



Australian Government

CPPSEC2104 Apply risk assessment to select and carry out response to security risk situations

Release: 2

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Modification History

Release 1 This version first released with CPP Property Services Training Package Release 7.0.

Supersedes and is equivalent to CPPSEC2004B Respond to security risk situation.

Updated to meet the Standards for Training Packages.

Release 2 This version first released with CPP Property Services Training Package Release 7.1.

Supersedes and is equivalent to CPPSEC1001A Identify and report security risk situations.

Application

This unit specifies the skills and knowledge required to apply risk assessment to select and carry out responses to identified security risk situations.

It includes:

- clarifying and applying standard operating procedures and workplace policies including workplace health and safety (WHS) to comply with legal rights and responsibilities
- following procedures to identify and report potential security risks and use risk assessment methods to carry out a response that is proportionate to the level of risk and own authority
- participating in a review of the response and identifying improvements to future response procedures.

It applies to people working under general supervision as members of a security team.

This unit may form part of the licensing requirements for people engaged in security operations in those states and territories where these are regulated activities.

Pre-requisite Unit

Nil

Unit Sector

Security operations

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe what needs to be done to demonstrate achievement of the element.
1. Confirm work procedures and legal requirements for responding to security risk situations.	1.1 Read standard operating procedures including WHS to clarify own responsibilities and authority to respond to security risk situations. 1.2 Read workplace policies and procedures and apply to work tasks to comply with legal rights and responsibilities when responding to security risk situations.
2. Monitor environment and identify security risks.	2.1 Monitor environmental factors to maintain situational awareness in accordance with workplace requirements. 2.2 Identify potential security risk situations.
3. Assess risks and select security responses.	3.1 Assess degree of risk to self, others, property and premises. 3.2 Select security response proportionate to level of risk and own authority, and seek advice or assistance as required from relevant persons.
4. Respond to security risk situations and record details.	4.1 Carry out security responses to ensure the safety and security of self, others, property and premises is maximised within the scope of own responsibility, competency and authority. 4.2 Use security equipment to communicate clear and accurate information to relevant persons and assist security responses according to standard operating procedures. 4.3 Secure and preserve incident scenes and maintain security following response procedures. 4.4 Record incident details in notebook using clear, concise and factual information.
5. Assist in review of security responses.	5.1 Participate in review of security responses and provide observations in a clear, concise and constructive manner. 5.2 Identify effects of stress related to own well-being and use appropriate stress management techniques. 5.3 Identify areas, in discussion with relevant persons, for improving future response procedures and for reducing the effects of stress.

Foundation Skills

This section describes the language, literacy, numeracy and employment skills essential to performance in this unit but not explicit in the performance criteria:

- language skills to provide information or advice using structure and language to suit the audience
- writing skills to record and describe observations
- reading skills to understand and follow standard operating procedures and policies that clarify legal rights and responsibilities and WHS requirements
- speaking and listening skills to ask questions and listen to answers to gain information or confirm understanding when communicating details of risk situations and communicating with emergency services
- numeracy skills to estimate time required to carry out security response procedures
- problem solving skills to match security responses to degrees of risk
- self-management skills to plan tasks to meet response requirements
- teamwork skills to adjust personal communication styles in response to the opinions, values and needs of others.

Unit Mapping Information

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Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

Assessment Requirements for CPPSEC2104 Apply risk assessment to select and carry out response to security risk situations

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Performance Evidence

To demonstrate competency in this unit, a person must apply risk assessment to select and carry out appropriate responses to two different security risk situations:

- one risk situation involving a suspicious package in a public area
- one risk situation involving a person behaving in an aggressive and threatening manner.

In doing this, the person must meet the performance criteria for this unit.

Knowledge Evidence

To be competent in this unit, a person must demonstrate knowledge of:

- standard operating procedures and workplace policies that ensure compliance with legislative and regulatory requirements when selecting and carrying out responses to security risk situations:
 - apprehension, arrest and restraint of persons
 - counter terrorism
 - duty of care
 - licensing requirements and limits of own authority
 - use of force
 - use of self-defence techniques
 - workplace health and safety (WHS)
- approved communication terminology, call signs and radio channels used in the security industry

- approved security response options
- basic understanding of the force model
- current national terrorism threat level and context
- methods and reasons for securing and preserving an incident or crime scene
- methods for preserving, maintaining, storing and transporting evidence and exhibits that may be used in court
- potential adverse health effects arising from the use of force or physical restraint including positional asphyxia
- procedures for communicating and collaborating with emergency services personnel
- process of dynamic risk assessment and how it is applied
- purpose of Australia's *Strategy for Protecting Crowded Places from Terrorism* and understanding of:
 - definition of crowded places
 - key security issues for crowded places
 - objectives, characteristics and identification of active armed offenders
 - definition of hostile vehicles and methods of attack
 - signs of chemical weapons attack and recommended response
 - general features of improvised explosive devices and recommended incident response
- signs and indicators of stress
- signs of possible harassment or assault
- techniques for recognising and controlling own stress
- types of behavioural anomalies and suspect behaviours that can indicate criminal activity, hostile reconnaissance or the potential for terrorist activity
- types of behaviours and non-verbal language that can escalate conflict
- types of security risks that may be present in the work environment.

Assessment Conditions

Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations (RTOs). All individuals engaged by a licensed RTO for security licensing purposes must hold both a security trainer's licence (where such a licence exists within the relevant jurisdiction) and a security operative licence that authorises the security activities about which the individual is training/assessing. Regulators may impose other assessor conditions to meet jurisdictional assessment requirements.

Assessment of performance must be undertaken in a simulated workplace environment. Tasks are to be performed to the level of proficiency and within the time limits that would be expected in a workplace.

The assessment of performance evidence must be done by direct observation of the learner by an assessor, either by an assessor observing the learner physically or by an assessor observing the learner via audio and visual media.

Assessment of performance evidence is only valid where the learner has been assessed performing the role of a security officer.

Assessors are responsible for ensuring that the person demonstrating competency has access to:

- specifications of assessment tasks to apply risk assessment to select and carry out response to security risk situations
- appropriate documents, materials, equipment and personal protective equipment (PPE) currently used in industry
- standard operating procedures and workplace policies related to the security work role and which specify requirements for complying with industry legislation and regulations
- a suspicious package to enable achievement of the performance evidence.

Links

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