



Australian Government

CHCCDE018 Develop and implement community programs

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to develop community programs to maximise participation.

This unit applies to workers using a community development approach to carry out work in health, community services and other sectors. Workers at this level are part of a professional team and are responsible for the supervision of others.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Community Development

Unit Sector

Community Services

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

1. Develop program parameters.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1. Analyse issues of community concern to develop a community position and to ascertain the priorities for new program.
- 1.2. Confirm support and capacity for a coordinated effort and identify factors affecting service provision.
- 1.3. Undertake research to identify key stakeholders, priorities to be addressed, possible strategies and options for action.
- 1.4. Identify measures of program success and determine how to

- evaluate.
- 1.5. Document program parameters according to organisational policies and procedures.
2. Design programs with the community.
- 2.1. Evaluate available program options to identify those which meet parameters.
- 2.2. Collaborate with stakeholders to confirm preferred program options.
- 2.3. Ensure program options for areas of high priority and relating to targeted communities meet stakeholder needs.
- 2.4. Develop program plan in collaboration with communities and stakeholders and document according to organisational policies and procedures.
- 2.5. Seek help from participating agencies for implementation arrangements.
- 2.6. Develop and implement promotion and marketing strategies.
- 2.7. Develop and maintain systems and resources for administrative support of community programs.
- 2.8. Identify and seek resources required for implementation of programs.
3. Implement programs.
- 3.1. Conduct and evaluate program pilot and adjust plan as required to achieve objectives.
- 3.2. Implement and monitor programs in accordance with the program plan.
4. Evaluate programs.
- 4.1. Evaluate program design and outcomes according to criteria and specifications identified in the program plan.
- 4.2. Engage key stakeholders in program evaluation.
- 4.3. Use results of evaluation for ongoing development and update of programs according to organisational policies and procedures.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS

DESCRIPTION

Reading skills to:

- interpret a variety of text to determine and confirm task requirements.

Numeracy skills to:

- select and interpret mathematical information that is relevant to budget of strategic planning.

Unit Mapping Information

Supersedes and is not equivalent to CHCCDE002 Develop and implement community programs.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>