



Australian Government

CPCCSH3005 Apply and trim decorative additions to shopfittings and components

Release: 1

CPCCSH3005 Apply and trim decorative additions to shopfittings and components

Modification History

Release 1.

This version first released with CPC Construction, Plumbing and Services Training Package Version 2.

Revised unit of competency. Replaces superseded equivalent CPCCSH3005A Apply and trim decorative finishes.

Application

This unit of competency specifies the outcomes required to apply and trim decorative panelling, frames, borders and mirrors to shopfittings and components according to specified designs. It covers setting out the position of decorative additions, fixing them into place, and trimming them to ensure a quality finish.

The unit supports shopfitters who may work off site on units being fabricated for installation, or on site on installed units and internal walls, working concurrently with other shopfitting work. Work must be scheduled to accommodate both client requirements, where the shop is operational, and the requirements of other shopfitters and associated contractors.

No licensing, legislative, regulatory or certification requirements apply to this unit of competency at the time of endorsement.

Pre-requisite Unit

Nil

Competency Field

Shopfitting

Unit Sector

Construction

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.

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|---|--|-----|--|
| 1 | Plan and prepare. | 1.1 | Job requirements are obtained, confirmed and applied to planning. |
| | | 1.2 | Work site is inspected, conditions and hazards are identified and reported as required, and health and safety requirements are confirmed with relevant personnel and applied to planning. |
| | | 1.3 | Type and quantity of decorative additions to be applied are confirmed, obtained, prepared, safely handled and located ready for use. |
| | | 1.4 | Substrate is confirmed and method for fixing decorative additions is identified. |
| | | 1.5 | Tools and equipment are selected to carry out tasks according to job requirements, checked for serviceability, and faults are rectified or reported before starting work. |
| | | 1.6 | Position of decorative additions is set out according to specifications and confirmed with client. |
| 2 | Set out and cut decorative additions. | 2.1 | Lengths of decorative additions are set out and marked for locations according to job specifications. |
| | | 2.2 | Plan is drawn to develop a true mitre for a compound angle or for a mitre of material of different widths, and angles are calculated by dissection. |
| | | 2.3 | Decorative additions including curved work are cut to required size according to manufacturer specifications. |
| 3 | Carry out fixing processes and finishing techniques. | 3.1 | Preparation requirements for fixing of additions are carried out according to job requirements. |
| | | 3.2 | Decorative additions are fitted and fixed according to job requirements. |
| | | 3.3 | Applied additions are trimmed and finished according to job requirements. |
| 4 | Clean up. | 4.1 | Work area is cleared and waste material disposed of according to work site requirements. |

- 4.2 Tools and equipment are cleaned, maintained and stored according to workplace requirements.

Foundation Skills

This section describes the language, literacy, numeracy and employment skills essential to performance in this unit but not explicit in the performance criteria.

Skill	Performance feature
Learning skills to:	• apply previous experience of different substrates in shops and types of decorative additions when selecting and using suitable tools, equipment and fixing methods.
Numeracy skills to:	• calculate material requirements and determine efficient cutting strategies to minimise waste • apply geometry to develop a true raking mould shape or mitre.
Oral communication skills to:	• use questioning to identify and confirm job requirements • interact with workplace personnel and contribute to safe and efficient application of decorative additions.
Reading skills to:	• read and interpret a range of workplace documentation, including job safety analyses (JSA) or safe work method statements (SWMS), drawings and specifications for the placement of decorative additions.
Writing skills to:	• complete workplace documentation, including equipment fault reports.
Initiative and enterprise skills to:	• respond to workplace challenges, including short timeframes and material delivery delays, and put ideas into action to overcome issues and meet project schedules.

Range of Conditions

This section specifies work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Bold italicised wording, if used in the performance criteria, is detailed below.

