



Australian Government

Department of Education, Employment and Workplace Relations

CHC50908 Diploma of Children's Services (Early childhood education and care)

Release: 2

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Modification History

CHC08 Version 3	CHC08 Version 4	Comments
CHC50908 Diploma of Children's Services (Early childhood education and care)	CHC50908 Diploma of Children's Services (Early childhood education and care)	Updated in V4 ISC upgrades of un Updated entry requ Updated occupation

Description

This qualification covers workers in children's services who are responsible for planning, implementing and managing programs in early childhood services, in accordance with licensing, accreditation and duty of care requirements. At this level:

- Workers have responsibility for supervision of other staff and volunteers
- In most states it is the highest qualification required at director or service manager level for children's service centre-based care.

It is noted that whilst this qualification equips workers to work with children from 0-5 years of age, some workplaces and jurisdictions require workers to have skills and knowledge to work with children in both early and middle childhood (i.e. aged 0-12 years).

Where workers are required to work across the span of development from 0-12 years, candidates should receive training and/or assessment across this broader span of development and in addition to the qualification, be awarded a Statement of Attainment for achievement of the Middle childhood development skill set.

Occupational titles may include:

- Authorised supervisor (children's services)
- Centre manager (children's services)
- Childhood educator
- Children's adviser
- Children's service director / manager
- Early childhood educator
- Children's services coordinator
- Director (children's services)
- Group/team coordinator/leader (children's services)
- Program leader (children's services)
- Child development worker

Pathways Information

Not Applicable

Licensing/Regulatory Information

Refer to Description

Entry Requirements

Entry requirements

To gain entry into *CHC50908 Diploma of Children's Services (Early childhood education and care)* candidates must demonstrate competence through a recognised training program or recognition process, in the following units of competency:

CHCCHILD401B Identify and respond to children and young people at risk

CHCCN301C Ensure the health and safety of children

CHCCN302A Provide care for children

CHCCN303A Contribute to provision of nutritionally balanced food in a safe and hygienic manner

CHCCN305B Provide care for babies

CHCCS400C Work within a relevant legal and ethical framework

CHCFC301A Support the development of children

CHCIC301E Interact effectively with children

CHCPR301C Provide experiences to support children's play and learning

CHCPR303D Develop understanding of children's interests and developmental needs

HLTFA311A Apply first aid

HLTWHS300A Contribute to WHS processes

Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

Packaging Rules

PACKAGING RULES

18 units are required for award of this qualification including:

- 13 core units
- 5 elective units

A wide range of elective units is available, including:

- Group A electives which are recommended for culturally aware and respectful practice
- Group B elective which is compulsory in some jurisdictions
- Group C electives which are recommended for centre-based care
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, units of competency packaged at the level of this qualification or higher in other relevant Training Packages

Core units

CHCCN511B Establish and maintain a safe and healthy environment for children
CHCFC502A Foster physical development in early childhood
CHCFC503A Foster social development in early childhood
CHCFC504A Support emotional and psychological development in early childhood
CHCFC505A Foster cognitive development in early childhood
CHCFC506A Foster children's language and communication development
CHCIC501B Manage children's services workplace practice to address regulations and quality assurance
CHCIC510A Establish and implement plans for developing cooperative behaviour
CHCIC512A Plan and implement inclusion of children with additional needs
CHCPR502E Organise experiences to facilitate and enhance children's development
CHCPR509A Gather, interpret and use information about children
CHCPR510B Design, implement and evaluate programs and care routines for children
CHCRF511A Work in partnership with families to provide appropriate care for children

The importance of culturally aware and respectful practice

All workers undertaking children's services work need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

Group A electives - recommended for culturally aware and respectful practice

The children's services workplace is regarded as having particular potential for engendering stronger and more respectful relationships between non-Aboriginal Australians and Aboriginal and/or Torres Strait Islander Australians and across the diverse groups in the community.

