



Australian Government

Department of Education, Employment and Workplace Relations

CPCCRT3002A Tile irregular roofs

Release: 1

CPCCRT3002A Tile irregular roofs

Modification History

Not Applicable

Unit Descriptor

Unit descriptor

This unit of competency specifies the outcomes required to install roof tiles to a roof incorporating irregular shapes or unequal pitches and incorporating a dormer window with tiled surrounds.

It includes the preparation, setting out, installing and fixing of tiles to a roof.

Application of the Unit

Application of the unit

This unit supports the attainment of skills and knowledge to safely tile irregularly shaped roofs which include working with others and as a member of a team.

Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite units

CPCCOHS2001A

Apply OHS requirements, policies and procedures in the construction industry

Employability Skills Information

Employability skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Plan and prepare.	1.1. Work instructions, including plans, specifications, quality requirements and operational details are obtained from relevant information, confirmed and applied to the scope of work performed. 1.2. Safety (OHS) requirements are followed in accordance with safety plans and policies. 1.3. Signage and barricade requirements are identified and implemented. 1.4. Plant, tools and equipment selected to carry out tasks that are consistent with the requirements of the job, checked for serviceability and any faults are rectified or reported prior to commencement. 1.5. Materials quantity requirements are calculated in accordance with plans, specifications and quality requirements. 1.6. Materials appropriate to the work application are identified, obtained, prepared, safely handled and located ready for use. 1.7. Environmental requirements are identified for the project in accordance with environmental plans and statutory and legislative authority obligations and applied.
2. Prepare roof face.	2.1. Fall arrest system is installed to roof perimeter following regulatory and workplace requirements. 2.2. Elevator is assembled and operated in accordance with manufacturer instructions and workplace procedures. 2.3. Roof surface is set out, sarked and battened to manufacturer recommendations for the specified tile and job specifications. 2.4. Roof surface and structure are checked for stability and safe access to roof for tile installation. 2.5. Tiles are loaded onto roof, supported and evenly distributed.
3. Install tiles.	3.1. Roof tiles are spread, cut, secured and installed to manufacturer specifications. 3.2. Hip and ridge tiles are bedded using correct mortar mix, maintaining alignment. 3.3. Valley, hips, ridges, flexible point plus acrylic finishes and gables are pointed with like-colour mortar to a flush, smooth finish in accordance with

ELEMENT	PERFORMANCE CRITERIA
4. Tile roof openings and lay back surfaces and/or facades.	job specifications. 4.1. Opening surrounds are checked for soakers and flashings, and prepared for tiles. 4.2. Surrounds and weatherproofing are tiled to job specifications. 4.3. Tiles are spread and secured to steep and vertical surfaces, by individual tile fixing to specifications.
5. Clean up.	5.1. Roof, guttering and downpipes are cleared free of waste and surplus material. 5.2. Work area is cleared and materials disposed of, reused or recycled in accordance with legislation, regulations, codes of practice and job specification. 5.3. Plant, tools and equipment are cleaned, checked, maintained and stored in accordance with manufacturer recommendations and standard work practices.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

Required skills for this unit are:

- communication skills to:
 - determine requirements
 - follow instructions
 - read and interpret:
 - documentation from a variety of sources
 - drawings and specifications
 - report faults
 - use language and concepts appropriate to cultural differences
 - use and interpret non-verbal communication, such as hand signals
 - written skills to complete logbooks, site records and relevant work completion procedures
- identifying and accurately reporting to appropriate personnel any faults in tools, equipment or materials

REQUIRED SKILLS AND KNOWLEDGE

- numeracy skills to apply measurements and calculations
- organisational skills, including the ability to plan and set out work
- teamwork skills to work with others to action tasks and relate to people from a range of cultural and ethnic backgrounds and with varying physical and mental abilities
- technological skills to:
 - use a range of mobile technology, such as two-way radio and mobile phones
 - voice and hand signals to access and understand site-specific instructions.

Required knowledge

Required knowledge for this unit is:

- characteristics and applications of roof tiling materials
- general construction terminology
- irregular roofs and tiling considerations
- job safety analysis (JSA) and safe work method statements
- material safety data sheets (MSDS)
- materials storage and environmentally friendly waste management
- measuring and marking
- plans, drawings and specifications
- plant, tools and equipment types, characteristics, uses and limitations
- processes for the calculation of material requirements
- quality requirements
- roof construction systems and structures
- roof tiling techniques and procedures
- workplace and equipment safety requirements.

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment

This unit of competency could be assessed in the workplace or a close simulation of the workplace environment, provided that simulated or project-based assessment techniques fully replicate construction workplace conditions, materials, activities, responsibilities and procedures.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

A person who demonstrates competency in this unit must be able to provide evidence of the ability to:

- locate, interpret and apply of relevant information, standards and specifications
- comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations
- comply with organisational policies and procedures, including quality requirements
- safely and effectively use tools, plant and equipment
- communicate and work effectively and safely with others
- as a minimum, tile 45 square metres of an irregular roof frame of any type, incorporating a 1.5m hip, a 1.5m valley, a 1.5m gable and a 1.5m top ridge, including the appropriate sarking, battens, tile cutting, bedding and pointing, ensuring:
 - correct identification of requirement and installation and finishing of the tiles
 - correct selection and use of appropriate processes, tools and equipment
 - completing all work to specification.

Context of and specific resources for assessment

This competency is to be assessed using standard and authorised work practices, safety requirements and environmental constraints.

Assessment of essential underpinning knowledge will usually be conducted in an off-site context.

