



Australian Government

CHCCDE021 Develop and support community resources

Release: 1

CHCCDE021 Develop and support community resources

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to work with the community to develop relevant and effective resources to engender community support for initiatives aimed at specific community groups.

This unit applies to workers using a community development approach to carry out work in the health, community services or other sectors. Workers at this level are part of a professional team and under the guidance of a supervisor.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Community Development

Unit Sector

Community Services

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

1. Assess specific community group resource requirements.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1. Work with community stakeholders and networks to document specific community group resource requirements and needs.
- 1.2. Research existing available resources and assess their capacity to meet priorities of the specific community group.
- 1.3. Develop strategies to address gaps in available resources.
- 1.4. Develop strategies for the provision of resources to assist in

- meeting objectives within funding considerations.
2. Develop an information base.
 - 2.1. Establish and maintain professional networks.
 - 2.2. Create opportunities to develop supportive connections between key stakeholders, including arranging and conducting meetings.
 - 2.3. Identify and plan for obstacles to effective contact between people and develop strategies to overcome these.
 - 2.4. Maintain records and make available as required to facilitate community interaction.
 3. Develop community resources.
 - 3.1. Develop resources with participation of key stakeholders.
 - 3.2. Follow organisational policies and procedures to facilitate endorsement and implementation of community resources.
 - 3.3. Undertake work to ensure that maintenance of community resources is carried out according to organisational policies and procedures and budget allocations.
 4. Facilitate community access to resources.
 - 4.1. Promote availability of resources to the specific community group, key stakeholders and organisations within the community to encourage participation in activities.
 - 4.2. Make resources available to users as required according to organisational policies and procedures.
 - 4.3. Review resources regularly to ensure usefulness and currency.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

DESCRIPTION

SKILLS

- | | |
|---------------------|---|
| Reading skills to: | <ul style="list-style-type: none"> • interpret a variety of text to determine and confirm task requirements. |
| Numeracy skills to: | <ul style="list-style-type: none"> • select and interpret mathematical information that is relevant to budget of strategic planning. |

Unit Mapping Information

Supersedes and is equivalent to CHCCDE005 Develop and support relevant community resources.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>

Assessment Requirements for CHCCDE021 Develop and support community resources

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- identify resource priorities for at least one specific community group
- design and develop at least two resources for at least one specific community group
- establish at least two networks of key stakeholders and organisations and participate in at least one meeting for each
- document and store resources according to organisational policies and procedures.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- social, political, cultural and historical issues that affect and are relevant to specific community groups
- legal requirements and organisational policies and procedures for:
 - copyright and confidentiality
 - documentation and storage of information
 - facilitating endorsement and implementation of community resources
 - review and maintenance of community resources
- media, resources and techniques used to develop community resources
- strategies for developing and maintaining professional networks
- strategies for promotion of community resources
- key aspects of specific community groups:
 - group composition
 - community and group structures
 - practices and values
 - cultural preferences
 - social issues relevant to the specific community group
 - health issues relevant to the specific community group
 - relevant networks, people and stakeholders
 - communication protocols and practice.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure:

- access to facilities, equipment and resources that reflect real working conditions and model industry operating conditions and contingencies
- access to organisational policies and procedures
- opportunities for engagement with community stakeholders and a specific community group.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

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