



Australian Government

CHCCDE030 Facilitate the development of community capacity to manage place making

Release: 1

CHCCDE030 Facilitate the development of community capacity to manage place making

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to identify, implement and review methods for improving community knowledge and involvement in place management practices using partnership building.

This unit applies to workers using a community development approach to carry out work in the health, community services or other sectors. Workers at this level are part of a professional team and have the responsibility of supervision of others.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Community Development

Unit Sector

Community Services

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

1. Research and display the diversity of issues and factors that describe a place.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1. Gather and collate demographic data on community.
- 1.2. Identify and document current and future community support and growth impacts.
- 1.3. Identify and document current and future demand on community resources.

- 1.4. Identify community-based assets, skills and resources which can be mobilised to maximise place.
 - 1.5. Analyse data to identify the composition, characteristics and planning issues of the community.
 - 1.6. Display information compiled from these activities and communicate to stakeholders to support future recommendations and actions.
2. Support community through information, skills and opportunities for involvement in place management.
 - 2.1. Identify, research and collate relevant information to assist in the assessment of current community knowledge, skills and opportunities to determine scope of community involvement in a project.
 - 2.2. Establish links with community interest groups, government and non-government organisations and agencies, and the broader community to scope the community priorities, skill level and partnership opportunities.
 - 2.3. Utilise mechanisms to engage the community in a working partnership with the organisation.
 - 2.4. Document gaps between community expectations and current place management practices.
 - 2.5. Research necessary modifications and improvements to existing place management practices to meet community expectations.
 - 2.6. Identify and document new locations and places which require the implementation of place management practices and activities in the community.
3. Identify and assess effectiveness of methods to create and increase community awareness of the organisation's role and purpose in managing place.
 - 3.1. Collate and analyse data on the effectiveness of engagement methods in the context of known community data and place planning objectives.
 - 3.2. Develop criteria for determining the range and effectiveness of consultative methods and apply to determine opportunities for community participation.
 - 3.3. Determine the most suitable methods for the identified community and place.
 - 3.4. Identify resources to support community to succeed in plan implementation.
4. Develop a place plan.
 - 4.1. Identify barriers, supports and additional resources required that may impact plan success.
 - 4.2. Develop the plan through participation of the broad community, businesses, and other government and non-government agencies and organisations.
 - 4.3. Advertise and exhibit the plan and incorporate feedback in accordance with organisational policies and procedures.

- 4.4. Present the plan to key decision makers for endorsement and incorporate their amendments.
 - 4.5. Disseminate the plan to relevant agency or departmental personnel who will be involved in implementation.
 - 4.6. Return the plan to the community and acknowledge and promote completion.
5. Manage and review implementation of place plan.
 - 5.1. Develop qualitative and quantitative performance measuring processes and confirm in collaboration with the community.
 - 5.2. Engage the community to collect, analyse and display qualitative and quantitative data that provides accurate measures of implementation, performance and progress.
 - 5.3. Use information obtained during performance monitoring, both within and outside of the place, to modify and further develop the planned implementation program.
 - 5.4. Engage the community to ensure the community maintains interest and sense of ownership in implementation of plan.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	interpret a variety of text to determine and confirm task requirements.
Numeracy skills to:	select and interpret mathematical information that is relevant to budget of strategic planning.

Unit Mapping Information

Supersedes and is equivalent to CHCCDE014 Facilitate the development of community capacity to manage place making.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>

Assessment Requirements for CHCCDE030 Facilitate the development of community capacity to manage place making

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- conduct research to identify priorities, strengths and assets, including information, skills and opportunities for involvement in place management of one community
- use research outcomes to support one community to develop, implement and monitor a place plan.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- sources of comprehensive, demographic and cultural resource information
- strategies for involving a diverse community in planning and activities
- community cultural development philosophy and practice
- community networks
- planning controls, permissions and constraints
- factors that describe a 'place'
- place management principles
- asset-based community development
- community engagement principles
- individual character of a place and a collective vision
- multi-disciplinary programs, policies and initiatives relevant to specific community groups
- capacities for building partnerships between key stakeholders
- event coordination and marketing techniques.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure:

- access to facilities, equipment and resources that reflect real working conditions and model industry operating conditions and contingencies
- access to organisational policies and procedures

- opportunities for engagement with community stakeholders.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

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