



Australian Government

Assessment Requirements for CPPDSM4087 Facilitate operation of owners committee

Release: 1

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Modification History

Not applicable.

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria, foundation skills and range of conditions of this unit.

The person must also support one owners committee to manage a strata community, in which the work must involve:

- establishing legislative requirements for the owners committee
- facilitating the establishment of the committee
- supporting the committee in administering the strata community.

Knowledge Evidence

A person demonstrating competency in this unit must demonstrate knowledge of:

- legislative requirements governing the establishment and operation of owners committees
- principles and techniques associated with:
 - delegation
 - effective communication
 - goal setting
 - group dynamics and processes
 - problem solving
 - planning
- owners committee:
 - membership
 - roles and responsibilities.

Assessment Conditions

The following must be present and available to learners during assessment activities:

- equipment:
 - computer system with internet, email and printing facilities
- physical conditions:
 - owners committee in a strata community
- specifications:
 - organisational policies and procedures relating to services provided by strata managers

- relevant codes, standards, legislation and regulations relating to managing strata communities
- relationship with team members and supervisor:
 - member of a work team in a property industry context.

Assessor requirements

As a minimum, assessors must satisfy the assessor requirements in the *Standards for Registered Training Organisations* (RTOs) current at the time of assessment.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>