



Australian Government

Department of Education, Employment and Workplace Relations

CPCCRT3001A Tile regular roofs

Release: 1

CPCCRT3001A Tile regular roofs

Modification History

Not Applicable

Unit Descriptor

Unit descriptor This unit of competency specifies the outcomes required to install roof tiles to different but regular roof structures.

It includes preparing, setting out, installing and fixing tiles to a roof.

Application of the Unit

Application of the unit This unit supports the attainment of skills and knowledge to safely tile regular roof structures, which includes working with others and as a member of a team.

Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite units

CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
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Employability Skills Information

Employability skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Plan and prepare.	1.1. Work instructions, including plans, specifications, quality requirements and operational details are obtained for relevant information, confirmed and applied for the scope of work performed. 1.2. Safety (OHS) requirements are followed in accordance with safety plans and policies. 1.3. Signage and barricade requirements are identified and implemented. 1.4. Plant, tools and equipment selected to carry out tasks that are consistent with the requirements of the job, checked for serviceability and any faults are rectified or reported prior to commencement. 1.5. Materials quantity requirements are calculated in accordance with plans, specifications and quality requirements. 1.6. Materials appropriate to the work application are identified, obtained, prepared, safely handled and located ready for use. 1.7. Environmental requirements are identified for the project in accordance with environmental plans and statutory and legislative authority obligations and applied.
2. Prepare roof face.	2.1. Fall arrest system is installed to roof perimeter following regulations and workplace requirements. 2.2. Elevator is assembled and operated in accordance with manufacturer instructions and workplace procedures. 2.3. Roof surface and structure are checked for stability and safe access to roof for tile installation. 2.4. Roof surface is set out and sarked to manufacturer recommendations for specified tile and job specifications.
3. Cut and fix battens.	3.1. Battens are measured and cut using approved work methods and required personal protective equipment. 3.2. Battens are fixed using selected fasteners at specified centres according to manufacturer recommendations. 3.3. Completed work is checked for correct alignment and fixing.
4. Install tiles.	4.1. Tiles are loaded onto roof, supported and evenly distributed.

ELEMENT	PERFORMANCE CRITERIA
	4.2. Roof tiles are spread, cut, secured and installed to manufacturer specifications. 4.3. Roof tiles are bedded using correct mortar mix, maintaining alignment. 4.4. Roof tiles are pointed with mortar to a flush, smooth finish in accordance with job specifications and are installed to manufacturer specifications.
5. Clean up.	5.1. Roof, guttering and downpipes are cleared free of waste and surplus material. 5.2. Work area is cleared and materials disposed of, reused or recycled in accordance with legislation, regulations, codes of practice and job specification. 5.3. Plant, tools and equipment are cleaned, checked, maintained and stored in accordance with manufacturer recommendations and standard work practices.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

Required skills for this unit are:

- communication skills to:
 - determine requirements
 - follow instructions
 - read and interpret:
 - documentation from a variety of sources
 - drawings and specifications
 - report faults
 - use language and concepts appropriate to cultural differences
 - use and interpret non-verbal communication, such as hand signals
 - written skills to complete logbooks, site records and relevant work completion procedures
- identifying and accurately reporting to appropriate personnel any faults in tools, equipment or materials

REQUIRED SKILLS AND KNOWLEDGE

- numeracy skills to apply measurements and calculations
- organisational skills, including the ability to plan and set out work
- teamwork skills to work with others to action tasks and relate to people from a range of cultural and ethnic backgrounds and with varying physical and mental abilities
- technological skills to:
 - use a range of mobile technology, such as two-way radio and mobile phones
 - voice and hand signals to access and understand site-specific instructions.

Required knowledge

Required knowledge for this unit is:

- characteristics and applications of roof tiling materials
- general construction terminology
- job safety analysis (JSA) and safe work method statements
- material safety data sheets (MSDS)
- materials storage and environmentally friendly waste management
- measuring and marking
- plans, drawings and specifications
- plant, tools and equipment types, characteristics, uses and limitations
- processes for the calculation of material requirements
- quality requirements
- roof construction systems and structures and tiling considerations
- roof tiling techniques and procedures
- workplace and equipment safety requirements.

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment

This unit of competency could be assessed in the workplace or a close simulation of the workplace environment, provided that simulated or project-based assessment techniques fully replicate construction workplace conditions, materials, activities, responsibilities and procedures.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

A person who demonstrates competency in this unit must be able to provide evidence of the ability to:

- locate, interpret and apply of relevant information, standards and specifications
- comply with site safety plan and OHS legislation, regulations and codes of practice applicable to workplace operations
- comply with organisational policies and procedures, including quality requirements
- safely and effectively use tools, plant and equipment
- communicate and work effectively and safely with others
- as a minimum, tile 45 square metres of a roof frame, incorporating a 1.5m hip, a 1.5m valley, a 1.5m gable and a 1.5m top ridge, including the appropriate sarking, battens, tile cutting, bedding and pointing, ensuring:
 - correct identification of requirement and installation and finishing of the tiles
 - correct selection and use of appropriate processes, tools and equipment
 - completing all work to specification.

Context of and specific resources for assessment

This competency is to be assessed using standard and authorised work practices, safety requirements and environmental constraints.

Assessment of essential underpinning knowledge will usually be conducted in an off-site context.

Assessment is to comply with relevant regulatory

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or Australian standards' requirements.

