



Australian Government

BSBSS00070 Cataloguing Skill Set

Release 1

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Modification History

Release	Comments
Release 1	This skill set first released with BSB Business Services Training Package Version 2.0.

Description

This skill set addresses the skills, knowledge and performance requirements for people who are responsible for cataloguing resources.

Pathways Information

Units from this skill set can contribute to credit towards BSB31215 Certificate III in Library and Information Services, BSB42115 Certificate IV in Library and Information Services, and BSB52115 Diploma of Library and Information Services.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this skill set at the time of publication.

Skill Set Requirements

BSBLIB305 Use established cataloguing tools
BSBLIB403 Complete a range of cataloguing activities
BSBLIB509 Provide subject access and classify material
BSBLIB605 Analyse and describe specialist and complex material

Target Group

This skill set is for people who are responsible for cataloguing resources.

Suggested words for Statement of Attainment

These units of competency from BSB Business Services Training Package meet industry requirements for cataloguing resources.

Custom Content Section

Not applicable.