



Australian Government

Department of Education, Employment and Workplace Relations

CPC31811 Certificate III in Shopfitting

Release: 1

CPC31811 Certificate III in Shopfitting

Modification History

Not Applicable

Description

This qualification provides a trade outcome in shopfitting.

Occupational titles may include:

- Shopfitter.

The qualification has core unit of competency requirements that cover common skills for the construction industry, as well as a specialist field of work.

The construction industry strongly affirms that training and assessment leading to recognition of skills must be undertaken in a real or very closely simulated workplace environment and this qualification requires all units of competency to be delivered in this context.

Completion of the general induction training program specified by the National Code of Practice for Induction Training for Construction Work (ASCC 2007) is required before entering a construction work site. Achievement of unit CPCCOHS1001A covers this requirement.

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Not Applicable

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

Employability skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Communicates with clients, colleagues and others using effective and appropriate communication techniques, including:<ul style="list-style-type: none">• Clear and direct communication• Active listening• Verbal and non-verbal language• Questioning to identify and confirm requirements• Language and concepts appropriate to cultural differences• Follows instructions from supervisor and other relevant persons• Understands, interprets and applies information as required from:<ul style="list-style-type: none">• Regulatory, legislative, licensing and organisational requirements• Environmental and OHS requirements, including material safety data sheets (MSDS)• Codes and standards• Plans and drawings• Specifications• Safety signs and symbols• Organisational policies and procedures• Understands relevant definitions, terminology, symbols, abbreviations and language• Records relevant information using standard workplace documentation• Applies measurements and calculations using appropriate equipment, formulas and records as required• Reports and records hazards and risks•
Teamwork	<ul style="list-style-type: none">• Works as part of a team• Provides assistance and encouragement to other team members• Initiates and encourages improvements in team performance• Identifies and utilises the strengths of other team members

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

	<ul style="list-style-type: none">• Relates to people from diverse social, cultural and ethnic backgrounds and with varying physical and mental abilities• Coordinates and actions tasks• Participates in on-site meetings
Problem solving	<ul style="list-style-type: none">• Examines tools and equipment prior to use for damage, missing components or other defects• Identifies typical faults and problems and takes necessary remedial action• Rectifies simple faults with tools and equipment• Performs routine maintenance as required• Checks materials and products for conformity to specifications
Initiative and enterprise	<ul style="list-style-type: none">• Identifies opportunities to improve resource efficiency and makes suggestions as appropriate• Responds to change and workplace challenges• Puts ideas into action• Maximises use of resources by recycling, re-using or using appropriate disposal methods
Planning and organising	<ul style="list-style-type: none">• Identifies hazards and implements appropriate hazard control measures• Selects and uses appropriate materials, tools and equipment• Determines material quantity requirements• Prioritises and sequences tasks• Applies time management skills to ensure work is completed to time requirements
Self management	<ul style="list-style-type: none">• Evaluates own actions and makes judgements about performance and necessary improvements• Contributes to workplace responsibilities, such as current work site environmental/sustainability frameworks or management systems• Manages own performance to meet workplace standards• Seeks support to improve work performance• Cleans up work area, including tools and equipment
Learning	<ul style="list-style-type: none">• Identifies own learning needs and seeks skill development as required• Is open to learning new ideas and techniques
Technology	<ul style="list-style-type: none">• Uses calculators• Uses and operates a range of tools and equipment correctly and safely

Packaging Rules

Packaging rules

To achieve this qualification, the candidate must demonstrate competency in:

- 30 units of competency:
- 19 core units
- 11 elective units.

A maximum of two of the required eleven elective units may be substituted by selecting relevant units of competency from any Certificate III or IV construction qualification or qualification in another endorsed Training Package.

Core units

CPCCCM2004A	Handle construction materials
CPCCCM2005A	Use construction tools and equipment
CPCCCM1012A	Work effectively and sustainably in the construction industry
CPCCCM1013A	Plan and organise work
CPCCCM1014A	Conduct workplace communication
CPCCCM1015A	Carry out measurements and calculations
CPCCCM2001A	Read and interpret plans and specifications
CPCCCM2006A	Apply basic levelling procedures
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry

Shopfitting field of work

CPCCCA3010A	Install and replace windows and doors
CPCCJN3001A	Use static machines
CPCCJN3005A	Cut and install glass
CPCCSH2001A	Prepare surfaces
CPCCSH2002A	Use aluminium sections for fabrication
CPCCSH3001A	Set out and assemble cabinets, showcases, wall units, counters and workstations

CPCCSH3002A	Set out and fabricate shopfront commercial entries bulkheads and component fittings
CPCCSH3003A	Assemble and install shopfront commercial entries bulkheads and components
CPCCSH3004A	Apply finishes
CPCCSH3005A	Apply and trim decorative finishes
Elective units	
CPCCCA3001A	Carry out general demolition of minor building structures
CPCCCA3013A	Install lining, panelling and moulding
CPCCCA3014A	Construct bulkheads
CPCCCA3015A	Assemble partitions
CPCCCM2003B	Calculate and cost construction work
CPCCCM2007A	Use explosive power tools
CPCCCM2008A	Erect and dismantle restricted height scaffolding
CPCCCM2010A	Work safely at heights
CPCCCM3001B	Operate elevated work platforms
CPCCCO2013A	Carry out concreting to simple forms
CPCCJN3002A	Use computer-controlled machinery
CPCCJN3003A	Manufacture components for door and window frames and doors
CPCCPB3015A	Install acoustic and thermal environmental protection systems
CPCCSF2003A	Cut and bend materials using oxy-LPG equipment
CPCCSH2003A	Apply and install sealant and sealant devices
CPCCWC3004A	Install suspended ceilings
BSBSMB301A	Investigate micro business opportunities
BSBSMB406A	Manage small business finances

LMFFM3006B	Install furnishing products
LMFFM3013B	Measure and draw site layout for manufactured furniture products
LMFFM3028B	Fabricate synthetic solid surface products
LMFFM3030B	Set up, operate and maintain CNC sizing machines
LMFFM3031B	Set up, operate and maintain CNC machining and processing centres