EVIDENCE GUIDE

Assessment is to comply with relevant regulatory or Australian standards' requirements.

Resource implications for assessment include:

- an induction procedure and requirement
- realistic tasks or simulated tasks covering the mandatory task requirements
- relevant specifications and work instructions
- tools and equipment appropriate to applying safe work practices
- support materials appropriate to activity
- workplace instructions relating to safe work practices and addressing hazards and emergencies
- material safety data sheets
- research resources, including industry related systems information.

Reasonable adjustments for people with disabilities must be made to assessment processes where required. This could include access to modified equipment and other physical resources, and the provision of appropriate assessment support.

Method of assessment

Assessment methods must:

- satisfy the endorsed Assessment Guidelines of the Construction, Plumbing and Services Training Package
- include direct observation of tasks in real or simulated work conditions, with questioning to confirm the ability to consistently identify and correctly interpret the essential underpinning knowledge required for practical application
- reinforce the integration of employability skills with workplace tasks and job roles
- confirm that competency is verified and able to be transferred to other circumstances and environments.

Validity and sufficiency of evidence requires that:

- competency will need to be demonstrated over a period of time reflecting the scope of the role and the practical requirements of the workplace

EVIDENCE GUIDE

- where the assessment is part of a structured learning experience the evidence collected must relate to a number of performances assessed at different points in time and separated by further learning and practice, with a decision on competency only taken at the point when the assessor has complete confidence in the person's demonstrated ability and applied knowledge
- all assessment that is part of a structured learning experience must include a combination of direct, indirect and supplementary evidence.

Assessment processes and techniques should as far as is practical take into account the language, literacy and numeracy capacity of the candidate in relation to the competency being assessed.

Supplementary evidence of competency may be obtained from relevant authenticated documentation from third parties, such as existing supervisors, team leaders or specialist training staff.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

Information includes:

- diagrams or sketches
- instructions issued by authorised organisational or external personnel
- manufacturer specifications and instructions, where specified
- MSDS
- memos
- regulatory and legislative requirements

RANGE STATEMENT

Scope of work:

Safety (OHS) is to be in accordance with state and territory legislation and regulations and project safety plan and may include:

- pertaining to tiling an irregular roof
- relevant Australian standards
- safe work procedures relating to tiling an irregular roof
- signage
- verbal, written and graphical instructions
- work bulletins
- work schedules, plans and specifications.
- includes preparation for tiling an irregular roof by sarking and battens and the fixing and finishing of tiles, including their installation, bedding and pointing
- irregular roofs include roofs constructed to irregular shaped plans where corners are not right angled and include Dutch hip, turrets, spires, unequal pitch surfaces and Cape Cod, mansard, bellcast, pyramid, bed and point valleys, and steel framed roof trusses
- openings in irregular roofs include chimneys, roof ventilators, cupolas, dormer windows, two storey inserts, skylights, pipes and flues
- specifications include tile colour, tile profile, type of bond, nailing sequence and wind category
- tiles may be interlocking (terracotta) or non-interlocking (concrete) and conform to the requirements of relevant Australian Standards
- types of terracotta tiles include Marseille, modern French, Swiss, Spanish, Roman and new French
- types of concrete tiles include Elebane, Villa, Centurian, Chateau and shingle (concrete)
- pointing material may be flexible pointing material or its equivalent.
- emergency procedures, including extinguishing fires, organisational first aid requirements and evacuation
- handling activities that may require the assistance of others or the use of manual or mechanical lifting devices where size, weight or other issues, such as a disability are a factor
- hazard control
- hazardous materials and substances, including

RANGE STATEMENT

cement and curing agents

- organisational first aid
- PPE prescribed under legislation, regulations and workplace policies and practices
- safe operating procedures, including the conduct of operational risk assessment and treatments associated with:
 - earth leakage boxes
 - lighting
 - power cables, including overhead service trays, cables and conduits
 - restricted access barriers
 - surrounding structures
 - traffic control
 - trip hazards
 - working at heights
 - work site visitors and the public
 - working in proximity to others
 - working safely on roofs
- use of firefighting equipment
- use of tools and equipment
- workplace environmental requirements and safety.

Tools and equipment:

- include:
 - air compressors and hoses
 - blowers
 - brooms
 - buckets
 - calculators
 - chalk lines
 - chisels
 - concrete mixers
 - elevators
 - fall safety devices
 - gutter protectors
 - hammers
 - hand saws
 - high pressure water cleaners
 - ladders

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- measuring tapes and rules
- nail bags
- nail guns
- pincers
- power drills
- power leads
- power saws
- shovels
- squares
- string lines
- tile cutters
- trowels
- may include:
 - blocks
 - breaks or cutting irons
 - guillotines
 - rippers
 - scaffolds
 - slate cutters
 - slate reefers
 - slater's hammers
 - slating knives
 - small compressors
 - small petrol or diesel engines.

Materials:

- include:
 - adhesives
 - concrete and terracotta tiles
 - fastenings and other mechanical fixings
 - flashings
 - mortar
 - sarking materials
 - timber and metal battens
- may include:
 - flexible pointing material
 - lead
 - shingles
 - slate
 - other hand manufactured products.

RANGE STATEMENT

Quality requirements include relevant regulations, including:

- Australian standards
- internal company quality policy and standards
- manufacturer specifications
- workplace operations and procedures.

Environmental requirements include:

- clean-up management
- dust and noise
- stormwater management
- vibration
- waste management.

Statutory and regulatory authorities include:

- federal, state and local authorities administering the applicable Acts, regulations and codes of practice.

Unit Sector(s)

Unit sector

Construction

Functional area

Functional area