



Australian Government

CPPCMN2002 Participate in workplace safety arrangements

Release: 1

CPPCMN2002 Participate in workplace safety arrangements

Modification History

Release	Comment
Release 1	This version first released with CPP Property Services Training Package Version 5.0.

Application

This unit of competency specifies outcomes required to participate in predetermined workplace safety arrangements in a range of workplace contexts.

The unit applies to personnel who participate in workplace safety arrangements in a cleaning work context. It includes identifying workplace hazards, basic knowledge, and application of workplace emergency procedures.

It applies to individuals who perform their duties alone or in a team environment, under routine supervision and without supervisory responsibilities.

No licensing, legislative or certification requirements apply to this Unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Unit Sector

Cleaning Operations

Elements and Performance Criteria

ELEMENT		PERFORMANCE CRITERIA	
Elements describe the essential outcomes.		Performance criteria describe the performance needed to demonstrate achievement of the element.	
1.	Identify and report workplace	1.1	Assess work area and identify workplace hazards.

	hazards.		
		1.2	Assess workplace hazards and work restrictions affecting completion of work order.
		1.3	Communicate and clarify issues with supervisor, team member or client.
		1.4	Refer to Safety Data Sheets (SDS) and follow safe work methods.
		1.5	Position safety signage and barriers to control hazards.
2.	Follow workplace WHS procedures.	2.1	Follow work health and safety (WHS) legislation requirements in accordance with workplace procedures.
		2.2	Participate in WHS workplace practices within scope of own role and responsibilities.
		2.3	Actively follow emergency procedures as required by workplace standards.
		2.4	Complete workplace safety checklist.

Foundation Skills

This section describes language, literacy, numeracy, and employment skills that are essential to the performance in this unit, but not explicit in the performance criteria.

Skill	Performance Feature
Reading skills to:	▶ Interpret workplace safety procedures ▶ Interpret Safety Data Sheets (SDS) ▶ Interpret workplace signs and safety plans
Oral communication skills to:	▶ Report workplace hazards ▶ Clarify safety issues and procedures
Learning skills to:	▶ Locate information in workplace documents, manuals, and labels
Writing skills to:	▶ Complete workplace reports

Range of Conditions

Not Applicable

Unit Mapping Information

Code and Title Current Version	Code and Title Previous Version	Comment	Equivalence Status
CPPCMN2002 - Participate in workplace safety arrangements	CPPCMN2002A - Participate in workplace safety arrangements	Unit replaces superseded unit CPPCMN2002A - Participate in workplace safety arrangements. Minor changes to performance criteria, and inclusion of foundation skills. Unit updated to meet the Standards for Training Packages.	Equivalent Unit

Links

Companion Volumes to this Training Package are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

Assessment Requirements for CPPCMN2002 Participate in workplace safety arrangements

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Performance Evidence

A person who demonstrates competency in this unit must participate in two different workplace safety arrangements.

Performance must include:

- communicating effectively with supervisors;
- understanding workplace safety procedures;
- applying basic safety principles in the workplace; and
- assessing and controlling workplace risks.

Knowledge Evidence

A person demonstrating competency in this unit must identify:

- cleaning workplace safety policies and procedures, WHS standards, supervisory instructions relating to safety measures and PPE.
- workplace hazards and risk control measures in cleaning workplaces, including:
 - equipment and material use, storage, cleaning and disposal procedures
 - range and meaning of workplace safety signs and symbols
 - site safety plan
 - types and purpose of personal protective equipment (PPE)
 - ways to maintain WHS in emergency situations
- workplace requirements for undertaking all aspects of workplace safety arrangements tasks including;
 - key workplace safety policies and procedures,
 - work health and safety standards,
 - supervisory instructions relating to safety measures and PPE.
- workplace procedures for;
 - basic assessment of cleaning work areas for workplace hazards
 - basic health and safety including:

- emergency response and evacuation procedures
- injury, dangerous occurrence and incident reporting
- reporting workplace hazards
- communicating and clarifying work requirements with supervisor, team members or client
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Assessment Conditions

As a minimum, assessors must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Assessment of performance must be undertaken in the workplace and/or under realistic workplace conditions which reflect:

- cleaning workplace safety policies and procedures, WHS standards, supervisory instructions relating to safety measures and PPE.
- performing tasks/activities to the level of proficiency and within timelines that would be expected in a workplace; and
- following standard and authorised work practices, safety requirements and environmental constraints.

Assessors are responsible for ensuring that candidates have access to:

- appropriate documents, materials, tools equipment and personal protective equipment currently used in industry;
- legislation and regulations; and
- workplace policies and procedures.

Links

An Implementation Guide to this Training Package is available at the VETNet website at - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>