



Australian Government

Assessment Requirements for CPPDSM5030 Manage projects in the property industry

Release: 1

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Modification History

Release 1.

Replaces superseded equivalent CPPDSM5030A Manage projects in the property industry.

This version first released with CPP Property Services Training Package Version 5.

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria, foundation skills and range of conditions of this unit.

The person must also plan, organise and monitor one project in the property industry.

In doing the above, the person must:

- develop and implement feedback strategies to obtain information from relevant people on ways to improve relationships and delivery of client services
- identify networking requirements through consultation with clients and colleagues
- apply knowledge of organisation's practices and ethical standards associated with maintaining positive business relationships and active professional networks
- maintain up-to-date computer databases of relevant contacts and associated information
- promote and participate in networks and provide support to network members
- select appropriate methods and adapt communication styles when communicating with clients.

Knowledge Evidence

A person demonstrating competency in this unit must demonstrate knowledge of:

- consultative processes used in property-related projects
- contingency and risk analysis techniques
- continuous improvement processes relating to managing projects
- key project success factors and typical project pitfalls
- limitations of own work role, responsibilities and professional abilities in relation to managing projects
- organisational quality systems, such as:
 - issues relating to client satisfaction
 - recording systems
 - strategic planning processes
- project management concepts and principles
- project management systems and tools, such as:
 - critical path method

- program evaluation and review technique (PERT)
- processes for administering project contracts, including managing contract variations
- systems and procedures for project planning and scheduling
- type and scope of property-related project specified in the performance evidence
- types of contingencies in property-related project.

Assessment Conditions

The following must be present and available to learners during assessment activities:

- equipment:
 - computer system with internet, email and printing facilities
- material:
 - project management software
- specifications:
 - project specifications
 - sources of information on project management
 - workplace policies and procedures on project management
- supervisor:
 - member of a work team in a property industry context.

Assessor requirements

As a minimum, assessors must satisfy the assessor requirements in the *Standards for Registered Training Organisations* (RTOs) current at the time of assessment.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>