It is therefore highly recommended that this qualification includes one of the following units to provide a foundation of knowledge and skills for:

- Staff to support and promote respect for and awareness of Aboriginal and/or Torres Strait Islander communities where there are no Aboriginal and/or Torres Strait Islander children attending or residing in the local area
- Staff who work specifically with Aboriginal and/or Torres Strait Islander children and families

CHCIC302A Support Aboriginal and/or Torres Strait Islander families to participate in children's services

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

As cultural diversity is a feature of our community, one of the following electives is recommended for inclusion:

CHCIC511A Implement and promote inclusive policies and practices in children's services

HLTHIR403C Work effectively with culturally diverse clients and co-workers

PSPMNGT605B Manage diversity

Group B elective - compulsory in some jurisdictions

The following unit may be compulsory in some jurisdictions:

CHCORG506E Coordinate the work environment**Group C electives - recommended for centre-based care**

The following units of competency are recommended for work in centre-based care at Diploma level. Employers may specify electives required for their workplace if appropriate.

CHCCN520C Advocate for the rights and needs of children and young people

CHCFC507A Use music to enhance children's experience and development

CHCFC508A Foster children's aesthetic and creative development

CHCIC511A Implement and promote inclusive policies and practices in children's services

CHCINF407D Meet information needs of the community

CHCPR614D Observe children and interpret observations (Note pre-requisite: CHCPR509A)

HLTHIR403C Work effectively with culturally diverse clients and co-workers

Other relevant electives

Electives are to be selected in line with specified Packaging Rules.

The following list of relevant electives is intended to facilitate selection. Employers may specify certain electives as required to address specific workplace needs.

Children's services electives

CHCFAM503B Work with a child focused approach

CHCFC507A Use music to enhance children's experience and development

CHCFC508A Foster children's aesthetic and creative development

CHCFC520C Promote ethical understanding of children

CHCPR515A Develop and implement a program to support sustainable practice

CHCPR614C Observe children and interpret observations (Note pre-requisite: CHCPR509A)

Client support and professional practice electives

CHCICS406B Support client self management

CHCLD415A Confirm client developmental status

CHCLD515A Analyse client information for service planning and delivery (Note pre-requisite CHCLD415A)

CHCORG428A Reflect on and improve own professional practice

Children's contact services electives

CHCCONS401C Facilitate changeover

CHCCONS402C Facilitate and monitor contact

CHCCONS403C Support families to develop relationships

Advocacy and diversity electives

CHCCD420B Work to empower Aboriginal and/or Torres Strait Islander communities

CHCCN520C Advocate for the rights and needs of children and young people

CHCCS421B Undertake community sector work within own community

Business administration electives

BSBMGT608C Manage innovation and continuous improvement

BSBRISK501A Manage risk

BSBSMB406A Manage small business finances

BSBSUS501A Develop workplace policy and procedures for sustainability

CHCADMIN508B Manage limited budgets and financial accountabilities
CHCAL523D Manage home based care administration requirements
CHCINF302D Maintain the organisation's information systems
CHCINF407D Meet information needs of the community
CHCNET402B Establish and maintain effective networks
CHCORG423C Maintain quality service delivery
CHCORG614C Manage a community sector organisation
CHCPOL402C Contribute to policy development

Leadership and supervision electives

BSBLED401A Develop teams and individuals
BSBMGT401A Show leadership in the workplace
CHCCS502C Maintain legal and ethical work practices
CHCCS513C Maintain an effective community sector work environment
CHCORG406C Supervise work
CHCORG529B Provide coaching and motivation
CHCORG610B Manage change in a community sector organisation
CHCORG611C Lead and develop others in a community sector workplace
CHCORG620D Promote and represent the service
CHCORG624E Provide leadership in community services delivery
CHCORG627B Provide mentoring support to colleagues
HLTWHS401A Maintain workplace WHS processes
HLTWHS501A Manage workplace WHS processes

Food safety electives

HLTFS309C Oversee the day-to-day implementation of food safety in the workplace
HLTFS310C Apply and monitor food safety requirements

First aid electives *(Note, one or both first aid units may be required by some jurisdictions)*

HLTFA302C Provide first aid in remote situation (Note pre-requisite: HLTFA311A)
HLTFA412A Apply advanced first aid (Note pre-requisite: HLTFA311A)

Oral health

CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health
CHCOHC402A Support clients and groups to learn practical aspects of oral health care
CHCOHC404A Recognise and respond to signs and symptoms that may indicate oral health issues