



Australian Government

CPP30416 Certificate III in Strata Community Management

Release 2

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Modification History

Release 2 This unit released with CPP Property Services Training Package Release 11.0.

Updated imported equivalent units of competency:

- BSBLDR301 Support effective workplace relationships
- BSBSUS211 Participate in sustainable work practices.

Refer to the Companion Volume Implementation Guide for clarification.

Release 1 This version first released with CPP Property Services Training Package Version 5.0.

Qualification Description

This qualification reflects the role of those involved in working in administrative and support roles in the strata community management sector.

In most situations, the individual will work as part of a strata community management team and will assist with the administration of strata communities by facilitating meetings of strata community members, monitoring the condition of building facilities and maintaining financial records associated with the management of strata communities.

Licensing, legislative, regulatory or certification requirements apply to strata community management in some States. Relevant state and territory regulatory authorities should be consulted to confirm those requirements.

Entry Requirements

There are no entry requirements for this qualification.

Packaging Rules

To achieve this qualification, competency must be demonstrated in:

- 11 units of competency:
 - 8 core units
 - 3 elective units.

The elective units must ensure the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome and are to be chosen as follows:

- all 3 units may be chosen from the elective units listed below
- up to 1 of the units may be chosen from the Certificate IV in Strata Community Management or other Certificate III or Certificate IV qualifications in CPP or another

current Training Package or accredited course, provided they do not duplicate the outcome of another unit chosen for the qualification.

Core units

BSBFIA301	Maintain financial records
CPPDSM3009	Maintain workplace safety in the property industry
CPPDSM3011	Monitor building facilities
CPPDSM3016	Work in the property industry
CPPDSM3017	Work in the strata community management sector
CPPDSM3019	Communicate with clients in the property industry
CPPDSM3020	Source and extract information from strata plans
CPPDSM4045	Facilitate meetings in the property industry

Elective units

BSBLDR301	Support effective workplace relationships
BSBSUS211	Participate in sustainable work practices
CPPDSM3007	Identify risks and opportunities in the property industry
CPPDSM3010	Meet customer needs and expectations in the property industry
CPPDSM3021	Collect and process information relevant to strata communities

Qualification Mapping Information

No equivalent qualification.

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>