



**Australian Government**

# **CHCDFV013 Manage domestic and family violence screening and risk assessment processes**

**Release: 1**

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## Modification History

| Release   | Comments                                                                                                                                                                                                                                                                                                                                                                                              |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Release 1 | <p>This version was released in <i>CHC Community Services Training Package release 3.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Minimal changes to the elements and performance criteria. New evidence requirements for assessment including volume and frequency requirements. Significant changes to knowledge evidence.</p> <p>Supersedes CHCDFV817B</p> |

## Application

This unit describes the skills and knowledge required to establish, monitor and review domestic and family violence screening and risk assessment processes in an organisation.

This unit applies to workers who operate with significant autonomy in therapeutic professional service and leadership roles in the community sector. The activity is self-directed.

*The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand Standards and industry codes of practice.*

## Elements and Performance Criteria

### ELEMENT

### PERFORMANCE CRITERIA

*Elements define the essential outcomes*

*Performance criteria describe the performance needed to demonstrate achievement of the element.*

1. Establish screening and risk assessment procedures

1.1 Access, interpret and use sources of current research and best-practice models of domestic and family violence practice

1.2 Identify and analyse risk for clients of the service in relation to domestic and family violence

## ELEMENT

## PERFORMANCE CRITERIA

|                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                   | <p>1.3 Analyse work practices that may contribute to risk for clients</p> <p>1.4 Analyse the impact of client diversity on screening and risk assessment procedures</p> <p>1.5 Use consultation and collaboration in the analysis and development process</p> <p>1.6 Determine screening and risk assessment procedures appropriate for the organisation based on analysis with client safety as priority focus</p> <p>1.7 Determine staff roles appropriate to conduct either screening and/or risk assessment</p> <p>1.8 Select or develop appropriate screening and/or risk assessment tools</p> |
| 2. Develop organisation consistency               | <p>2.1 Develop and document administrative processes and tools that support consistency of application in the organisation and client safety</p> <p>2.2 Provide information to staff about screening and risk assessment procedures</p> <p>2.3 Provide information to staff on use of specific screening and risk assessment tools</p> <p>2.4 Integrate and document systems that support referral for maximisation of client safety</p>                                                                                                                                                            |
| 3. Review screening and risk assessment practices | <p>3.1 Discuss and collaboratively review decisions in relation to risk assessment</p> <p>3.2 Seek feedback from internal and external colleagues</p> <p>3.3 Analyse impacts and outcomes of screening and risk assessment for clients, staff and other stakeholders</p> <p>3.4 Identify and consider current and emerging practice and research in the process of review</p> <p>3.5 Adjust and amend work practices as part of a process of ongoing improvement</p>                                                                                                                                |

## Foundation Skills

*The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.*

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## **Unit Mapping Information**

No equivalent unit

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>

# Assessment Requirements for CHCDFV013 Manage domestic and family violence screening and risk assessment processes

## Modification History

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## Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

- used critical thinking, analysis, collaboration and writing skills to develop, document and review domestic and family violence risk assessment processes for at least 1 organisation, that include:
  - safety as the priority focus
  - documented analysis of factors affecting process development
  - procedures and processes that support consistency within the organisation, including assessment tools
  - processes and strategies for collaborative evaluation and modification.

## Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:

- legal and ethical considerations for the domestic and family violence work, and how these are applied in organisations and individual practice:
  - children in the workplace and child-focused practice

- codes of conduct
- discrimination
- duty of care
- human rights
- mandatory reporting
- practitioner/client boundaries
- privacy, confidentiality and disclosure, including limited confidentiality rationale and processes
- policy frameworks
- records management
- rights and responsibilities of workers, employers and clients
- specific legislative frameworks that apply to domestic and family violence work strategies, including:
  - child protection
  - family law
  - domestic and family violence
- work role boundaries – responsibilities and limitations
- work health and safety
- domestic violence and its context, including:
  - social, historical, political and economic context of domestic violence, including types and nature of domestic violence, power and gender issues, child abuse and associated criminal issues
  - prevalence of myths, unhelpful beliefs, attitudes and practices in the broader society regarding domestic violence and their effects on individuals' rights to safety and autonomy
- current and emerging domestic and family violence theory and practice
- key areas of diversity within client groups, how these may give rise to particular risks and ways to respond in systemic ways:
  - culture, race, ethnicity
  - disability
  - religious or spiritual beliefs
  - gender, including transgender and intersex
  - generational
  - sexual identity
- impacts and risk factors associated with:
  - alcohol and other drugs abuse
  - mental health issues
  - problem gambling
  - trauma
- theories, principles and practices of:
  - risk management

- strategic and operational planning and evaluation
- work organisation
- resource management
- referral sources and associated protocols
- own values and attitudes and their potential impact on clients.

## Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
  - sources of research and best practice models for domestic and family violence work
  - organisation policies and procedures
- modelling of industry operating conditions, including:
  - scenarios that involve complex problem solving.

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>