



Australian Government

Assessment Requirements for CPPCLO2011 Maintain ceiling surfaces and fittings

Release: 1

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Modification History

Release	Comment
Release 1	This version first released with CPP Property Services Training Package Version 5.0.

Performance Evidence

A person must demonstrate the ability to:

- select and use cleaning maintenance equipment and cleaning agents to clean; and
- two different types of ceiling surfaces, including:
 - one plaster ceiling; and
 - one tiled ceiling.
- two different types of fittings, including:
 - light fittings and fans;
 - vents or grills; and
 - decorative ceiling features such as; ceiling roses, cornicing and edging or exposed wooden beams.

Performance must include:

- selecting, using, and maintaining personal protective equipment (PPE);
- manual handling techniques;
- communicating effectively with supervisor or clients;
- understanding, clarifying, and following supervisor or client instructions;
- safely using ceiling surfaces and fittings cleaning equipment and preparing and using cleaning agents;
- disposing of collected soil and waste; and
- using efficient cleaning methods

Knowledge Evidence

A person demonstrating competency in this unit must identify:

- standard ceiling surfaces; including plaster, concrete, mineral fibre tiles, panelling and wooden plank ceilings
- different types of ceiling fittings; including lights, fans, vents, grills, and cameras, decorative plaster features or exposed wooden or metal beams

- common soil and stain types found on ceilings and ceiling fittings and effects; including dust, cobwebs, grease, condensation and water based stains
- cleaning techniques and equipment for ceiling surfaces and fittings including:
 - dusting, vacuuming, washing, rinsing, stain removal and polishing
 - ladders, footstools, vacuum cleaners and extended fittings, extended squeegee, sponges and soft dusting cloths
 - cleaning agents; soap solutions for ceilings, stain removal agents, polishing fluid or spray
 - manufacturers' instructions for mixing and using cleaning agents
- workplace requirements for undertaking all aspects of maintaining ceiling surfaces and fittings:
 - key workplace health and safety, hygiene and environmental regulations
 - workplace regulations and procedures for working at heights
 - use of safety data sheets (SDS) and selection, care and use of PPE
 - safe handling of equipment and cleaning agents
 - safe usage of stain removal cleaning agents
 - manual handling techniques for moving ladders, furniture and fittings and installing covers
- methods for communicating and clarifying work requirements with supervisors and clients; verbally, in person or via phone, via electronic medium such as text and email, electronic or written reports
- workplace procedures for:
 - health and safety, hygiene and environmental care
 - communicating and clarifying work requirements with supervisor, team members or client
 - notifying supervisor, team members or client of work completion; verbal communication in person or by phone, written communication including hard copy cleaning schedules, text or electronic form
 - use and care of equipment; including checking electrical safety tags to ensure safe use of equipment
 - tidying work areas, disposing of soil and waste, cleaning equipment and PPE, inspecting and storing equipment and chemicals
 - reporting incidents; accidents and injury, damage to or breakages in the cleaning area or cleaning equipment, theft and threats to personal security

Assessment Conditions

As a minimum, assessors must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Assessment of performance must be undertaken in the workplace and/or under realistic workplace conditions which reflect:

- the use of industry-standard equipment such as, ladders, footstools, rubber gloves, pressure hoses, long-handle cleaner, long-handle duster, extended squeegee, cloths and cleaning agents.
- performing tasks/activities to the level of proficiency and within timelines that would be expected in a workplace; and
- following standard and authorised work practices, safety requirements and environmental constraints.

Assessors are responsible for ensuring that candidates have access to:

- appropriate documents, materials, tools equipment and personal protective equipment currently used in industry;
- legislation and regulations; and
- workplace policies and procedures.

Links

An Implementation Guide to this Training Package is available at the VETNet website at - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>