



Australian Government

Assessment Requirements for CPCCBBC4005 Produce labour and material schedules for ordering

Release: 3

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Modification History

- Release 3 Updated reference to general construction induction training program.
- Release 2 This version first released with CPC Construction, Plumbing and Services Training Package Release 6.4.
Correction to Training Package title in the Modification History from CPC Property Services to CPC Construction, Plumbing and Services Training Package.
- Release 1 This version first released with CPC Property Services Training Package Release 5.0.
Supersedes and is equivalent to CPCBC4005A Produce labour and material schedules for ordering. Updated to meet the Standards for Training Packages 2012.

Performance Evidence

To demonstrate competency, a candidate must meet the elements and performance criteria of this unit by producing a schedule for the ordering of materials and allocation of labour for a residential or commercial building and construction project.

In doing this, the candidate must:

- produce a labour and materials schedule across the life of the project
- develop and manage efficient communications between staff, contractors and suppliers
- monitor, maintain and record project progress and variations, estimated and increased costs and changes to construction drawings and specifications.

Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- relevant government building legislation and regulations
- building and construction codes and standards
- construction drawings and specifications
- building and construction contractor and supplier contracts
- local authority building application processes, approval and conditions
- organisational policies and procedures:
 - costing and ordering materials

- selecting and engaging suppliers
- approving and contacting contractors
- projects costs:
 - organisational and subcontractor labour
 - organisation overheads
 - public liability, professional indemnity and workers' compensation
 - temporary electrical, plumbing and draining services
 - temporary site facilities, storage facilities and boundary fencing
 - communications
 - project administration
- workplace procedures, workplace safety and environmental requirements.

Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

Assessment can be undertaken in the workplace or in a simulated workplace environment.

A simulated environment is one that realistically replicates workplace conditions, materials and equipment, interactions with others and workplace irregularities, and which meets industry standards for safety and environmental practices.

Candidates must have access to:

- current construction drawings and specifications
- relevant organisational policies and procedures
- various construction industry contracts
- organisational policies and procedures and other quality documentation required to undertake the performance criteria and assessment requirements
- digital devices, applications and software to set up electronic call forward sheets, compile site files and create channels of communication with internal and external stakeholders.

Links

Companion volumes to this training package are available at the VETNet website -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=7e15fa6a-68b8-4097-b099-030a5569b1ad>