



Australian Government

CHCCDE005 Develop and support relevant community resources

Release: 1

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Modification History

Release	Comments
Release 1	This version was released in <i>CHC Community Services Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages. Significant changes to performance criteria New evidence requirements for assessment including volume and frequency requirements Significant changes to knowledge evidence

Application

This unit describes the skills and knowledge required to work with the community to develop relevant and effective resources to engender community support for initiatives aimed at specific groups.

This unit applies to workers in both health and community sectors and/or a community development work context. Workers at this level will be part of a professional team and under the guidance of a supervisor.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

Elements define the essential outcomes

1. Assess community resource requirements

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Document resource requirements through participation of networks and stakeholder needs
- 1.2 Research existing available community resources and assess their capacity to meet priorities of the group
- 1.3 Develop strategies to address gaps in available resources
- 1.4 Develop strategies for the provision of resources to assist in meeting organisation objectives within funding considerations

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| 2. Develop an information base | 2.1 Establish and maintain professional networks with key people and organisations
2.2 Create opportunities to develop supportive connections between key people, including arranging and conducting meetings
2.3 Identify and plan for obstacles to effective contact between people and develop appropriate strategies to overcome these
2.4 Maintain records and make available as required to facilitate community interaction |
| 3. Develop community resources | 3.1 Develop resources with participation of key people
3.2 Follow processes and procedures to facilitate endorsement and implementation
3.3 Undertake appropriate work to ensure that maintenance of community resources is carried out according to agreed procedures and budget allocations |
| 4. Facilitate community access to resources | 4.1 Publicise availability of resources to target group, key people and organisations to encourage participation in activities
4.2 Make resources available to all users as required in accordance with organisation procedures
4.3 Review resources regularly to ensure usefulness and currency |

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>

Assessment Requirements for CHCCDE005 Develop and support relevant community resources

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be demonstrated evidence that the candidate has:

- identified resource priorities for at least 1 specific community group and matched a range of appropriate resources to meet those priorities
- used appropriate technology to design and develop resources for at least 1 specific community group
- established networks of key people and organisations and participated in at least 1 meeting
- documented and stored information in line with organisation policies and procedures

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the work role. This includes knowledge of:

- social, political, cultural and historical issues that affect or are relevant to specific communities and groups
- relevant legal and organisation policies and procedures regarding resources, including copyright and confidentiality
- a range of media, resources and techniques used to develop community resources
- specific client community groups, including:
 - group composition
 - specific community and group structures

- practices and values
- cultural preferences
- social issues relevant to the specific group
- health issues relevant to the specific group
- relevant networks, people and stakeholders
- specific communication protocols and practice

Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions. Where simulation is used, it must reflect real working conditions by modeling industry operating conditions and contingencies, as well as, using suitable facilities, equipment and resources.

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.

Links

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