



Australian Government

Department of Education, Employment and Workplace Relations

CHC60108 Advanced Diploma of Disability Work

Release: 1

CHC60108 Advanced Diploma of Disability Work

Modification History

Not Applicable

Description

This qualification covers those workers who may operate at an advanced skills level to:

- Provide specialist services
- Act as a resource for other workers
- Provide professional supervision of staff including volunteers
- Work intensively with clients
- Work with clients with complex needs
- Coordinate work programs
- Supervise accommodation service delivery
- Manage services.

There may be no vocational outcomes in some jurisdictions.

Occupational titles may include:

- Case manager
- Disability development and support officer
- House supervisor
- Psycho-educational trainer
- Psycho-social trainer
- Service coordinator
- Supervisor
- Team leader
- Unit manager

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Entry requirements

To gain entry into *CHC60108 Advanced Diploma of Disability* candidates need to have previous experience in the disability sector in a job role involving:

- The self-directed application of knowledge with substantial depth in some areas
- The exercise of independent judgement and decision-making
- The application of a range of technical and other skills.
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Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

Packaging Rules

PACKAGING RULES

20 units are required for award of this qualification including:

- 16 core units
- 4 elective units

A wide range of elective units is available, including:

- Relevant electives listed below - these electives have been grouped to facilitate selection
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, units of competency packaged at this level or higher in other relevant Training Packages

Core units

CHCAD603A Provide systems advocacy services

CHCADMIN604B Manage the finances, accounts and resources of an organisation

CHCCS604A Manage the delivery of quality services to clients

CHCCS607D Coordinate in-service assessment and response to address client needs

CHCDIS511A Coordinate services for people with disabilities

CHCINF604C Manage the organisation's information systems

CHCNET503C Develop new networks

CHCORG428A Reflect on and improve own professional practice

CHCORG607C Manage workplace issues

CHCORG608D Establish and manage new programs or services

CHCORG610B Manage change in a community sector organisation

CHCORG611B Lead and develop others in a community sector workplace

CHCORG619C Manage quality of organisation's service delivery outcomes

CHCORG620C Promote and represent the service

HLTOHS501A Manage workplace OHS processes

AND one of the following units:

CHCCOM403A Use targeted communication skills to build relationships
(CHCCOM403A must be selected for the **practitioner** stream)

OR

CHCCOM504A Develop, implement and promote effective workplace communication
(CHCCOM504A must be selected for the **management** stream)

The importance of culturally aware and respectful practice

All workers in the disability sector need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

HLTHIR403C Work effectively with culturally diverse clients and co-workers

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

Electives

Electives are to be selected in line with specified Packaging Rules. The following list of electives is provided to facilitate selection. Employers may specify that certain electives are required to address specific workplace needs.

Practitioner stream

CHCCM605C Develop practice standards

CHCCS305B Assist clients with medication (Note pre-requisite HLTAP301B)

CHCCS413A Support individuals with autism spectrum disorder

CHCCS422A Respond holistically to client issues and refer appropriately

CHCCS424A Administer and monitor medication (note pre-requisites CHCCS305B, HLTAP301B)

CHCCS601B Work with clients with unique needs

CHCCW503A Work intensively with clients

CHCCW604B Design and supervise family intervention strategies

CHCIC512A Plan and implement inclusion of children with additional needs

CHCICS404A Plan and provide advanced behaviour support

CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively

CHCMH504D Provide a range of services to people with mental health issues

CHCORG502A Work autonomously

CHCORG627B Provide mentoring support to colleagues

HLTAP301B Recognise healthy body systems in a health care context

Management stream

BSBMGT515A Manage operational plan

BSBMGT608B Manage innovation and continuous improvement

CHCCS427A Facilitate adult learning and development

CHCINF606D Manage information strategically

CHCORG609D Manage projects and strategies

<u>CHCORG626B</u>	<u>Manage a service level agreement</u>
<u>CHCORG627B</u>	<u>Provide mentoring support to colleagues</u>
<u>CHCPOL606B</u>	<u>Coordinate policy development</u>
<u>PSPMNGT605B</u>	<u>Manage diversity</u>
<u>TAEDEL402A</u>	<u>Plan, organise and facilitate learning in the workplace</u>
<u>BSBWOR403A</u>	<u>Manage stress in the workplace</u>