



Australian Government

Department of Education, Employment and Workplace Relations

CHCDFV817B Manage domestic and family violence and abuse screening and risk assessment processes

Release: 1

CHCDFV817B Manage domestic and family violence and abuse screening and risk assessment processes

Modification History

Not Applicable

Unit Descriptor

Unit Descriptor

This unit of competency describes the skills and knowledge required to establish, monitor and review screening and risk assessment processes in relation to domestic and family violence

Application of the Unit

Application

This unit of competency applies to community services work which may involve domestic and family violence and which requires an advanced level of skills and knowledge

Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Not Applicable

Employability Skills Information

Employability Skills

This unit contains Employability Skills

Elements and Performance Criteria Pre-Content

Elements define the essential outcomes of a unit of competency.

The Performance Criteria specify the level of performance required to demonstrate achievement of the Element. Terms in *italics* are elaborated in the Range Statement.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

1. Establish screening and risk assessment procedures

- 1.1 Identify and assess *risk* for clients in relation to domestic and family violence.
- 1.2 Analyse work practices that contribute to risk for clients
- 1.3 Analyse the impact of gender and culture on screening and risk assessment procedures
- 1.4 Determine *screening* and *risk assessment* procedures appropriate for the organisation
- 1.5 Determine staff roles appropriate to conduct either screening and/or risk assessment
- 1.6 Select or develop appropriate screening and/or *risk assessment tools*

2. Apply screening and risk assessment procedures

- 2.1 Develop organisation consistency for the implementation of screening and risk assessment procedures
- 2.2 Ensure staff are familiar with screening and risk assessment procedures
- 2.3 Ensure staff are familiar with use of specific screening and risk assessment tools

ELEMENT

PERFORMANCE CRITERIA

3. Review screening and risk assessment practices

- 3.1 Discuss and review decisions in relation to risk assessment
- 3.2 Analyse impact of screening and risk assessment for clients
- 3.3 Analyse impact of screening and risk assessment for staff
- 3.4 Analyse and discuss impact of screening and risk assessment with *external partnerships* and *stakeholders*

4. Modify work practices and procedures to promote client safety.

- 4.1 Ensure administrative practices support client safety
- 4.2 Ensure service interventions promote client safety
- 4.3 Ensure *referral systems* are in place to support client safety

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level required for this unit.

Essential knowledge:

The candidate must be able to demonstrate essential knowledge required to effectively do the task outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the identified work role

These include:

- Knowledge of the social context of domestic violence, including power and control, gender, child abuse, motivation for change and criminal issues
- Knowledge of theoretical perspectives that inform domestic and family violence work with people affected by violence
- Knowledge of theoretical perspectives informing behaviour change programs which emphasise accountability, responsibility, people's capacity for behaviour change and moves towards acceptable and constructive alternatives to harmful behaviour
- Knowledge of the cultural, age and language groups represented within the local community, and an understanding of cultural issues that arise when working with those groups
- Understanding of the prevalence of beliefs in the broader society which condone violence, and individuals' rights to safety and autonomy
- Knowledge of prevalence of domestic and family violence
- Knowledge of respectful strategies that will assist clients to take steps toward safety
- Knowledge of legislative requirements and provisions relevant to area of service delivery
- Knowledge which incorporates theories and concepts of planning and control procedures, resource management and risk management
- A knowledge of techniques for dealing with stressed and traumatised clients
- Awareness of own values and attitudes and their potential impact on clients
- Knowledge of potential obstacles and opportunities for clients that may impact on safety planning

Essential skills:

It is critical that the candidate demonstrate the ability to:

- Demonstrate response skills that support clients to engage with safety plans
- Use questioning and active listening (paraphrasing, clarifying, summarising, relationship

REQUIRED SKILLS AND KNOWLEDGE

building and engaging) techniques to develop a trusting relationship and facilitate accurate and relevant exchange of information

- Demonstrate goal setting and strategy development skills for ensuring safety
- Apply self management skills within a supervision framework
- Use assessment skills to identify needs and related issues which impact on people subject to violence

In addition, the candidate must be able to effectively do the task outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the identified work role

These include the ability to:

- Demonstrate counselling skills which promote respect and support for safety
- Use problem solving skills for a broad range of unpredictable problems involving analysis, assessment, evaluation and the ability to adjust plans and acquire additional resources to assist people who are subject to violence
- Use literacy and communication skills in relation to analysis, evaluation and presentation of information including preparing documents and reports related to client needs and service delivery issues

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for this Training Package.

