



Australian Government

Assessment Requirements for CPPCLO4024 Manage the supply of cleaning stores to the work site

Release: 1

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Modification History

Release 1.

Revised unit of competency replacing superseded equivalent CPPCLO4024A Control the supply of resources to the work site.

This version first released with CPP Property Services Training Package Version 4.

Performance Evidence

A person demonstrating competency in this unit must satisfy the requirements of the elements, performance criteria, foundation skills and range of conditions of this unit.

The person must also:

- assess the requirements for equipment, personal protective equipment (PPE), chemicals and consumables for one work site over a two-week period
- in doing the above work:
 - select suitable supplies for the cleaning methods used
 - estimate volume of supplies required over the timeframe and ensure a continuous supply of suitable supplies to the work site
 - implement and maintain effective stores and ordering systems
 - review effectiveness of current products.

Knowledge Evidence

A person demonstrating competency in this unit must demonstrate knowledge of:

- cleaning tasks, methods and supplies required, including:
 - cleaning chemicals and their uses
 - cleaning equipment, including PPE and its uses
 - methods for assessing effectiveness of cleaning products
 - sources of information for updating knowledge
 - surfaces to be cleaned and compatible cleaning methods
- company requirements relating to managing the supply of cleaning stores to the work site, including:
 - client communication and confidentiality procedures and service standards
 - environmental protection procedures
 - quality and continuous improvement processes and standards
 - records and information systems and processes
 - stock purchasing processes and procedures

- work health and safety (WHS) policies and procedures, including:
 - emergency procedures
 - injury, dangerous occurrence and incident reporting
 - risk assessment and hazard control
 - routes of entry and potential symptoms of exposure to chemicals
 - safe operating practices and procedures
 - safe work method statements
- manufacturer specifications relating to supplies, including:
 - equipment operating manuals
 - instructional guides
 - product labels
 - safety data sheets (SDS)
 - safety instructions pre-printed on equipment
- mathematical methods for estimating resources
- regulatory compliance requirements in relation to managing the supply of cleaning stores to the work site, including:
 - AS 2508 Safe storage and handling information card for hazardous material
 - key requirements of legislation and regulations relating to managing work site cleaning stores, including:
 - chemical controls
 - chemical registers and manifests
 - consumer protection
 - energy conservation
 - environmental protection
 - industrial equipment certificates of competency or licences
 - health and safety legislation and regulations
 - privacy
 - public health
 - water conservation
 - quality assurance and certification requirements
- stock control procedures and methods.

Assessment Conditions

The following must be present and available to learners during assessment activities:

- equipment:
 - cleaning equipment and PPE required for a work site
- materials:
 - cleaning chemicals and consumables as listed in the range of conditions
 - company procedures for managing the supply of cleaning stores to the work site, including purchasing procedures

- specifications:
 - AS 2508 Safe storage and handling information card for hazardous material
 - manufacturer information relating to cleaning products
- physical conditions:
 - work site areas to be cleaned, as listed in the range of conditions
- relationships with team members and supervisor:
 - supervisory responsibility for a small team.

Timeframe:

- as specified by the task.

Assessor requirements

As a minimum, assessors must satisfy the assessor requirements in the Standards for Registered Training Organisations (RTOs) current at the time of assessment.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>