



Australian Government

Assessment Requirements for CPCCOM1013 Plan and organise work

Release: 3

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Modification History

- Release 3 Updated reference to general construction induction training program.
- Release 2 This version first released with CPC Construction, Plumbing and Services Training Package Release 5.1.
Rectified to reflect endorsed version.
- Release 1 This version first released with CPC Construction, Plumbing and Services Training Package Release 5.0.
Supersedes and is equivalent to CPCCCM1013 Plan and organise work.
Updated to reflect current industry terminology, tools and equipment.

Performance Evidence

To demonstrate competency, a candidate must satisfy all the elements, performance criteria and foundation skills of this unit by planning and organising a basic work task on a construction site that includes a minimum of ten component tasks and a team of at least three people.

All work must be performed to the standard required in the workplace and must comply with appropriate work health and safety (WHS) and environmental requirements, workplace requirements, drawings and specifications.

Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- policies and standards for planning and organising work
- environmental and workplace requirements for basic work tasks
- drawings and specifications relevant to basic work tasks
- processes for:
 - determining task requirements
 - undertaking all aspects of planning and organising work tasks
 - estimating requirements for work time, personnel, tools and equipment
 - planning of component tasks to complete work tasks
 - organising the implementation of work task planning
 - recording work task planning and organising activities

- processes for working with team members to review a work plan, schedule the work, allocate roles and responsibilities, and review work health and safety requirements.

Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

This unit must be assessed while undertaking workplace tasks:

- in the workplace or a close simulation of the workplace environment, provided that simulated or project-based assessment techniques replicate construction workplace conditions, materials, activities, responsibilities and procedures
- using realistic tasks or simulated tasks, relevant specifications and work instructions, standard work practices, safety requirements and environmental constraints.

Links

Companion volumes to this training package are available at the VETNet website -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=7e15fa6a-68b8-4097-b099-030a5569b1ad>