



**Australian Government**

# **CHC62015 Advanced Diploma of Community Sector Management**

**Release 2**

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## Modification History

Release	Comments
Release 2	<p>This version was released in <i>CHC Community Services Training Package release 3.0</i></p> <p>Units of competency updated (see mapping at <a href="http://www.cshisc.com.au">www.cshisc.com.au</a>).</p> <p>Equivalent outcome.</p>
Release 1	<p>This version was released in <i>CHC Community Services Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Significant changes to core units. Change in packaging rules. Removal of entry requirements.</p>

## Qualification Description

This qualification reflects the role of workers who are middle managers or managers across a range of community sector organisations. These people work independently and report to executive management, directors or boards of management. They undertake a range of functions requiring the application of knowledge and skills to achieve results in line with the organisation's goals and strategic directions.

At this level, workers have responsibility for planning and monitoring service delivery, recruitment and performance management of other paid or unpaid workers, managing risk and contributing to continuous improvement within the scope of their specific role. This may include management of a specific programs or project, or broader management of a community-based organisation, early childhood education service, not-for-profit organisation or community centre.

*No licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.*

## Packaging Rules

Total number of units = 13

- 8 core units
- 5 elective units, consisting of:
  - at least 2 units from the electives listed below
  - up to 3 units from any endorsed Training Package or accredited course – these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

### Core units

CHCDIV003	Manage and promote diversity
CHCLEG003	Manage legal and ethical compliance
CHCMGT001	Develop, implement and review quality framework
CHCMGT003	Lead the work team
BSBFIM601	Manage finances
BSBINN601	Lead and manage organisational change
BSBMGT608	Manage innovation and continuous improvement
BSBRISK501	Manage risk

### Elective units

CHCADV005	Provide systems advocacy services
CHCCCS007	Develop and implement service programs
CHCCDE012	Work within organisation and government structures to enable community development outcomes
CHCCDE013	Establish and develop community organisations or social enterprise
CHCCOM003	Develop workplace communication strategies
CHCCSM004	Coordinate complex case requirements
CHCCSM006	Provide case management supervision
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE027	Promote equity in access to service

CHCECE028	Collaborate with families to plan service and supports
CHCECE029	Respond to problems and complaints about the service
CHCFAM003	Support people to improve relationships
CHCFAM009	Facilitate family intervention strategies
CHCMGT002	Manage partnership agreements with service providers
CHCMGT004	Secure and manage funding
CHCMGT005	Facilitate workplace debriefing and support processes
CHCMGT006	Coordinate client directed services
CHCMGT007	Work effectively with the Board of an organisation
CHCMHS010	Implement recovery oriented approaches to complexity
CHCPOL002	Develop and implement policy
CHCPOL003	Research and apply evidence to practice
CHCPRP003	Reflect on and improve own professional practice
CHCPRP004	Promote and represent the service
CHCVOL003	Recruit, induct and support volunteers
CHCVOL004	Manage volunteer workforce development
BSBHRM512	Develop and manage performance-management processes
BSBHRM602	Manage human resources strategic planning
BSBINM601	Manage knowledge and information
BSBMGT605	Provide leadership across the organisation
BSBMGT615	Contribute to organisation development
BSBMGT616	Develop and implement strategic plans
BSBMGT617	Develop and implement a business plan
BSBMKG514	Implement and monitor marketing activities
BSBMKG610	Develop, implement and monitor a marketing campaign
BSBPMG601	Direct the integration of projects

BSBPMG602	Direct the scope of a project program
BSBSUS501	Develop workplace policy and procedures for sustainability
BSBWHS603	Implement WHS risk management
FNSACC604	Monitor corporate governance activities
PSPGOV506A	Support workplace coaching and mentoring
TAEDEL404A	Mentor in the workplace

## **Qualification Mapping Information**

No equivalent qualification.

## **Links**

Companion volumes from the CS&HISC website - <http://www.cshisc.com.au>