



Australian Government

BSBSS00106 Introduction to Paralegal Services Skill Set

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Description

This skill set addresses the skills and knowledge to support paralegal services within a legal services environment as well as meeting the entrance requirements for BSB50720 Diploma of Paralegal Services.

Pathways Information

Units from this skill set can contribute to credit towards BSB40620 Certificate IV in Legal Services.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this skill set at the time of publication.

Skill Set Requirements

BSBLEG314 Protect information in a legal services environment
BSBLEG423 Conduct simple legal research
BSBLEG424 Support the drafting of complex legal documents

Target Group

This skill set is for individuals who are required to support paralegal services within a legal services environment as well as those seeking to satisfy the Entry Requirements for BSB50720 Diploma of Paralegal Services.

Suggested words for Statement of Attainment

These units of competency from the BSB Business Services Training Package meet industry requirements for an individual who supports paralegal services in legal services contexts.