



Australian Government

Assessment Requirements for CPPDSM5009 Coordinate risk management systems in the property industry

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Modification History

Release 1.

Replaces superseded equivalent CPPDSM5009A Coordinate risk management system in the property industry.

This version first released with CPP Property Services Training Package Version 5.

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria, foundation skills and range of conditions of this unit.

The person must also develop, implement and evaluate a risk management system for one aspect of a property-related organisation to ensure its effective operation.

In doing the above, the person must:

- determine system requirements
- maintain required physical and human resources to support the risk management system
- apply knowledge of organisation's practices, ethical standards, and legislative requirements associated with developing, implementing and evaluating a risk management system
- prepare a business continuity plan to cover emergency and disaster planning
- review the risk management system to identify and implement improvements
- support staff to manage risk, and implement recovery processes where projected risks have eventuated.

Knowledge Evidence

A person demonstrating competency in this unit must demonstrate knowledge of:

- auditing requirements for risk management systems
- client and organisational privacy and confidentiality requirements
- business continuity cycle and plans, including development process and required contents
- insurance policies, codes and operations
- mechanisms to obtain and analyse feedback on risk management system
- organisational goals and objectives, activities and systems relating to risk management system
- key requirements of federal, state or territory legislation and local government regulations relating to:
 - anti-discrimination
 - consumer protection

- environmental issues
- equal employment opportunity (EEO)
- financial probity
- franchise and business structures
- industrial relations
- privacy
- property sales, leasing and management
- public safety
- work health and safety (WHS)
- risks in property-related organisations, including:
 - assessment criteria for measuring level of potential or existing risk
 - risk assessment techniques and processes
 - risk management plans
- industry standards and code of conduct relating to coordinating risk management systems in the property industry.

Assessment Conditions

The following must be present and available to learners during assessment activities:

- equipment:
 - computer system with internet, email and printing facilities
- specifications:
 - specialist advice on risks and risk management in the property industry
 - risk assessment reports
 - best practice case studies of risk management procedures in property and related industries
 - workplace policies and procedures relating to risk management and other key business processes
- supervisor:
 - member of a work team in a property industry context.

Assessor requirements

As a minimum, assessors must satisfy the assessor requirements in the *Standards for Registered Training Organisations* (RTOs) current at the time of assessment.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>