Australian Government

BSB60612 Advanced Diploma of Work Health and Safety

Release 2

INDUSTRY SKILLS COUNCILS
Creating Australia's Future

BSB60612 Advanced Diploma of Work Health and Safety

Modification History

Release	Comments
Release 2	This version first released with *BSB07 Business Services Training Package Version 8.0*. Elective unit BSBPMG510A Manage projects replaced with BSBPMG522A Undertake project work.
Release 1	This Qualification first released with *BSB07 Business Training Package version 7.0*. Replaces but is not equivalent to BSB60607 Advanced Diploma of Occupational Health and Safety. BSB60607 used an elective only model, BSB60612 uses core and elective model.

Description

This qualification is suitable for people who apply advanced practical knowledge to coordinate, facilitate and maintain the work health and safety (WHS) program in one or more fields of work in an organisation, such as a WHS practitioner or HR practitioner. They may work under the guidance of an occupational health and safety professional.

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Pathways Information

Pathways into the qualification

Preferred pathways for candidates entering this qualification include experience in coordinating and maintaining a WHS program.

Note: This qualification or specific units of competency may satisfy some requirements for WHS skilled and practising advisors. Persons seeking certification should check the requirements with certifying bodies.

Pathways from the qualification

After achieving this qualification candidates may undertake further qualifications in the field of WHS.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

All core units in BSB51312 Diploma of Work Health and Safety or equivalent competencies:

- BSBWHS502A Manage effective WHS consultation and participation processes
- BSBWHS503A Contribute to the systematic management of WHS risk
- BSBWHS504A Manage WHS hazards and risks
- BSBWHS505A Investigate WHS incidents
- BSBWHS506A Contribute to developing, implementing and maintaining WHS management systems.

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Employability Skills Summary

The following table contains a summary of the employability skills required by industry for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability skill	Industry/enterprise requirements for this qualification include:
Communication	• identifying and implementing communication strategies using appropriate tools and methods • preparing reports and communications for a range of target groups • working effectively with legal advisors and others
Teamwork	• collaborating with WHS/OHS and other professionals to develop and agree on scope of work to be undertaken, types of services required, and how the professionals will work with self and others • supporting everyone to do their best thinking and practice • using language appropriate to the work team and the task
Problem-solving	• applying knowledge of outcomes of risk assessment, WHS hazards and risk controls, and WHS legislation to select risk-treatment options • identifying areas for improvement • reviewing effectiveness of communication strategies and making changes to achieve required improvements
Initiative and enterprise	• identifying changes, amendments and emerging issues in legislation relevant to the organisation • making observations of workplace tasks and interactions between people, their activities, equipment, environment and systems • recognising scope of WHS competencies of self and others
Planning and organising	• developing a WHS plan • implementing and monitoring designated actions in plans • working with individuals and parties to produce a WHS plan that meets requirements and is appropriate to the organisation
Self-management	• developing and implementing an initial WHS review, as required, appropriate to own job role • fulfilling own WHS roles, functions and responsibilities and supporting others to fulfil their WHS roles, functions and responsibilities • managing own tasks within a timeframe • reviewing own effectiveness and that of others, and working with others to achieve required improvements
Learning	• assisting with developing, delivering and evaluating training to meet identified training needs and legal requirements for training • identifying, analysing and addressing training needs

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Technology	• accessing and downloading internal and external information and data on WHS • using a range of communication media • using electronic information and data systems to enter workplace information and data, and produce effective graphical representation

Packaging Rules

Total number of units = 8
5 core units *plus*
3 elective units of which:

- up to 3 units may be from the elective units below
- up to 2 units may be from any currently endorsed Training Package or accredited course at the same qualification level or, if not listed below, 1 elective unit may be selected from a Diploma.

The elective units chosen must be relevant to the work outcome and meet industry needs.

Core units

BSBWHS601A Apply legislative frameworks for WHS
BSBWHS602A Facilitate WHS activities
BSBWHS603A Implement WHS risk management
BSBWHS604A Evaluate the WHS performance of organisations
BSBWHS605A Develop, implement and maintain WHS management systems

Elective units

BSBINN601B Manage organisational change
BSBMGT608C Manage innovation and continuous improvement
OR
CHCORG501B Facilitate workplace change and innovation
BSBMGT616A Develop and implement strategic plans
BSBPMG522A Undertake project work
BSBWHS606A Conduct WHS audits
BSBWHS607A Apply ergonomics to manage WHS hazards and risks
BSBWHS608A Assist with applying occupational hygiene to manage WHS hazards and risks
BSBWHS609A Advise on the application of safe design principles to control WHS risks

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