



Australian Government

CHCCDE001 Support participative planning processes

Release: 1

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Modification History

Release	Comments
Release 1	This version was released in <i>CHC Community Services Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages. Significant changes to performance criteria New evidence requirements for assessment including volume and frequency requirements

Application

This unit describes the skills and knowledge required to provide opportunities for community groups and individuals to participate and design cooperative arrangements for addressing common concerns.

This unit applies to workers in both health and community sectors and/or a community development work context. Workers at this level will be part of a professional team and under the guidance of a supervisor.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Contribute to planning processes

- 1.1 Identify key community stakeholders
- 1.2 Identify and document community strengths and key priorities to be addressed
- 1.3 Participate in planning to ensure key priorities are addressed
- 1.4 Participate in evaluating processes to ensure they are forward looking and proactive

2. Promote and engage

2.1 Use appropriate interpersonal and networking skills to

ELEMENT**PERFORMANCE CRITERIA**

community participation in planning

enlist support from key people and groups within the community

2.2 Proactively develop and provide opportunities for community input to planning provision of services

3. Support existing community activities

3.1 Review existing community activities and resources, based on changing community priorities

3.2 Provide support and assistance to existing community activities to obtain additional resources required for effective operation

3.3 Provide support to community groups to monitor and evaluate processes, progress and outcomes of activities

3.4 Provide appropriate support to community groups to become self managing in the implementation of plans

Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>

Assessment Requirements for CHCCDE001 Support participative planning processes

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be demonstrated evidence that the candidate has:

- contributed to the development of at least 1 community activity plan in collaboration with key people and groups, including supported participation of key stakeholders in planning activities on at least 3 occasions

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the work role. This includes knowledge of:

- relevant legislation and public policies
- social, community and youth issues
- contemporary economics and politics and their impact on community development
- community development as a social change strategy, including:
 - traditional community development approaches:
 - needs-based
 - gap-based
- principles and practices of contemporary community development approaches and techniques for mobilisation in relation to:
 - asset-based (ABCD)
 - rights-based
- funding sources and their policies and strategies for encouraging community input and participation

Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions. Where simulation is used, it must reflect real working conditions by modelling industry operating conditions and contingencies, as well as, using suitable facilities, equipment and resources.

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.

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