Resource implications for assessment include:

- an induction procedure and requirement
- realistic tasks or simulated tasks covering the mandatory task requirements
- relevant specifications and work instructions
- tools and equipment appropriate to applying safe work practices
- support materials appropriate to activity
- workplace instructions relating to safe work practices and addressing hazards and emergencies
- material safety data sheets
- research resources, including industry related systems information.

Reasonable adjustments for people with disabilities must be made to assessment processes where required. This could include access to modified equipment and other physical resources, and the provision of appropriate assessment support.

Method of assessment

Assessment methods must:

- satisfy the endorsed Assessment Guidelines of the Construction, Plumbing and Services Training Package
- include direct observation of tasks in real or simulated work conditions, with questioning to confirm the ability to consistently identify and correctly interpret the essential underpinning knowledge required for practical application
- reinforce the integration of employability skills with workplace tasks and job roles
- confirm that competency is verified and able to be transferred to other circumstances and environments.

Validity and sufficiency of evidence requires that:

- competency will need to be demonstrated over a period of time reflecting the scope of the role and the practical requirements of the workplace
- where the assessment is part of a structured

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learning experience the evidence collected must relate to a number of performances assessed at different points in time and separated by further learning and practice, with a decision on competency only taken at the point when the assessor has complete confidence in the person's demonstrated ability and applied knowledge

- all assessment that is part of a structured learning experience must include a combination of direct, indirect and supplementary evidence.

Assessment processes and techniques should as far as is practical take into account the language, literacy and numeracy capacity of the candidate in relation to the competency being assessed.

Supplementary evidence of competency may be obtained from relevant authenticated documentation from third parties, such as existing supervisors, team leaders or specialist training staff.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

1.1. ***Information*** includes:

- diagrams or sketches
- instructions issued by authorised organisational or external personnel
- manufacturer specifications and instructions, where specified
- MSDS
- memos
- regulatory and legislative requirements pertaining to tiling a regular roof

RANGE STATEMENT

1.2. *Scope of work:*

- relevant Australian standards
- safe work procedures relating to tiling a regular roof
- signage
- verbal, written and graphical instructions
- work bulletins
- work schedules, plans and specifications.
- includes preparing a regular roof for tiling by sarking and battening; and fixing and finishing tiles, including their installation, bedding and pointing
- regular roofs include gable, hip, hip and valley, pitch roofs, skillion, Dutch gable and layback gable
- specifications include tile colour, tile profile, type of bond, nailing sequence and wind category
- tiles may be interlocking or non-interlocking and conform to Australian standards
- types of terracotta tiles include Marseille, modern French, Swiss, Spanish and French
- types of concrete tiles include Elebane, Villa, Centurian, Chateau and shingle (concrete)
- pointing material may be mortar, flexible pointing material or its equivalent.

1.3. *Safety (OHS)* is to be in accordance with state and territory legislation and regulations and project safety plan and may include:

- emergency procedures, including extinguishing fires, organisational first aid requirements and evacuation
- handling activities that may require the assistance of others or the use of manual or mechanical lifting devices where size, weight or other issues, such as a disability are a factor
- hazard control
- hazardous materials and substances, including cement and curing agents
- organisational first aid
- PPE prescribed under legislation, regulations and workplace policies and practices
- safe operating procedures, including the conduct of operational risk assessment and treatments associated with:
 - earth leakage boxes
 - lighting

RANGE STATEMENT

- power cables, including overhead service trays, cables and conduits
- restricted access barriers
- surrounding structures
- traffic control
- trip hazards
- working at heights
- working in proximity to others, work site visitors and the public
- working safely on roofs
- use of firefighting equipment
- use of tools and equipment
- workplace environmental requirements and safety.
- 1.4. *Tools and equipment:*
 - include:
 - air compressors and hoses
 - bedding frames
 - blowers
 - brooms
 - buckets
 - calculators
 - chalk lines
 - chisels
 - concrete mixers
 - elevators
 - fall safety devices
 - gutter protectors
 - hammers
 - hand saws
 - high pressure water cleaners
 - ladders
 - measuring tapes and rules
 - nail bags
 - nail guns
 - pinchers
 - power drills
 - power leads
 - power saws

RANGE STATEMENT

- shovels
- squares
- string lines
- tile cutters
- trowels
- may include:
 - blocks
 - breaks or cutting irons
 - guillotines
 - knives
 - planes
 - rippers
 - scaffolds
 - slate cutters
 - slate reefers
 - slater's hammers
 - slating knives
 - small compressors
 - small petrol or diesel engines
 - tin snips.
- 1.5. **Materials:**
 - include:
 - adhesives
 - concrete and terracotta tiles
 - fastenings and other mechanical fixings
 - flashings
 - mortar
 - sarking materials
 - timber and metal battens
 - may include:
 - flexible pointing materials
 - lead
 - shingles
 - slate
 - other hand manufactured products.
- 1.6. **Quality requirements**
include relevant
regulations, including:
 - Australian standards
 - internal company quality policy and standards
 - manufacturer specifications
 - workplace operations and procedures.

RANGE STATEMENT

1.7. *Environmental requirements* include:

- clean-up management
- dust and noise
- stormwater management
- vibration
- waste management.

1.8. *Statutory and regulatory authorities* include:

- federal, state and local authorities administering the applicable Acts, regulations and codes of practice.

Unit Sector(s)

Unit sector Construction

Functional area

Functional area