



Australian Government

BSBLEG522 Apply legal principles in contract law matters

Release: 2

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Modification History

Release	Comments
Release 2	This version first released with the Business Services Training Package Version 8.0. Typographical error corrected in Knowledge Evidence.
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Application

This unit describes the skills and knowledge required to analyse and evaluate information from a variety of sources and supply solutions to contractual issues in a legal environment.

The unit applies to individuals who provide support in a range of legal service settings with a degree of responsibility to plan and complete investigations. It also applies to individuals in a range of work environments that are required to apply a basic understanding of contract law principles.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Technical Skills – Legal Services

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Establish nature and meaning of contract	1.1 Confirm task requirements 1.2 Identify type of contract 1.3 Research key elements of contract 1.4 Assess the validity of contract
2. Apply principles of contract law	2.1 Analyse legal matter involving contractual issues using principles of contract law

ELEMENT	PERFORMANCE CRITERIA
	2.2 Evaluate key issues arising from contractual issue 2.3 Assess applicable remedies
3. Finalise application of contract law	3.1 Review analysis with supervisor as required 3.2 Identify and flag unresolved contractual issues 3.3 Document analysis according to organisational requirements

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Description
Reading	Identifies, analyses and evaluates complex text to clarify contractual definitions, principles and legal requirements
Writing	Prepares specific information based on results of research, analysis and evaluation conveying an understanding of outcomes and alternatives, and using terminology appropriate to relevant personnel
Oral Communication	- Articulates key issues, identified remedies and organisational procedures using detailed language and suitable tone appropriate to audience and environment - Elicits views and opinions of others by active listening and questioning
Initiative and enterprise	- Identifies own legal rights and responsibilities and is extending understanding of general legal principles applicable across work contexts - Adheres to organisational policies and procedures - Identifies nature and purpose of own role and associated responsibilities and how it contributes to work of others in immediate work context
Planning and organising	- Plans and implements tasks required to achieve organisational requirements - Makes a range of critical and non-critical decisions in relatively complex situations, taking a range of information into account - Uses formal analytical thinking techniques to identify issues and generate possible solutions, seeking input from others as required

Unit Mapping Information

Supersedes and is equivalent to BSBLEG415 Apply the principles of contract law.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>

Assessment Requirements for BSBLEG522 Apply legal principles in contract law matters

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- apply principles of contract law in relation to at least six different matters.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- commonly used legal terminology, institutions and main features of Australian legal system
- methods used to identify appropriate information sources of Australian law
- nature, aims and rationale of contracts, including agreements, intention to create legal relations, consideration, and capacity to contract
- procedures for discharge of contracts including for a workplace legal matter
- remedies for breach of contract
- illegal and void contracts
- privity of contract and assignment of contract.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- legislation and regulations relevant to contract law
- sources of information about contract law.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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