilities
- following procedures to identify and report potential security risks and use risk assessment methods to carry out a response that is proportionate to the level of risk and own authority
- participating in a review of the response and identifying improvements to future response procedures.

It applies to people working under general supervision as members of a security team.

This unit may form part of the licensing requirements for people engaged in security operations in those states and territories where these are regulated activities.

Pre-requisite Unit

Nil

Unit Sector

Security operations

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe what needs to be done to demonstrate achievement of the element.
1. Confirm work procedures and legal requirements for responding to security risk situations.	1.1 Read standard operating procedures including WHS to clarify own responsibilities and authority to respond to security risk situations. 1.2 Read workplace policies and procedures and apply to work tasks to comply with legal rights and responsibilities when responding to security risk situations.
2. Monitor environment and identify security risks.	2.1 Monitor environmental factors to maintain situational awareness in accordance with workplace requirements. 2.2 Identify potential security risk situations.
3. Assess risks and select security responses.	3.1 Assess degree of risk to self, others, property and premises. 3.2 Select security response proportionate to level of risk and own authority, and seek advice or assistance as required from relevant persons.
4. Respond to security risk situations and record details.	4.1 Carry out security responses to ensure the safety and security of self, others, property and premises is maximised within the scope of own responsibility, competency and authority. 4.2 Use security equipment to communicate clear and accurate information to relevant persons and assist security responses according to standard operating procedures. 4.3 Secure and preserve incident scenes and maintain security following response procedures. 4.4 Record incident details in notebook using clear, concise and factual information.
5. Assist in review of security responses.	5.1 Participate in review of security responses and provide observations in a clear, concise and constructive manner. 5.2 Identify effects of stress related to own well-being and use appropriate stress management techniques. 5.3 Identify areas, in discussion with relevant persons, for improving future response procedures and for reducing the effects of stress.

Foundation Skills

This section describes the language, literacy, numeracy and employment skills essential to performance in this unit but not explicit in the performance criteria:

- language skills to provide information or advice using structure and language to suit the audience
- writing skills to record and describe observations
- reading skills to understand and follow standard operating procedures and policies that clarify legal rights and responsibilities and WHS requirements
- speaking and listening skills to ask questions and listen to answers to gain information or confirm understanding when communicating details of risk situations and communicating with emergency services
- numeracy skills to estimate time required to carry out security response procedures
- problem solving skills to match security responses to degrees of risk
- self-management skills to plan tasks to meet response requirements
- teamwork skills to adjust personal communication styles in response to the opinions, values and needs of others.

Unit Mapping Information

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Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>