



Australian Government

CHC34015 Certificate III in Active Volunteering

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Modification History

Release	Comments
6	Minor change to update superseded elective units of competency.
5	Supersedes and is equivalent to CHC34015 Certificate III in Active Volunteering release 4. Minor change to update Infection Control unit of competency.
4	Supersedes and is equivalent to CHC34015 Certificate III in Active Volunteering release 3. Minor change to update Infection Control unit of competency.
3	Supersedes and is equivalent to CHC34015 Certificate III in Active Volunteering release 2. Minor change to update First Aid units of competency.
2	<p>This version was released in <i>CHC Community Services Training Package release 3.0</i>.</p> <p>Units of competency updated (see mapping at www.cshisc.com.au).</p> <p>Equivalent outcome.</p>
1	This qualification was first released in CHC Community Services Release 2.0.

Qualification Description

This qualification reflects the role of people working in a volunteer capacity across a range of industries and organisations in a variety of contexts.

At this level, work takes place under the direction of others and supervision may be direct or indirect. Volunteers may also be required to lead volunteer teams and have limited responsibility for the output of others within a project or event.

Organisations may require volunteers to undergo relevant background checks.

To achieve this qualification, the candidate must have completed at least 20 hours of volunteer work as detailed in the Assessment Requirements of units of competency.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Entry Requirements

This qualification has no entry requirements.

Packaging Rules

Total number of units= 10

- 6 core units
- 4 elective units, consisting of:
 - up to 4 units from the electives listed below, any endorsed Training Packages or accredited course - these units must be relevant to the work outcome

All electives chosen must contribute to a valid, industry-supported vocational outcome.

Core units	
CHCCOM002	Use communication to build relationships
CHCDIV001	Work with diverse people
CHCLEG001	Work legally and ethically
CHCVOL001	Be an effective volunteer
BSBWOR301	Organise personal work priorities and development
HLTWHS001	Participate in workplace health and safety
Elective units	
CHCADV001	Facilitate the interests and rights of clients

CHCADV00 3	Represent clients in court
CHCAOD00 1	Work in an alcohol and other drugs context
CHCCCS017	Provide loss and grief support
CHCCCS026	Transport individuals
CHCCCS028	Provide client-centred support to people in crisis
CHCCCS031	Provide individualised support
CHCCCS035	Support people with autism spectrum disorder
CHCCCS037	Visit client residence
CHCCCS038	Facilitate the empowerment of people receiving support
CHCCCS040	Support independence and wellbeing
CHCCDE019	Work within a community development framework
CHCCDE021	Develop and support community resources
CHCCOM00 1	Provide first point of contact
CHCDFV001	Recognise and respond appropriately to domestic and family violence
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCEDS033	Meet legal and ethical obligations in an education support environment
CHCEDS034	Contribute to the planning and implementation of educational programs
CHCEDS041	Set up and sustain learning areas
CHCEDS043	Support students with English as an additional language
CHCEDS057	Support students with additional needs in the classroom
CHCEDU00 5	Work with clients to identify financial literacy education needs

CHCEDU006	Improve clients' fundamental financial literacy skills
CHCEDU007	Provide group education on consumer credit and debt
CHCGRP001	Support group activities
CHCHCS001	Provide home and community support services
CHCLLN001	Respond to client language, literacy and numeracy needs
CHCLLN002	Support adult language and literacy learning
CHCLLN003	Support adult numeracy learning
CHCMHS001	Work with people with mental health issues
CHCPOL001	Contribute to the review and development of policies
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCPRT025	Identify and report children and young people at risk
CHCPRT026	Support the rights and safety of children and young people
CHCPRT027	Work collaboratively to maintain an environment safe for children and young people
CHCSET003	Work with forced migrants
CHCSOH013	Work with people experiencing or at risk of homelessness
CHCVOL002	Lead volunteer teams
CHCYTH013	Engage respectfully with young people
CHCYTH015	Support young people to create opportunities in their lives
BSBCMM411	Make presentations
BSBINS302	Organise workplace information
BSBLDR411	Demonstrate leadership in the workplace

BSBTEC201	Use business software applications
BSBOPS201	Work effectively in business environments
CUECOR01 C	Manage own work and learning
HLTAAP001	Recognise healthy body systems
HLTAADV0 02	Support the rights and needs of clients
HLTAADV0 04	Advocate on behalf of groups or the community*
HLTAID011	Provide first aid
HLTAID014	Provide advanced first aid
HLTFSE001	Follow basic food safety practices
HLTFSE002	Provide ward or unit based food preparation and distribution services
HLTFSE005	Apply and monitor food safety requirements
HLTINF006	Apply basic principles and practices of infection prevention and control
SIRXIND001	Work effectively in a service environment
SITHFAB02 1	Provide responsible service of alcohol
SITXFSA007	Transport and store food*
TAEDEL311	Provide work skill instruction

**Units listed with an asterisk have prerequisite units of competency.*

Pre-requisite Requirements

Unit of competency	Prerequisite requirement
HLTAADV004 Advocate on behalf of groups or the community	HLTAADV002 Facilitate and advocate for the rights and needs of clients and community members

SITXFSA007 Transport and store food	SITXFSA005 Use hygienic practices for food safety SITXFSA006 Participate in safe food handling practices
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Qualification Mapping Information

Current Code and Title	Previous Code and Title	Comments	Equivalence
CHC34015 Certificate III in Active Volunteering	CHC30612 Certificate III in Active Volunteering	This version was released in CHC Community Services Training Package release 2.0 and meets the requirements of the 2012 Standards for Training Packages. Significant changes to core units. Minimum work requirement of 20 hours.	Not-Equivalent

Links

Companion volumes, including implementation guides, are found on the national training register - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>.