Job requirements must include:

- job specifications for applying, trimming and finishing decorative additions, including:
 - details of the additions to be applied and application methods to be used, including drawings and specifications
 - quality requirements for the completed work
 - timeframe for completion
- information regarding other personnel undertaking concurrent shopfitting activities at the work site and arrangements for interaction during completion of work
- work site procedures specified by retail project manager or client
- JSA or SWMS for tasks
- schedule for completing work, including client requirements regarding times when work can be undertaken
- workplace procedures incorporating requirements of relevant legislation, regulations, codes and Australian standards
- workplace and work site environmental and sustainability requirements, including:
 - clean-up management
 - dust and noise management
 - waste management.

Health and safety requirements must include:

- selection, correct fitting, and use of personal protective equipment (PPE) prescribed under legislation, regulations and workplace policies and practices
- emergency procedures, including:
 - location and use of firefighting equipment
 - first aid procedures
 - evacuation procedures
- hazard identification and risk control procedures
 - safe operating procedures, including:
 - safety data sheets (SDS)
 - manufacturer specifications
 - signage and barricades
 - requirements for:
 - lighting

- work site visitors and the public
- working at heights
- working in proximity to others
- working platforms and scaffolding
- selection and use of tools and equipment
- identifying, safe handling, securing and labelling of hazardous materials.

Decorative additions
must include:

- decorative panelling
- frame or border using extruded sections or mouldings
- mirrors.

Fixing materials
must include:

- adhesives, including double sided adhesive tape
- brackets
- dowel joints
- nails
- plastic lock concealed fixings
- screws.

Tools and equipment
must include:

- air compressor and hoses
- bevels
- chisels
- clamps
- hammers
- hand saws
- measuring tapes and rules
- nail guns
- power drills
- power leads
- saw stools
- screwdrivers
- spirit levels
- squares.

Unit Mapping Information

CPCCSH3005A Apply and trim decorative finishes

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=7e15fa6a-68b8-4097-b099-030a5569b1ad>

Assessment Requirements for CPCCSH3005 Apply and trim decorative additions to shopfittings and components

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Performance Evidence

A person who demonstrates competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit, and must apply and trim:

- decorative panelling to a section of wall that is at least two square metres in size
- frame or border to a section of a wall that is at least two square metres in size using one of the following:
 - extruded sections
 - mouldings
- one mirror with a frame or border that is at least 1200 mm x 600 mm.

In doing the above work, the person must:

- comply with health and safety requirements applicable to workplace operations
- apply organisational quality procedures and processes in the context of applying decorative additions
- select and use processes, tools and equipment to perform application tasks safely and efficiently
- accurately locate and set out materials required for placement of decorative additions
- adopt safe and effective handling procedures for movement and placement of materials and components
- identify typical faults and problems that occur and action required to rectify them
- communicate with others to ensure safe and effective workplace operations.

Knowledge Evidence

A person demonstrating competency in this unit must demonstrate knowledge of:

- commonly used decorative and ornamental additions to shop components
- fixings and fasteners relevant to affixing decorative additions
- content of and terms and symbols used in drawings and specifications

- contents of and terms used in job safety analyses (JSA) and safe work method statements (SWMS) for tasks
- materials relevant to decorative additions and their characteristics
- organisation's quality assurance requirements relevant to decorative additions to shopfittings and components
- workplace and environment safety requirements relevant to decorative additions to shopfittings and components.

Assessment Conditions

Suitable assessment of performance requires:

- equipment and tools:
 - as listed in the range of conditions
- materials:
 - decorative additions and finishes as listed in the range of conditions
 - fixing materials as listed in the range of conditions
- specifications:
 - as listed in job requirements in the range of conditions
- physical conditions:
 - shop building and fittings requirements for applying decorative additions
- relationship with client:
 - consultation with client is required
- relationships with team members and supervisor:
 - work may be completed as part of a team
- timeframe:
 - according to job requirements.

Assessor requirements

As a minimum, assessors must satisfy the assessor requirements in the Standards for Registered Training Organisations (RTOs) current at the time of assessment.

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