



Australian Government

Department of Education, Employment and Workplace Relations

BSB60607 Advanced Diploma of Occupational Health and Safety

Revision Number: 2

BSB60607 Advanced Diploma of Occupational Health and Safety

Modification History

Release	Comments
Release 2	New release of this Qualification released with <i>version 6 of BSB07 Business Services Training Package</i> . Outdated advice removed

Description

Descriptor

This qualification reflects the role of individuals who analyse, design and execute judgements using wide-ranging technical, creative, conceptual or managerial competencies. Their knowledge base may be specialised or broad. These individuals are often accountable for group outcomes.

Job Roles

- Occupational Health and Safety Advisor
- Occupational Health and Safety Auditor
- Occupational Health and Safety Manager
- Occupational Health and Safety Risk Officer
- Occupational Health and Safety Specialist
- Senior Consultant - OHS and Risk Management.
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Pathways Information

Qualification Pathways

Entry requirements

There are no entry requirements for this qualification.

Pathways into the qualification

Candidates may enter the qualification through a number of entry points including:

- BSB51307 Diploma of Occupational Health and Safety or other relevant qualification/s
- OR

- with extensive vocational experience in planning, implementing and evaluating their own work and the work of others with safety responsibilities but without formal OHS qualifications.

Examples of indicative job roles for candidates seeking entry based upon their vocational experience include:

- OHS Manager
- OHS Practitioner
- Senior OHS Officer.

This breadth of expertise would equate to the competencies required to undertake this qualification.

Pathways from the qualification

After achieving this qualification candidates may choose to undertake studies at higher education level.

Licensing/Regulatory Information

Licensing, Legislative, Regulatory or Certification Considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

Qualification Code and Title

The following table contains a summary of the Employability Skills required by industry for this qualification. The Employability Skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> conducting research to collect and analyse information and presenting it in report form consulting with internal and external stakeholders on evaluation protocols, risk control measures, audit and communication processes questioning, clarifying and evaluating information writing in a range of styles to suit different audiences
Teamwork	<ul style="list-style-type: none"> delegating roles and responsibilities to team members providing advice and support to managers and other key personnel providing feedback, and debriefing staff and external stakeholders post an emergency situation seeking expert advice and consulting widely on areas such as risk management, occupational health and safety systems
Problem-solving	<ul style="list-style-type: none"> calculating resource requirements and acquiring them collecting and analysing data comparing and contrasting data evaluating the effectiveness of systems identifying hazards, assessing and controlling risk through appropriate control measures managing risk and developing contingency plans setting performance indicators for occupational health and safety solving complex and non-routine difficulties using a variety of problem-solving and decision making strategies
Initiative and enterprise	<ul style="list-style-type: none"> applying improvements to audit and evaluation procedures to ensure quality systems applying learning about ergonomic activities to develop improved processes identifying improvements in occupational health and safety

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

	<ul style="list-style-type: none"> management against performance indicators and making recommendations identifying improvements to work design and organisation reviewing processes to inform future activity
Planning and organising	<ul style="list-style-type: none"> collecting and collating occupational health and safety information and data conducting formal risk assessments and occupational health and safety audits designing and developing a systematic approach to occupational health and safety designing the work environment by matching people, their activities, equipment and systems designing, monitoring and evaluating risk control strategies developing and documenting a crisis management plan identifying and acquiring resources linking occupational health and safety information and data processes with other functional areas and management systems
Self-management	<ul style="list-style-type: none"> knowing and implementing own role in the emergency control organisation managing own time and priorities, and dealing with contingencies taking responsibility as required by work role and ensuring all organisational policies and procedures are followed
Learning	<ul style="list-style-type: none"> applying learning to develop improved practices identifying and documenting training needs for the ongoing maintenance of the occupational health and safety system
Technology	<ul style="list-style-type: none"> analysing software systems for appropriate formats and specifications using software to manage records and data, and to develop audit tools and other documentation using technology to assist the management of information and to assist the planning process using word processing software and risk analysis tools

Packaging Rules**Total number of units = 8**

8 elective units

5 elective units must be selected from the **Group A units** listed below.

The remaining **3 elective units** may be selected from the **Group A** units listed below, or any currently endorsed Training Package or accredited course at the same qualification level. If not listed below, **1 unit** may be selected from a Diploma qualification.

Elective units must be relevant to the work outcome, local industry requirements and the qualification level.

Group A units

BSBOHS601B	Develop a systematic approach to managing OHS
BSBOHS602B	Develop OHS information and data analysis and reporting and recording processes
BSBOHS603B	Analyse and evaluate OHS risk
BSBOHS604B	Apply ergonomic principles to control OHS risk
BSBOHS605B	Apply occupational hygiene principles to control OHS risk
BSBOHS606B	Develop and implement crisis management processes
BSBOHS607B	Advise on application of safe design principles to control OHS risk
BSBOHS608B	Conduct an OHS audit
BSBOHS609B	Evaluate an organisation's OHS performance