



Australian Government

CPPCLO2042 Clean surfaces using microfibre equipment

Release: 1

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Modification History

Release	Comment
Release 1	This version first released with CPP Property Services Training Package Version 5.0.

Application

This unit of competency specifies the outcomes required to use microfibre cleaning equipment on a range of surfaces, including floor surfaces, walls, and furniture in range of workplace contexts.

The unit applies to cleaning personnel who clean using microfibre equipment. It includes the ability to assess the microfibre cleaning task, understand client requirements and follow workplace safety procedures.

This unit applies to individuals with the ability to follow effectively company policies and procedures and to safely perform their duties alone or in a team environment, under routine supervision and without supervisory responsibilities.

No licensing, legislative or certification requirements apply to this Unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Unit Sector

Cleaning Operations

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.

1.	Identify job requirements.	1.1	Review work order and work area to identify microfibre cleaning requirements.
		1.2	Identify soil types on surfaces.
		1.3	Identify microfibre equipment required.
		1.4	Assess workplace hazards and work restrictions affecting completion of work order.
		1.5	Communicate and clarify issues with supervisor, team member or client.
		1.6	Refer to Safety Data Sheets (SDS) and follow safe work methods.
		1.7	Position safety signage and barriers to control hazards.
2.	Clean Surface.	2.1	Select and use personal protective equipment (PPE).
		2.2	Safely move, cover, or protect furniture and fittings that impede cleaning operation.
		2.3	Select and prepare microfibre-cleaning equipment.
		2.4	Perform microfibre-cleaning procedure in accordance with workplace hygiene standards.
3.	Tidy work site.	3.1	Sanitise, wash, dry and store microfibre cloths and mops to maximise their efficacy and longevity.
		3.2	Tidy work area and dispose of collected soil and waste in accordance with environmental requirements.
		3.3	Remove protective covers from furniture and fittings.
		3.4	Safely replace furniture and fittings.

4.	Complete cleaning task.	4.1	Clean microfibre cloth and PPE, as required by workplace standards.
		4.2	Safely store equipment and PPE to allow ready-to-use access.
		4.3	Report malfunctions, faults, wear or damage to cleaning equipment and environs to supervisor.
		4.4	Complete workplace cleaning schedule.

Foundation Skills

This section describes language, literacy, numeracy and employment skills that are essential to the performance in this unit, but not explicit in the performance criteria.

Skill	Performance Feature
Reading skills to:	▶ Interpret work orders and workplace safety procedures ▶ Interpret Safety Data Sheets (SDS) ▶ Interpret equipment manuals and chemical labels
Oral communication skills to:	▶ Communicate effectively with supervisors and team members. ▶ Ask questions and clarify any queries when necessary ▶ Report any problems to supervisor
Learning skills to:	▶ Locate information in workplace documents, manuals, and labels
Numeracy skills to:	▶ Calculate and measure quantities of chemicals
Writing skills to:	▶ Complete workplace reports

Range of Conditions

Not Applicable

Unit Mapping Information

No equivalent unit.

Links

An Implementation Guide to this Training Package is available at the VETNet website at - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>