Critical aspects for assessment and evidence required to demonstrate this unit of competency:

- Evidence of competency in this unit will need to be assessed over a period of time in order to gather evidence of performance
- This will include contexts applicable to the work environment, such as actual or simulated workplace situations involving a combination of direct, indirect and supplementary forms of evidence
- Assessment must confirm sufficient ability to analyse the dynamics of domestic and family violence and ensure appropriate screening and risk assessment is conducted
- Assessment of performance should be over a period

EVIDENCE GUIDE

of time covering all categories within the Range Statement statements that are applicable to the work environment

- In particular, assessment must confirm the ability to:
 - accurately identify the safety needs of people subject of domestic and family violence through the appropriate use of screening and risk assessment processes
 - accurately review screening and risk assessment procedures of the organisation
 - build networks with and refer to relevant programs which meet the needs of a wide variety of clients
 - accurately interpret and comply with legal and procedural requirements
 - understand own work role and responsibilities in relation to service delivery

- Access and equity considerations:*
- All workers in community services should be aware of access, equity and human rights issues in relation to their own area of work
 - All workers should develop their ability to work in a culturally diverse environment
 - In recognition of particular issues facing Aboriginal and Torres Strait Islander communities, workers should be aware of cultural, historical and current issues impacting on Aboriginal and Torres Strait Islander people
 - Assessors and trainers must take into account relevant access and equity issues, in particular relating to factors impacting on Aboriginal and/or Torres Strait Islander clients and communities

- Context of and specific resources for assessment:*
- Evidence will be determined by selection from the Range Statement, justified in terms of work requirements, work roles and responsibilities and occupational specialisations

EVIDENCE GUIDE

Method of assessment

- Evidence for assessment of competence may be gathered by appropriate combination of the following:
 - demonstration of competency within the working environment in delivering services to clients living with and affected by domestic and family violence
 - realistic simulations, projects, previous relevant experience or oral questioning on 'what if?' scenarios
 - observation of processes and procedures, oral and/or written questions on essential knowledge and skills and consideration of required attitudes
 - where performance is not directly observed and/or is required to be demonstrated over a period of time and/or in a number of locations, any evidence should be authenticated by colleagues, supervisors, clients or other appropriate persons
- The assessment environment should not disadvantage the candidate
- Assessment practices should take into account any relevant language or cultural issues related to Aboriginality, gender or language barriers other than English
- Where the candidate has a disability, reasonable adjustment may be applied during assessment
- Language and literacy demands of the assessment task should not be higher than those of the work role

Range Statement

RANGE STATEMENT

The Range Statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Risk may refer to but not limited to:

- Being physically hurt, intimidated, bullied, harassed or controlled
- Threatened with physical harm, intimidation, bullying or harassment
- Harm or threat of harm to children
- Harm or threat of harm to pets and loved ones
- Harm or threat of harm to property
- Inability or reduced ability to effectively participate in significant events such as compulsory family dispute resolution
- Inability or reduced ability to negotiate free and fair arrangements whether by reason of a history of domestic violence or otherwise
- Having residential address known by a person who uses violence against you

Screening may refer to:

- Processes for proactively enquiring about the presence of domestic and family violence with the intention of preventing further violence or harm

RANGE STATEMENT

- Risk assessment refers to:*
- Processes for evaluating the nature of specific risks to safety for individual clients using tools and structured clinical judgement
 - The content of risk may relate to:
 - exposure to further violence
 - mental health issues
 - children's and parenting issues
- Risk assessment tools refers to:*
- Documented questionnaires and procedures for gathering information in relation to risk
 - Scripts and preambles
 - Defined questions
 - Measures and rating scales of risk
- External partnerships and stakeholders may refer to:*
- Other agencies and service providers
 - Clients
 - Funding bodies
- Referral systems may include:*
- Hot (going with client), warm (setting up appointments and direct links) or cold (information for clients to make own contact) referrals
 - Referrals to:
 - crisis intervention services
 - legal or medical services
 - family domestic services
 - child support services
 - culturally specific services
 - accommodation services
 - access to services/information
 - financial services
 - child support agency
 - mediation and counselling services
 - living skills and problem solving programs
 - educational programs
 - specialist services

Unit Sector(s)

Not Applicable