



Australian Government

Assessment Requirements for CPPCOM4002 Implement safe work practices in the property industry

Release: 1

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Modification History

Release 1 This version first released with CPC Property Services Training Package Release 5.0.

Supersedes and equivalent to CPPHSA4005A Minimise health, safety and security risks when assessing home sustainability. Updated to meet the Standards for Training Packages.

Performance Evidence

To demonstrate competency, a candidate must meet the performance criteria of this unit by implementing safe work practices in two different property industry workplace contexts, involving for each workplace:

- identifying a minimum of five hazards and assessing and controlling the risks associated with those hazards
- identifying and controlling a minimum of one risk for each of the following:
 - property
 - personal safety
 - client confidentiality
- identifying a minimum of three recommendations to improve WHS practices.

Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- contents of, and techniques for developing emergency action plans
- insurance coverage requirements for safety associated with work tasks
- methods for identifying actual and potential hazards in the workplace
- methods for controlling risks using the hierarchy of controls
- organisational procedures for consulting with others on WHS issues associated with work tasks
- own responsibilities and general duty of care under work health and safety (WHS) legislation, regulations and codes of practice applicable to work role and jurisdiction
- purpose and content of safe work method statements (SWMS)
- purpose and content of job safety analysis (JSA) procedures
- risk assessment process and how it is applied to mitigate risk
- safe work practices to be followed in different property workplace contexts:
 - conducting property inspections and site visits

- working in an office using computing equipment
- types and uses of personal protective equipment (PPE) required for work tasks
- types of WHS risks associated with the workplace and work role and control measures for each
- types of risks to information, people and property associated with work tasks and control measures for each
- types of WHS documentation used to report WHS hazards and risks.

Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

This unit must be assessed in the workplace or a close simulation using realistic workplace conditions, materials, activities, responsibilities, procedures, safety requirements and environmental considerations.

Candidates must have access to:

- WHS legislation, regulations and codes of practice including *How to Manage Work Health and Safety Risks Code of Practice*, Safe Work Australia Work for the relevant jurisdiction and to allow achievement of the performance evidence
- tools, equipment, materials and documentation to allow achievement of the performance evidence.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>