



Australian Government

BSBSS00124 Workplace IT Foundations Skill Set

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Modification History

Release	Comments
2	This version replaces the one superseded unit of competency: ICTICT211 Identify and use basic current industry technologies within the BSB Business Services Training Package Release 8.1
1	This skill set was first released in BSB Business Services Training Package Release 7.0.

Description

This skill set addresses the skills and knowledge to prepare to use basic technology in the workplace.

Pathways Information

Units from this skill set can contribute to credit towards BSB10120 Certificate I in Workplace Skills and BSB20120 Certificate II in Workplace Skills.

Licencing/Regulatory Information

Skill Set Requirements

Code	Title
BSBOPS101	Use business resources
FSKDIG002	Use digital technology for routine and simple workplace tasks
BSBTEC101	Operate digital devices
ICTICT221	Identify and use specific industry standard technologies

Pre-requisite Requirements

There are no prerequisites requirements for this skillset

Target Group

This skill set is for individuals who are preparing to enter the workplace.

Skill Set Mapping Information

Previous Code and Title	Equivalence
	Newly created

Suggested Words for Statement of Attainment

These units of competency meet industry requirements for individuals who are preparing to enter the workforce.

Links

Companion volumes, including implementation guides, are found in VETNet -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>