



Australian Government

CHCEDS028 Assist in production of language resources

Release: 2

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Modification History

Release	Comments
Release 2	Updated: • assessor requirements statement • foundation skills lead in statement • licensing statement • modification history to reflect 2012 standards Equivalent outcome.
Release 1	This version was released in <i>CHC Community Services Training Package release 1.0</i> and meets the requirements of the 2012 Standards for Training Packages. Changes to application and scope of unit. New evidence requirements for assessment.

Application

This unit describes the skills and knowledge required by education support workers to assist a teacher in the development and production of language resources to assist students' learning where English is a second language.

This unit applies to education support work in a variety of contexts and the work is to be undertaken with appropriate guidance, support and supervision by a nominated teacher or other education professional.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes.

Performance criteria specify the level of performance needed to demonstrate achievement of the element.

1. Identify a range of language resources in conjunction with teacher

1.1 Research and identify different types of language resources which can be used to present words and/or sentences for learning

1.2 Identify existing language sources in the

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes.

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community which can be used for assisting the development of resources

1.3 Source any additional language resources required for use in learning activities

2. Plan for the development of language learning resources in conjunction with teacher

2.1 Identify the intended audience and purpose of language resources

2.2 Establish the type and form of language resource required to meet specific learning needs

2.3 Access a range of sources for the development of the language resources

2.4 Demonstrate respect for community protocols and ownership of language in the development of language resources

2.5 Plan for the development of identified language resources

3. Assist teacher to produce language resources

3.1 Use appropriate technology and equipment to produce language resources

3.2 Consult with students, teachers and community members in the production of language resources to ensure protocols are maintained

3.3 Produce language resources in accordance with organisation guidelines for resource production

3.4 Evaluate the effectiveness of language resources in consultation with students, teachers and community members

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this

unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>

Assessment Requirements for CHCEDS028 Assist in production of language resources

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be demonstrated evidence that the candidate has completed the following tasks:

- engaged with students and communities where English is not the first language on at least two occasions
- demonstrated respect for language ownership in communities where required
- applied an understanding of community protocols for accessing information for language resource development
- recognised suitable technologies for the development of resources
- produced language resources at expected organisational standards using correct grammar, spelling and punctuation.

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively do the task outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the work role.

These include knowledge of:

- community languages and dialect variations in work community
- community protocols for researching and using languages in the community
- guidelines and procedures for development and production of learning resources
- evaluation strategies involving stakeholder participation.

Assessment Conditions

Skills must be demonstrated in the workplace.

In addition, simulations and scenarios must be used where the full range of contexts and situations cannot be provided in the workplace or may occur only rarely. These are situations relating to emergency or unplanned procedures where assessment in these circumstances would be unsafe or is impractical.

Simulated assessment environments must simulate the real-life working environment where these skills and knowledge would be performed, with all the relevant equipment and resources of that working environment.

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.

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