



Australian Government

Assessment Requirements for BSBSUS412 Develop and implement workplace sustainability plans

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- identify sustainability issues and opportunities for improvement in at least two sustainable practices in the work area
- prepare, implement and monitor at least one sustainability plan for identified issues addressing at least three different workplace sustainability issues.

In course of the above the candidate must:

- research legislative requirements and applicable frameworks
- engage stakeholders to identify requirements and content of sustainability plan
- create implementation processes which identify resource requirements
- develop communication plan to convey workplace sustainability changes to relevant stakeholders
- source resources and support work team in implementation of sustainability plan
- monitor effectiveness of sustainability plan against indicators including through use of software.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- content of sustainability plans including:
 - environmental legislation, regulations and policies
 - environmental and resource impacts
 - key stakeholders
 - resource requirements
 - community impact and engagement
 - risks and barriers

- strategies
- action plan
- specific, measurable, actionable, realistic and time-specified indicators to assess effectiveness of sustainability plans
- applicable external assistance and programs, including software programs, to assist in implementation of sustainability plans
- communication plan methods including:
 - meetings
 - training sessions
 - posters and signage.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access:

- sustainability legislation, regulations, standards and codes
- workplace reference materials on sustainability work practices.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>