



Australian Government

CHCPAS003 Plan for the provision of pastoral and spiritual care

Release: 1

CHCPAS003 Plan for the provision of pastoral and spiritual care

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to prepare for pastoral and spiritual care work either within a specific belief system or in a non-denominational context. Work may be paid or in a volunteer capacity.

This unit applies to workers who operate under professional supervision and mentoring by senior workers or under relevant lines of authority within the organisation or belief system.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Pastoral Services

Unit Sector

Community Services

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

1. Prepare for pastoral and spiritual care work.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1. Identify responsibilities in relation to legislative and regulatory requirements for pastoral and spiritual care work.
- 1.2. Identify scope of job role and own responsibilities for pastoral and spiritual care work according to organisational policies and procedures.
- 1.3. Identify requirements of relevant professional, legal and ethical standards for pastoral and spiritual care work.
- 1.4. Identify rights and responsibilities of self, employer,

- persons, families and carers.
- 1.5. Interact with and assist the person to understand the role of pastoral and spiritual care workers.
2. Identify pastoral and spiritual care networks and resources.
- 2.1. Identify existing and potential opportunities for referral in accordance with organisational policies and procedures.
- 2.2. Establish relationships with referral networks.
- 2.3. Gather information from internal and external resources to support pastoral and spiritual care work.
- 2.4. Prepare a list of pastoral and spiritual care resources.
3. Establish professional supervision.
- 3.1. Determine supervision and mentoring requirements of role in consultation with supervisor.
- 3.2. Establish rapport and work with supervisor or mentor to build trust.
- 3.3. Receive and act on feedback to improve pastoral care work.
- 3.4. Review own communication with supervisor or mentor to advance professional development.

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is equivalent to CHCPAS001 Plan for the provision of pastoral and spiritual care.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>

Assessment Requirements for CHCPAS003 Plan for the provision of pastoral and spiritual care

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- plan for pastoral and spiritual care work including:
 - preparing at least one list of available resource
 - establishing links with two other service providers within the referral network
 - identifying one area, and opportunities within that area, for professional development in consultation with pastoral and spiritual care mentor or supervisor.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- legal and ethical considerations for pastoral and spiritual care work and how these are applied to individual practice:
 - codes of practice and relevant professional and ethical standards of practice
 - duty of care
 - rights and responsibilities of workers, organisations, persons, families and carers
 - complaints management
 - continuing professional education
 - discrimination
 - dignity of risk
 - human rights
 - informed consent
 - mandatory reporting
 - privacy, confidentiality and disclosure
- issues that breach and issues that impact on an individual's rights
- policies, protocols and practices of the organisation in relation to pastoral and spiritual care work role
- features of pastoral and spiritual care services provided by organisation
- relevant records maintenance requirements
- specific denominational or multi-faith requirements in line with accepted organisation protocols, including denominational doctrines, worship and practices
- fundamentals of world religions together with associated religious beliefs and practices

- cultural perspectives on spirituality and major denominational doctrines, worship and practices
- verbal and non-verbal communication techniques including body language, language style, active listening and questioning
- principles and practices for establishing and maintaining interpersonal relationships
- boundaries and limitations of role
- organisational policies and procedures for:
 - referrals
 - escalation and crisis response
- support agencies and processes to access

Assessment Conditions

Skills must be demonstrated in the workplace, with the addition of simulations and scenarios where the full range of contexts and situations have not been provided in the workplace.

Assessment must ensure:

- access to facilities, equipment and resources that reflect real working conditions and model industry operating conditions and contingencies
- access to organisational policies and procedures
- opportunities for engagement with people from a range of backgrounds under the supervision of a qualified chaplain or pastoral and spiritual care worker.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

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