



Australian Government

Assessment Requirements for CPPCLO3005 Confirm and apply privacy and security requirements for cleaning work

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Modification History

Release 1.

New unit of competency.

This version first released with CPP Property Services Training Package Version 4.

Performance Evidence

A person demonstrating competency in this unit must satisfy the requirements of the elements, performance criteria, foundation skills and range of conditions of this unit.

The person must also confirm and apply privacy and security procedures for two different work sites to be applied when cleaning.

In doing the above work, the person must:

- implement agreed procedures for accessing and securing the work site
- assess work site for signs of security risks or breaches
- implement agreed procedures for responding to and reporting security risks and breaches.

Knowledge Evidence

A person demonstrating competency in this unit must demonstrate knowledge of:

- processes for obtaining and confirming client details
- procedures for using access passes and keys for different client sites
- company policy or code of conduct in relation to privacy and confidentiality of client information
- workplace procedures, including reporting requirements for:
 - security risks and breaches
 - personal security risks and incidents.

Assessment Conditions

The following must be present and available to learners during assessment activities:

- equipment:
 - access requirements as listed in the range of conditions
- contingencies:
 - risks to personal safety
- specifications:
 - alarm activation and deactivation procedures

- company privacy and confidentiality policy
- procedures for handling risks to personal or property security
- reporting requirements and documentation in the event of security incidents
- physical conditions:
 - commercial or residential cleaning work sites
- relationships with team members and supervisor:
 - work may be conducted alone or as part of a team.

Timeframe:

- as specified by the task.

Assessor requirements

As a minimum, assessors must satisfy the assessor requirements in the Standards for Registered Training Organisations (RTOs) current at the time of assessment.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>